



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: *6.k

Title:	Recommendation to Award the Bid for Hauling Services to S. Schroeder Trucking, Inc.
Presenter:	Michael Shortall

Meeting: Government Services Committee Date: April 22, 2019

Proposed Cost: \$ 58,353.75	Budgeted Amount: \$ 58,353.75	Not Budgeted: <input type="checkbox"/>
-----------------------------	-------------------------------	--

Executive Summary *(if not budgeted please explain):*

On February 5, 2019, the Inventory Division opened bids for the annual hauling services contract. The City received two responses to this bid solicitation.

The City utilizes hauling services to remove debris incurred throughout the maintenance and repair activities performed on public infrastructure, including water main breaks, roadway patching, electrical digs, tree removals, and storm sewer point repairs.

S. Schroeder Trucking, Inc. submitted the lowest responsive bid for all categories of trucking services. The City has utilized Schroeder for hauling in the past, and has found them to be very responsive and timely.

Attachments *(please list):*

* Bid Tabulation

Recommendation/Suggested Action *(briefly explain):*

Recommendation to Award the Bid for Hauling Services to S. Schroeder Trucking, Inc.



BID RESULTS

Hauling #1022

Bid Opening Date: Tuesday Feb. 5, 2019

Budget:

Bidder	SCHROEDER	CRAIG
Responsive Bid?		
Signatures	yes	yes
Certification of Compliance	yes	yes
Certificate of Insurance	NO	on file
References	NO	yes
Responsible Bidder?		
Qualified		
Cost Analysis:		
SEMI TRACTOR/20 YD. DUMP TRAILER		
straight time for 650 hours	\$ 94.50 \$ 61,425.00	\$ 100.00 \$ 65,000.00
overtime cost per hour	\$ 94.50	\$ 110.00
5%w/i 15	\$ 3,071.25	no
	\$ 58,353.75	
pmt cc	\$ 875.31	\$ 975.00
	\$ 57,478.44	\$ 64,025.00
Options		
TRACTOR/LOWBOY TRAILER		
straight time cost per hour	\$ 125.00	n/a
overtime cost per hour	\$ 125.00	n/a
6 WHEEL DUMP/8 YD.		
straight time cost per hour	\$ 90.00	n/a
overtime cost per hour	\$ 90.00	n/a
Payment via St Charles Credit card?	YES	YES
Discount?	5% w/i 15 days	no

A formal Invitation to Bid was published in the newspaper on January 21, 2019. Two bids were submitted. All bids were deemed compliant/responsive, and qualified/responsible.

Analysis of cost took into consideration: (new this year) (a) Schroeder's offer of 5% net 15 payment terms, (approximately \$3,000 savings) and (b) both vendor's offer to accept payment via credit card (approximately \$900).

Only one vendor, Schroeder choose to bid on optional hauling services. The lowest responsive, responsible contractor, Schroeder, has performed work for the city in the past with satisfactory results.

Statistics: A bid range of \$6,546.56 (after payment adjustments). Thus the high bid was 11% higher than the lowest responsive, responsible bidder.

Intent to Award: Schroeder

The City wishes to thank all bidders for participating in this solicitation. The City recognizes and appreciates the time and effort your firm put into preparing and submitting your proposal. The City invites you to bid on future solicitations which are posted on the City's website at <https://www.stcharlesil.gov>.

The city of St. Charles is looking for ways to reduce costs and create better returns for our investments. Please advise the City if you have any suggestions that can provide: cost savings; quality improvements; improved resource utilization; versatility; standardization; modification in delivery; inventory or consignment practices; value analysis; or other.