

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 6.e

Title:

Recommendation to Approve Professional Service Agreement for the IL Rt. 31 & Roosevelt Sewer Main Replacement Project

Presenter:

Tim Wilson

Meeting: Government Services Committee

Date: February 22, 2021

Proposed Cost: \$345,001

Budgeted Amount: \$350,000

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

City staff followed a two-step process for Engineering Procurement based on the qualification's selection. The first step of this process is to issue a Request for Qualifications (RFQ). On October 21, 2019, the City received eight (8) RFQ submissions. City staff evaluated the RFQ submittals and ranked the firms based on the standard criteria. The second step of the process is negotiating the contract and scope of work. The City started the negotiating phase on November 1, 2019. As a result of this selection process Engineering Enterprises Inc. was selected for the design portion of the project.

The construction oversight portion of the IL Rte. 31 and Roosevelt sewer trunk main replacement project would be a continuation of the design services. Currently the existing sewer main has been bid and construction start is expected this spring. This project will replace and upsize approximately 1,550 liner feet of clay sanitary sewer main along Rte. 31 between Roosevelt and Mosedale Street. In addition, the project is proposing to replace an additional 2,200 liner feet along Roosevelt between IL Rte. 31 and Elm Street.

The project contract will include engineering oversight, permitting, construction layout, record drawings and documentation.

As a result of this process, staff selected and negotiated fees with Engineering Enterprises Inc. The engineering fees associated with this project are based on cumulative hourly rates not to exceed the total project cost. Based on the complexity and size of the project, the proposal rates provided are comparable to several other Environmental Services projects.

Attachments *(please list):*

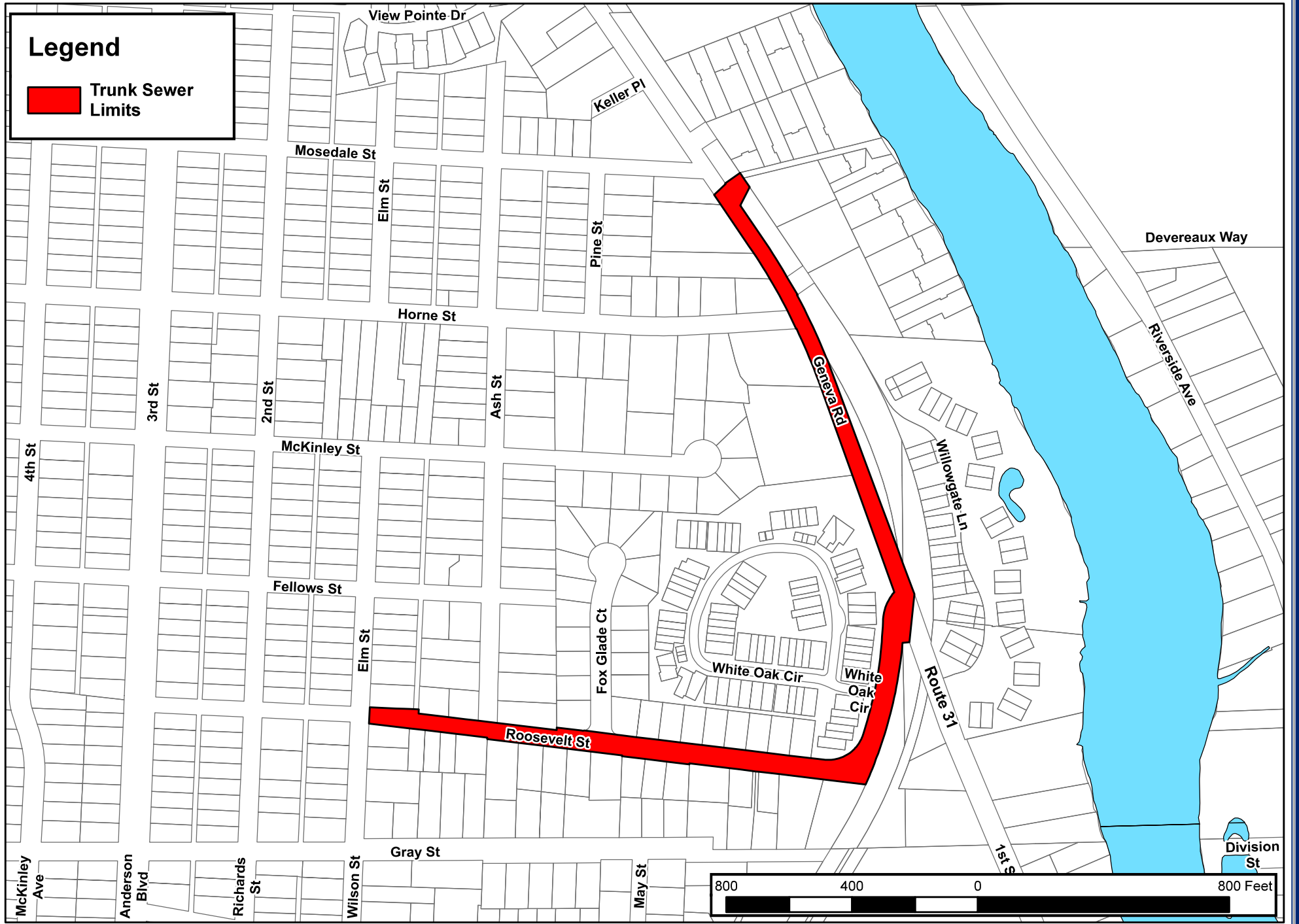
* Proposed Project Map * RFQ Results

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve Professional Services Agreement for the IL Rt. 31 and Roosevelt Sewer Main Design to Engineering Enterprises Inc. for \$345,001, contingent on Funding Approval in the FY 21/22 Budget.

Legend

 Trunk Sewer Limits



Engineering Enterprises, Inc.
 52 Wheeler Road
 Sugar Grove, Illinois 60554
 (630) 466-6700
 www.eeiweb.com

City of St. Charles
 2 East Main Street
 St. Charles, IL 60174
 (630) 377-4400

DATE:	November 2019
PROJECT NO.:	SR1911
BY:	MJT
PATH:	H:\GIS\Projects\Sanitary\Charles\2019\SR1911\Drawings\Title.dwg
FILE:	SR1911_RT 31 Trunk Sewer

**ROUTE 31 & ROOSEVELT ST
 TRUNK SEWER MAIN
 REPLACEMENT**

ATTACHMENT D





Final RFQ Evaluation

RFQ & Proposal: Design, Bid, and Construction Engineering:

IL Rte. 31 and Roosevelt Trunk Main

Project # 1063

Date: October 30, 2019

TO: Prospective Applicants

The Technical Evaluation Committee evaluated all proposals in strict accordance with the evaluation criteria set forth in the RFQ. The City will be moving forward with Step #2 of the RFQ. At this time the negotiation will commence with Engineering Enterprises.

We want to thank you for your submittal and your interest in this engagement, and we look forward to your future participation in future RFQs for similar engagements.

Should you have any questions about this matter, please feel free to contact Tim Wilson.

iii) QBS Step 2 – Negotiating a Contract

1. The City selects the most qualified firm and negotiations begin.
2. If the proposed fee is fair and reasonable, a contract is awarded. In determining fair and reasonable cost, scope, complexity, professional nature, and estimated value of services should be considered.
3. If an agreement cannot be reached with the top-ranked firm, negotiations are terminated and the process begins with the next-most-qualified firm. This process continues until an agreement is reached.

Submittal Evaluation

Submitting Firm	Max Points 500
Engineering Enterprises	415
Ciorba Group Inc.	395.5
Trotter and Associates	392
Baxter and Woodman	355
Fehr Graham	339.5
Stanley Consultants	338
Burns & McDonnell	338
IMEG Corp.	239