

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: *6a

Title:

Recommendation to approve an agreement for Infor Lawson upgrade services with Intellias for a not-to-exceed cost of \$57,880

Presenter:

Penny Lancor, Enterprise Applications Manager

Meeting: Government Operations Committee

Date: December 20, 2021

Proposed Cost: \$ 57,880

Budgeted Amount: \$60,000

Not Budgeted: **Executive Summary** (*if not budgeted please explain*):**Background**

The City's enterprise application selection program is underway and will result in the selection and replacement of several core City software applications. The City's current Enterprise Resource Planning (ERP) application, Infor Lawson, is vendor supported and runs on modern technology, and as such, does not pose an immediate need for replacement. Therefore, the replacement roadmap prioritizes other City enterprise applications. However, to remain under vendor support until the time it is replaced, it must be maintained and upgraded, as necessary.

The Project

The City's version of its Infor Lawson ERP software was last upgraded in 2019. Since that time, software fixes and minor enhancements have become available. Periodically, individual fixes and enhancements are bundled together into software releases. As is standard software support practice, Infor Lawson supports the most current release plus two prior releases. While still currently supported, the City's Infor Lawson ERP software release will become unsupported upon availability of the next release level. Applying the latest updates will allow the City's Lawson ERP software to remain in a vendor supported status until it is replaced.

Selection Process

In October 2021, an RFP was released for this project. Five vendors expressed interest and were issued complete RFP packages. Upon conclusion of the response period, Intellias was the only vendor to submit a response. The cost included in their response is below the budgeted amount. Importantly, Intellias has previously performed several projects for the City, and all work was completed in an efficient, professional, and cost-effective manner.

Attachments (*please list*):**Recommendation/Suggested Action** (*briefly explain*)

Approve an agreement for Infor Lawson upgrade services with Intellias for a not-to-exceed cost of \$57,880.