

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 6a
	Title:	Recommendation to approve a Resolution Authorizing an Agreement with Granicus, LLC, to Provide Digital Government Software for a Not-to-Exceed Cost of \$67,146	
	Presenter:	Penny Lancor, Enterprise Applications Manager	
Meeting: Government Operations Committee		Date: April 17, 2023	
Proposed Cost: \$ 67,146 (Phase I)		Budgeted Amount: \$84,507	Not Budgeted: <input type="checkbox"/>
TIF District: None			
<p>Executive Summary (if not budgeted, please explain):</p> <p>Background</p> <p>The City's current digital government software consists of multiple disconnected applications on a variety of technology platforms. These include open source content management systems and involve a wide range of supporting technologies. These technologies include infrastructure hosting on three different platforms and multiple supporting cloud software services supplied by multiple providers.</p> <p>The City conducts hundreds of business transactions with residents, visitors, and business every day. Currently, most of these business transactions are administered through inefficient manual processes. Replacing cumbersome manual services with efficient digital services is known as digital transformation. Digital transformation is occurring across most industries, and municipal government is no exception. The outcome of this initiative will result in a cohesive single vendor platform that the City will use to deliver efficient digital services to its constituents.</p> <p>The Project</p> <p>The components of the platform will be implemented in phases. The three general phases of the initiative are:</p> <ul style="list-style-type: none"> • Phase I: Replacement of the City websites and initiation of digital forms and communications • Phase II: Digital public meeting management, and a citizen engagement application (similar to the one used for the Strategic Planning process) • Phase III: Digital public records request management <p>This recommendation of award is for Phase I of the project.</p> <p>Selection Process</p> <p>In June 2022, a Request for Proposal (RFP) was released for this initiative. Two vendors expressed interest and were issued RFP packages. A team representing every City department participated in vendor demonstrations. A total of 12 demonstrations were conducted and scored, and seven municipal references were interviewed. Granicus is the only responding vendor to be compliant with federal government security standards. After careful review of scores and team discussions, Granicus was selected as the vendor that could best provide the software under consideration, while also consolidating administration within a single platform.</p> <p>Attachments (please list): Resolution, Agreement</p> <p>Recommendation/Suggested Action (briefly explain): Approve an agreement with Granicus to provide digital government software for a not-to-exceed cost of \$67,146</p>			

**City of St. Charles, Illinois
Resolution No.**

**Recommendation to approve a Resolution Authorizing an
Agreement with Granicus, LLC, to Provide Digital Government
Software for a Not-to-Exceed Cost of \$67,146**

**Presented & Passed by the
City Council on**

WHEREAS, a strategic goal of the City's 2023-2027 Strategic Plan is to modernize the City's digital presence to increase accessibility, information sharing, and services online; and

WHEREAS, the City solicited a Request for Proposals for digital government software; and

WHEREAS, Granicus, LLC submitted a proposal that met the City's requirements at the best value;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, an Agreement be approved with Granicus, LLC in the submitted amount.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of ____, 2023

PASSED by the City Council of the City of St. Charles, Illinois, this ____ day of ____, 2023

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of ____, 2023

Lora Vitek, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain: