

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 6.c

Title:

Recommendation to Approve Change Order with Hooper Corporation for Overhead Contractor Services

Presenter:

Tom Bruhl

Meeting: Government Services Committee

Date: January 29, 2018

Proposed Cost: \$288,000

Budgeted Amount: \$300,000

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

Hooper Corporation was the low evaluated bid for Time and Equipment overhead contractor services. The Electric Utility has supplemented our Line staff with contract crews since November with positive results. The Hooper Foreman and crew have been very productive and collaborative with our operations.

The pole inspection program identified 14 priority and 112 reject poles in need of replacement. Additionally, their above ground inspection has identified almost 800 poles with a variety of remedial work that should be evaluated (missing/damaged minor equipment, splitting, or top rotting). The original Purchase Order provided approximately three months of overhead work. Hooper has addressed approximately 30 poles, including all of the priority poles since they arrived on property in November. This change order extends them through the end of this fiscal year to continue on reject pole replacements. In addition to the normal work they will perform, the contractor crew will be on property and ready to assist in restoring power should we need them to help with any ice storm or spring thunderstorm damage.

The bid package for this work included an hourly loaded crew rate for a long term crew assignment. Our preliminary award was based on a three month estimated duration, which also served as an evaluation of the provided crew with respect to coordination, safety, and productivity. This extension uses the original bid hourly rates. This contract will end on April 30, 2018. The bid pricing did include terms for extensions for two additional years; however, the plan for Fiscal Year 19 has not been determined at this point.

Attachments *(please list):*

None

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve Change Order for Overhead Contractor Services to Hooper Corporation in the amount of \$288,000.