	AGENDA ITEM EXECUTIVE SUMMARY			Agenda Item Number: 6.G				
CITY OF ST. CHARLES ILLINOIS • 1834								
	Presenter:	Pau	l Hopkins					
Meeting: Government Services Committee Date: March 22, 2021								
Proposed Cost: \$6	8,000		Budgeted Amount: \$68,000		Not Budgeted:			
Executive Summary (<i>if not budgeted please explain</i>):								
 Executive Summary (<i>if not budgeted please explain</i>): Municipal Well Houses and Wastewater Facilities are required to have access security by State and Federal Regulations. This is done by utilizing the City IT Infrastructure to track and annunciate events through programmed door controllers and access components for these facilities. This is the most reliable and cost effective method. The KeyScan door access systems for all the required locations have been investigated, engineered, and reviewed by Public Works Environmental Services and Public Works Electric Meter and Communications managers. The required components are City Inventory stocked items and will be installed by City staff. 								
Attachments (please list):								
*Bid Waiver Form								
Recommendation/Suggested Action (briefly explain):								
Recommendation to approve purchase and installation of the required KeyScan components for the Water and Wastewater Facility door access security systems.								

CITY OF Approvals: Procurement LLINOIS • 1834 Department Head Procurement Waivers are required when there are unique circumstances related to a proposed procurement that has not been been been been been been been bee			
Requested Vendor: Requested by: Approvals: Department Head Procurement Waivers are required when there are unique circumstances related to a proposed procurement that has not been pretitively solicited. It his procurement is valued at \$ for this one time order, and/or \$ for a 12 month period. It his good/service has been competitively solicited within the past 24 months. Yes No It yes: Was the solicitation published on the city website? Yes No It yes: Was the solicitation published on the city website? Yes No I sutification for Bid Waiver Emergency i.e. declared by the Mayor and applicable to EOC/FEMA procedures. Urgent i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause to risk to individuals and/or extensive damage to property. Need for these goods/services were not anticipated and procurement through normal channels would take long. A responsible contractor was on site performing a related repair, and, based on professional judgement; it prudent to request this service/repair from said contractor. These goods are replacement parts for a warrantied item, and the warranty is still in place, and purchase or non-brand item will jeopardize warranty. These goods/services are inherently related to, and an ongoing part of, other goods/services previously provided by the Provider.		BID WAIVER One T	Time Today through
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These goods are only available through the provider's local distribution channels.	These goods are	standardized for operational safety and efficiency.	
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Other: