



**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 6.b

Title:

Recommendation to Update Title 13 “Public Utilities”, Chapter 13.08 “Electricity”, Section 13.08.135 “Application Procedures and Charges”

Presenter:

Paul Hopkins

Meeting: Government Services Committee

Date: February 24, 2020

Proposed Cost: \$0

Budgeted Amount: \$

Not Budgeted:

**Executive Summary** *(if not budgeted please explain):*

The City’s ordinance related to the hourly rates we charge customers for our work should be modified to relate to our current cost per productive hour rather than fixed hourly rates.

**Attachments** *(please list):*

\* Ordinance with proposed changes \*Ordinance

**Recommendation/Suggested Action** *(briefly explain):*

Recommendation to approve updates to Title 13 “Public Utilities”, Chapter 13.08 “Electricity”, Section 13.08.135 “Application Procedures and Charges” of the City Ordinance.

**Public Works Department Recommended Ordinance Revisions to Title 13  
 “Public Utilities”, Chapter 13.08 “Electricity”, Section 13.08.135 “Application  
 procedures and charges”:**

- A. An application requesting electric service shall be required of all Customers. An application shall provide all information required by SCMEU to process the request, including but not limited to the following:
  - 1. Residential - Name, service address, billing address, home phone, driver's license number, and, if not an individual, the taxpayer's identification number;
  - 2. General - Name of business, type of business organization, service address, billing address, phone number, owner and/or president, manager, taxpayer's identification number.
- B. A Customer requesting installation of a Customer Connection to any Customer Electrical Distribution System, which was installed at the expense of SCMEU, is to pay both a Service Origination Connection Charge of One Thousand Six Hundred Thirty and no/100 (\$1,630.00) Dollars and a Service Enrollment Connection Charge prior to installation of the requested residential Customer Connection.  
 (Ord. 1995-M-30 § 1; Ord. 1994-M-80 § 1.)
- C. A Customer requesting installation of a Customer Electric Distribution System (CEDS) to serve either a Residential Service Customer Premises or a General Service Customer Premises is required to:
  - 1. Make written application as provided by SCMEU;
  - 2. Along with the completed application submit an Engineering Charge as set by SCMEU as payment for the estimated cost of preparing working drawings, specifications, and cost estimates to establish a Service Origination Charge(s); and for preparation of a proposed contract for completion of the requested construction at a specified time;
  - 3. Accept the contract proposal and arrange for payment of the charges specified therein prior to installation of the requested Customer Electric Distribution System(s).
- D. A Customer requesting installation of a Customer Connection to any Customer Electrical Distribution System, which was installed at the expense of a person other than SCMEU, is to pay a Service Enrollment Connection Charge prior to installation of the requested Customer Connection.
- E. A Customer requesting any upgrade of a Customer Connection or of a Customer Electrical Distribution System, is to pay a Service Upgrade Charge prior to installation of the requested upgraded service.
- ~~F. The hourly rates to be charged customers for services rendered by function are as follows shall be per the current cost per productive hour as established by the City of St. Charles Finance Department. ÷~~

<del>Engineering</del>	<del>\$180.00 per hour</del>
<del>Lineman</del>	<del>\$95.25 per hour</del>
<del>Metering Technician</del>	<del>\$94.50 per hour</del>

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—Drafting Personnel

—\$55.25 per hour

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**City of St. Charles, Illinois**  
**Ordinance No. 2020-M- \_\_\_\_\_**

**An Ordinance Amending Title 13 “Public Utilities”, Chapter  
13.08 “Electricity”, Section 13.08.135 “Application procedures and charges”**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES,  
KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:**

**SECTION ONE:** That Title 13 “Public Utilities”, Chapter 13.08 “Electricity”, Section 13.08.135 “Application procedures and charges” of the St. Charles Municipal Code, be and is hereby amended by removing and adding in its entirety:

- A. An application requesting electric service shall be required of all Customers. An application shall provide all information required by SCMEU to process the request, including but not limited to the following:
  - 1. Residential - Name, service address, billing address, home phone, driver's license number, and, if not an individual, the taxpayer's identification number;
  - 2. General - Name of business, type of business organization, service address, billing address, phone number, owner and/or president, manager, taxpayer's identification number.
- B. A Customer requesting installation of a Customer Connection to any Customer Electrical Distribution System, which was installed at the expense of SCMEU, is to pay both a Service Origination Connection Charge of One Thousand Six Hundred Thirty and no/100 (\$1,630.00) Dollars and a Service Enrollment Connection Charge prior to installation of the requested residential Customer Connection.  
(Ord. 1995-M-30 § 1; Ord. 1994-M-80 § 1.)
- C. A Customer requesting installation of a Customer Electric Distribution System (CEDS) to serve either a Residential Service Customer Premises or a General Service Customer Premises is required to:
  - 1. Make written application as provided by SCMEU;
  - 2. Along with the completed application submit an Engineering Charge as set by SCMEU as payment for the estimated cost of preparing working drawings, specifications, and cost estimates to establish a Service Origination Charge(s); and for preparation of a proposed contract for completion of the requested construction at a specified time;
  - 3. Accept the contract proposal and arrange for payment of the charges specified therein prior to installation of the requested Customer Electric Distribution System(s).

- D. A Customer requesting installation of a Customer Connection to any Customer Electrical Distribution System, which was installed at the expense of a person other than SCMEU, is to pay a Service Enrollment Connection Charge prior to installation of the requested Customer Connection.
- E. A Customer requesting any upgrade of a Customer Connection or of a Customer Electrical Distribution System, is to pay a Service Upgrade Charge prior to installation of the requested upgraded service.

The hourly rates to be charged customers for services rendered by function shall be per the current cost per productive hour as established by the City of St. Charles Finance Department.

**SECTION TWO:** That, after the adoption and approval hereof, this Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the City Council of the City of St. Charles, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

**SECTION THREE:** This Ordinance shall be in full force and effect ten (10) days from and after its passage by a vote of the majority of the corporate authorities now holding office, approval and publication in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2020.

PASSED by the City Council of the City of St. Charles, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2020.

APPROVED by the Mayor of the City of St. Charles, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Raymond P. Rogina, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

COUNCIL VOTE:

Ayes : \_\_\_\_\_

Nays : \_\_\_\_\_

Absent : \_\_\_\_\_