



## AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: 6.a

Title:

Recommendation to Approve Fire Department Automatic Aid Agreements

Presenter:

Fire Chief Joseph Schelstreet

Meeting: Government Services Committee Date: July 24, 2017

Proposed Cost: \$0

Budgeted Amount: \$N/A

Not Budgeted: ☐

### **Executive Summary** (*if not budgeted please explain*):

The Fire Department has long embraced the concept of mutual and automatic aid, in the form of mutually beneficial fire, emergency medical and specialized response with our neighboring communities. Before they are finalized, all such agreements are scrutinized to ensure that they are mutually beneficial to the signatory communities and that they will not be overly burdensome to meet. Currently, the Fire Department has automatic aid agreements with the Geneva, Batavia, Elburn, South Elgin, West Chicago, North Aurora and Fermi Lab Fire Departments. Ambulance agreements would be the purview of the Tri City Ambulance Association and are not included in this agenda item.

These agreements are brought to you for approval when alterations are made due to changing conditions, a new fire chief assuming office at a neighboring department as well as for purposes of transparency and compliance with Fire Department accreditation requirements.

### **Attachments** (*please list*):

\* Automatic Aid Agreements with Surrounding Departments

### **Recommendation/Suggested Action** (*briefly explain*):

Recommendation to approve Fire Department Automatic Aid Agreements.

**AGREEMENT FOR AUTOMATIC AID FOR FIRE SUPPRESSION UNITS BETWEEN THE  
BATAVIA FIRE DEPARTMENT AND THE ST. CHARLES FIRE DEPARTMENT**

This agreement shall serve to define the practices and procedures for the provision of automatic aid responses of fire department suppression units between the communities of Batavia and St. Charles.

Automatic Aid serves as a pre-established agreement between neighboring communities or Fire Departments to respond with specific equipment and personnel on an initial alarm to an emergency incident at a precise address, for a particular risk, or within a designated geographic area.

The St. Charles Fire Department Responding to Assist the Batavia Fire Department

The St. Charles Fire Department will provide a truck company and a Chief Officer for all structural fires that occur in the City of Batavia and in their Fire Protection District.

The St. Charles Fire Department shall also respond an appropriate suppression unit, when requested or designated by the computer aided dispatch system, to fill in the initial dispatch assignment of suppression units to incidents requiring multiple unit response. This shall occur in instances where the Batavia Fire Department lacks sufficient units to respond due to simultaneous emergency incidents.

The Batavia Fire Department Responding to Assist the St. Charles Fire Department

The Batavia Fire Department will provide a truck company and a Chief Officer for all structural fires that occur in the City of St. Charles.

The Batavia Fire Department shall also respond an appropriate suppression unit, when requested or designated by the computer aided dispatch system, to fill in the initial dispatch assignment of suppression units to incidents requiring multiple unit response. This shall occur in instances where the St. Charles Fire Department lacks sufficient units to respond due to simultaneous emergency incidents.

Both parties acknowledge the response of personnel, equipment, and apparatus to automatic aid requests shall be subject to the availability of such Fire Department resources. The failure to respond to automatic aid requests due to resource unavailability when such unavailability is attributable to other call volume, mechanical breakdown or response to other service demands shall not constitute a breach of this agreement.

Batavia Fire Department

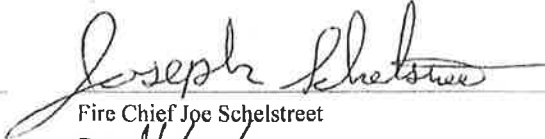
St. Charles Fire Department



Fire Chief Randy Deicke

Date:

4-19-17



Fire Chief Joe Schelstreet

Date:

4/17/17

**AGREEMENT FOR AUTOMATIC AID FOR FIRE SUPPRESSION UNITS BETWEEN THE ELBURN AND  
COUNTRYSIDE FIRE PROTECTION DISTRICT AND THE CITY OF ST. CHARLES FIRE DEPARTMENT**

This agreement shall serve to define the practices and procedures for the provision of automatic aid responses of the fire department suppression units between the Elburn & Countryside Fire Protection District (hereinafter ECFPD) and the City of St. Charles Fire Department (hereinafter SCFD)

Automatic Aid- a pre-established agreement between neighboring communities or Fire Departments to respond with specific equipment and personnel on an initial alarm to an emergency incident at a precise address, for a particular risk, or within a designated geographic area.

St. Charles Fire Department Responding to Assist the Elburn and Countryside Fire Protection District

The SCFD will, when notified, automatically provide a Chief Officer and a truck company to all structure fires that occur in the ECFPD within the area East of Route 47, North of Route 38, West of the current eastern boundary of the ECFPD, and South of the Northern ECFPD boundary.

The SCFD will also provide a truck company to all structure fires that occur in the ECFPD, within the area West of Route 47 and North of Route 38.

The SCFD will provide a tender company to all structure fires that occur in the ECFPD, within the area East of Route 47, North of Main Street Road, South of Route 38, and to the ECFPD East boundary excluding the Mill Creek Subdivision and the Village of Elburn.

The SCFD shall also respond an appropriate suppression unit, when designated by the computer aided dispatch system, to fill in the initial dispatch assignment of suppression units to incidents requiring multiple unit response or to change quarters to an Elburn Fire Station as needs dictate. This shall occur in instances where the ECFPD lacks sufficient units to respond due to simultaneous emergency incidents. The engine company from St. Charles Station #3 will normally be due as the engine company. If that engine company is already committed, the next closest available engine company will respond. No substitution will be made if two SCFD companies are already committed to an alarm.


Elburn & Countryside Fire Protection District Responding to Assist the St. Charles Fire Department

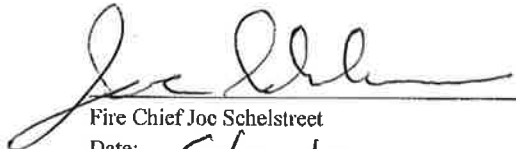
The ECFPD will, when notified, automatically provide a Chief Officer and an Engine Company to all structure fires that occur within the City of St. Charles. The ECFPD shall also respond an appropriate suppression unit, when requested or designated by the computer aided dispatch system, to fill in the initial dispatch assignment of suppression units to incidents requiring multiple unit response or to change quarters to a St. Charles Fire Station as needs dictate. This shall occur in instances where the SCFD lacks sufficient units to respond due to simultaneous emergency incidents.

The appropriate tones have been added by Tri-Com for each department upon initial dispatch of a structure fire. Response of available companies for automatic aid may be limited due to unit availability.

Elburn & Countryside Fire Protection District

St. Charles Fire Department

  
Fire Chief Joseph Cluchey  
Date: 6/28/17

  
Fire Chief Joe Schelstreet  
Date: 6/28/17

**AGREEMENT FOR AUTOMATIC AID FOR FIRE SUPPRESSION UNITS BETWEEN THE FERMILAB FIRE  
DEPARTMENT AND THE CITY OF ST. CHARLES FIRE DEPARTMENT**

This agreement shall serve to define the practices and procedures for the provision of automatic aid responses of the fire department suppression units between the Fermilab Fire Department and the City of St. Charles Fire Department (hereinafter SCFD)

Automatic Aid- a pre-established agreement between neighboring communities or Fire Departments to respond with specific equipment and personnel on an initial alarm to an emergency incident at a precise address, for a particular risk, or within a designated geographic area.

St. Charles Fire Department Responding to Assist the Fermilab Fire Department

The STCFD shall respond an appropriate suppression unit, when designated by the computer aided dispatch system, to fill in the initial dispatch assignment of suppression units to incidents requiring multiple unit response. This shall occur in instances where the Fermilab Fire Department lacks sufficient units to respond due to simultaneous emergency incidents. The engine company from St. Charles Station #2 will normally be due as the engine company. If that engine company is already committed, the next closest available engine company will respond. No substitution will be made if two SCFD companies are already committed to an alarm.

Fermilab Fire Department Responding to Assist the St. Charles Fire Department

The Fermilab Fire Department will, when notified, automatically provide a change of quarters Engine Company, to Fire Station #2, on all General Alarm Fires that occur within the SCFPD jurisdiction. The Fermilab Fire Department shall also respond an appropriate suppression unit, when requested or designated by the computer aided dispatch system, to fill in the initial dispatch assignment of suppression units to incidents requiring multiple unit response. This shall occur in instances where the SCFD lacks sufficient units to respond due to simultaneous emergency incidents.


Tri-Com Central Dispatch will notify the Fermilab Fire Department through the Fermilab Dispatcher for the required response of companies to St. Charles. Likewise, the Fermilab Dispatcher will notify Tri-Com when companies from St. Charles are due to assist the Fermilab Fire Department. Response of available companies for automatic aid may be limited due to unavailability.

Fermilab Fire Department

St. Charles Fire Department

  
\_\_\_\_\_  
Fire Chief Chuck Kuhn

Date: 4-13-17

  
\_\_\_\_\_  
Fire Chief Joe Schelstreet

Date: 4-13-17

## AGREEMENT FOR AUTOMATIC AID FOR FIRE SUPPRESSION UNITS BETWEEN THE CITY OF GENEVA FIRE DEPARTMENT AND THE CITY OF ST. CHARLES FIRE DEPARTMENT

This letter of agreement shall serve to define the practices and procedures for the provision of automatic aid responses of fire department suppression units between the communities of Geneva and St. Charles. It shall consist of the following.

Automatic Aid – a pre-established agreement between neighboring communities or Fire Departments to respond with specific equipment and personnel on an initial alarm to an emergency incident at a precise address, for a particular risk, or within a designated geographic area.

### The St. Charles Fire Department responding to assist the Geneva Fire Department

- The St. Charles Fire Department will provide the response of a truck company and one Chief Officer, when requested, on the initial dispatch response to all reported structure fires that occur within the City of Geneva and within their Township Fire Protection Area.
- The St. Charles Fire Department will also provide the response of the closest suppression unit (engine or truck) by still district, when requested, on the initial dispatch response for activated fire alarms to the following occupancies in the City of Geneva;
  - Geneva Place, 27 North Bennett Street (Rt. 25) (T101)
  - Geneva High School, 416 McKinley Street (T101)
  - Commercial occupancies: 1507, 1700, 1717, 1800, 1900 Averill Drive (T101)
  - Arden Courts, 2388 Bricher Road (E103)
  - Geneva Commons, 102-1702 Commons Drive (E103)
  - Delnor Hospital Campus (E103)
    - 296-308 Randall Road
    - 345-362 Delnor Drive
  - Bar Technologies, 500-501 Fluid Power Drive (T101)
  - Lineage Logistics 2088 Geneva Drive (T101)
  - Heartland Elementary School, 3300 Heartland Drive (E103)
  - Power Packaging, 2089 Pillsbury Drive (T101)
  - Bria of Geneva, 1101 E. State Street (T101)
  - Crossings of Geneva, 2671-2699 Stone Circle (E103)
  - Medical Offices: 2631 Williamsburg Avenue (E103)
  - Kane County Courthouse, 100 S. 3<sup>rd</sup> Street (T101)
  - Herrington Inn, 15 S. River LN (T101)
  - Kane County Government Center, 719 S. Batavia AV (T101)
- Tender 101 shall respond, as requested, to assist the Geneva Fire Department to all structure fires in all non-hydranted areas within their jurisdiction.
- The St. Charles Fire Department shall respond an appropriate suppression unit, when requested or designated by the computer aided dispatch system, to fill in the initial dispatch assignment of suppression units to incidents requiring multiple unit response. This shall occur in instances where the Geneva Fire Department lacks sufficient units to respond due to simultaneous emergency incidents.

The Geneva Fire Department responding to assist the St. Charles Fire Department

- The Geneva Fire Department shall respond an engine company and a chief officer, when requested, on the initial dispatch response to all reported structure fires that occur within the City of St. Charles
- The Geneva Fire Department will provide the response of an engine company, when requested, on the initial dispatch response for activated fire alarms to the following occupancies in St. Charles.
  - Bickford Cottage, 2875 Campton Hills Road
  - Autumn Leaves, 10 N. Peck Road
  - Brighton Gardens, 600 Dunham Road
  - Carriage Oaks, 1500 S. 14<sup>th</sup> Street
  - Carroll Towers, 200 N. 2<sup>nd</sup> Street
  - Delnor Glen Assisted Living, 975 2. 5<sup>th</sup> Avenue
  - Hotel Baker, 100 W. Main Street
  - Pheasant Run Resort and Conference Center, 4051 E. Main Street
  - Pineview Care Center, 611 Allen Lane
  - Rosewood Care Center, 850 Dunham Road
- The Geneva Fire Department shall respond an appropriate suppression unit, when requested or designated by the computer aided dispatch system, to fill in the initial dispatch assignment of suppression units to incidents requiring multiple unit response. This shall occur in instances where the St. Charles Fire Department lacks sufficient units to respond due to simultaneous emergency incidents.

Tri Com Dispatch will add the individual tones of the respective fire departments to the General Alarm tone for each community. Response of available companies for automatic aid response may be limited due to unit availability.

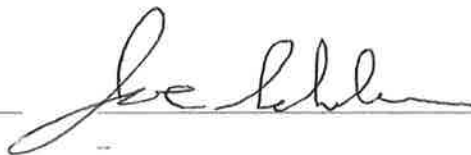
Geneva Fire Department



Fire Chief Michael Antenore

Date: 5-10-2017

St. Charles Fire Department



Fire Chief Joe Schelstreet

Date:

**AGREEMENT FOR AUTOMATIC AID FOR FIRE SUPPRESSION UNITS BETWEEN THE NORTH AURORA FIRE PROTECTION DISTRICT AND THE CITY OF ST. CHARLES FIRE DEPARTMENT**

This agreement shall serve to define the practices and procedures for the provision of automatic aid responses of the fire department suppression units between the North Aurora Fire Protection District (hereinafter NAFPD) and the City of St. Charles Fire Department (hereinafter SCFD)

Automatic Aid- a pre-established agreement between neighboring communities or Fire Departments to respond with specific equipment and personnel on an initial alarm to an emergency incident at a precise address, for a particular risk, or within a designated geographic area.

St. Charles Fire Department Responding to Assist the North Aurora Fire Protection District

The SCFD will, when notified, automatically provide a

The STCFD shall also respond an appropriate suppression unit, when designated by the computer aided dispatch system, to fill in the initial dispatch assignment of suppression units to incidents requiring multiple unit response. This shall occur in instances where the NAFPD lacks sufficient units to respond due to simultaneous emergency incidents. The engine company from St. Charles Station #3 will normally be due as the engine company. If that engine company is already committed, the next closest available engine company will respond. No substitution will be made if two SCFD companies are already committed to an alarm.

North Aurora Fire Protection District Responding to Assist the St. Charles Fire Department

The NAFPD will, when notified, automatically provide a change of quarters Engine Company, to Fire Station #3, on all General Alarm Fires that occur within the SCFPD jurisdiction. The NAFPD shall also respond an appropriate suppression unit, when requested or designated by the computer aided dispatch system, to fill in the initial dispatch assignment of suppression units to incidents requiring multiple unit response. This shall occur in instances where the SCFD lacks sufficient units to respond due to simultaneous emergency incidents.

The appropriate tones have been added by Tri-Com for each department upon initial dispatch of a structure fire. Response of available companies for automatic aid may be limited due to unit availability.

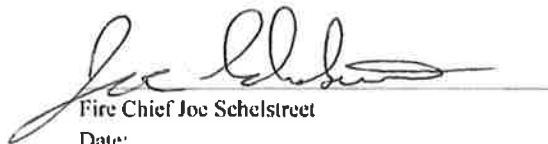
North Aurora Fire Protection District

St. Charles Fire Department



Fire Chief Ryan Lambert

Date: 4/19/2017



Fire Chief Joe Schelstreet

Date:

**AGREEMENT FOR AUTOMATIC AID FOR FIRE SUPPRESSION UNITS BETWEEN THE SOUTH ELGIN FIRE PROTECTION DISTRICT AND THE CITY OF ST. CHARLES FIRE DEPARTMENT**

This agreement shall serve to define the practices and procedures for the provision of automatic aid responses of fire department suppression units between the South Elgin Fire Protection District and the City of St. Charles Fire Department.

Automatic Aid – a pre-established agreement between neighboring communities or Fire Departments to respond with specific equipment and personnel on an initial alarm to an emergency incident at a precise address, for a particular risk, or within a designated geographic area.

St. Charles Fire Department Responding to Assist South Elgin Fire Protection District

The St. Charles Fire Department will, when notified, automatically provide the response of a tender company to the initial alarm for all reported structure fires that occur within non-hydranted areas of the South Elgin Fire Protection District.

The St. Charles Fire Department will also provide automatic initial alarm response to incidents involving Hazardous Materials, Technical Rescue, and Water Rescue that occur within the South Elgin Fire Protection District.

The St. Charles Fire Department shall also respond an appropriate suppression unit when requested or designated by the South Elgin Fire Protection District to fill in the initial dispatch assignment of suppression units to incidents requiring multiple unit response, or to change quarters to a South Elgin Fire Station as needs dictate. This shall occur in instances where the South Elgin Fire Protection District lacks sufficient units to respond due to simultaneous emergency incidents.

South Elgin Fire Protection District Responding to Assist St. Charles Fire Department

The South Elgin Fire Protection District will, when notified, automatically provide the response of an engine company to the initial alarm for all reported structure fires that occur within the corporate limits of the City of St. Charles west of the Fox River.


The South Elgin Fire Protection District will also provide automatic initial alarm response to incidents involving Hazardous Materials, Technical Rescue, and Water Rescue that occur within the jurisdiction covered by the St. Charles Fire Department.

The South Elgin Fire Protection District shall also respond an appropriate suppression unit when requested or designated by the computer aided dispatch system, to fill in the initial dispatch assignment of suppression units to incidents requiring multiple unit response, or to change quarters to a St. Charles Fire Station as needs dictate. This shall occur in instances where the St. Charles Fire Department lacks sufficient units to respond due to simultaneous emergency incidents

Tri-Com Central Dispatch will notify the South Elgin Fire Protection District for the required response of companies to St. Charles. Likewise, the South Elgin communications Center will notify Tri-Com when companies from St. Charles are due to assist the South Elgin Fire Protection District. Response of available companies for automatic aid may be limited due to unavailability.

South Elgin Fire Protection District

St. Charles Fire Department

  
Fire Chief Bill Sohn  
Date: 4/14/17

  
Fire Chief Joe Schelstreet  
Date: 5/4/17



**AGREEMENT FOR AUTOMATIC AID FOR FIRE SUPPRESSION UNITS BETWEEN THE WEST CHICAGO FIRE PROTECTION DISTRICT AND THE CITY OF ST. CHARLES FIRE DEPARTMENT**

This agreement shall serve to define the practices and procedures for the provision of automatic aid responses of fire department suppression units between the West Chicago Fire Protection District and the City of St. Charles Fire Department.

Automatic Aid – a pre-established agreement between neighboring communities or Fire Departments to respond with specific equipment and personnel on an initial alarm to an emergency incident at a precise address, for a particular risk, or within a designated geographic area.

St. Charles Fire Department Responding to Assist the West Chicago Fire Protection District

The St. Charles Fire Department will, when notified, automatically provide the response of a tender company to the initial alarm for all reported structure fires that occur within the non-hydranted areas of the West Chicago Fire Protection District.

The St. Charles Fire Department shall also respond an appropriate suppression unit when requested, or designated by the West Chicago Fire Protection District, to fill in the initial dispatch assignment of suppression units to incidents within their fire suppression jurisdiction, requiring multiple unit response or to change quarters to a West Chicago Fire Station. This shall occur in instances where the West Chicago Fire Protection District lacks sufficient units to respond due to simultaneous emergency incidents within their fire suppression jurisdiction.

West Chicago Fire Protection District Responding to Assist the St. Charles Fire Department

The West Chicago Fire Protection District will, when notified, automatically provide the response of an engine company to the initial alarm for all reported structure fires that occur within the corporate limits of the City of St. Charles east of the Fox River.

The West Chicago Fire Protection District shall also respond an appropriate suppression unit when requested or designated by the computer aided dispatch system, to fill in the initial dispatch assignment of suppression units to incidents, within their fire suppression jurisdiction, requiring multiple unit response, or to change quarters to a St. Charles Fire Station. This shall occur in instances where the St. Charles Fire Department lacks sufficient units to respond due to simultaneous emergency incidents within their fire suppression jurisdiction.

Tri-Com Central Dispatch will notify the West Chicago Fire Protection District through Du-Comm for the required response of companies to St. Charles. Likewise, the Du-Comm communications Center will notify Tri-Com when companies from St. Charles are due to assist the West Chicago Fire Protection District. Response of available companies for automatic aid may be limited due to unavailability.

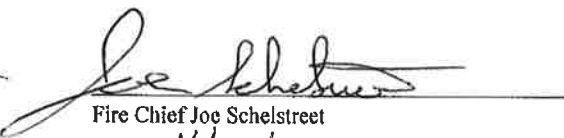
West Chicago Fire Protection District

St. Charles Fire Department

  
Fire Chief Patrick Tanner

Date:

4/17/17

  
Fire Chief Joe Schelstreet

Date:

4/28/17