

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 6a

Title:

Recommendation to approve an agreement with Securance Consulting to provide information security consulting services for a not-to-exceed cost of \$151,423

Presenters:

Larry Gunderson, Director of Information Systems

Meeting: Government Operations Committee

Date: November 5, 2018

Proposed Cost: \$151,423

Budgeted Amount: \$81,535 (FY 19)

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

In FY 2017 the Information Systems Department initiated an information security program development project. The objective was to develop a program that ensures the City's information security is aligned with its strategic plan goals and is prioritized on protecting critical information and business processes. The first phase of the program, initiated this fiscal year, includes contracting with a consultant to assist staff with the ongoing implementation of information security.

A Request for Qualifications (RFQ) for consulting services was released to identify consultants with the required experience and qualifications. The City received nine responses to its RFQ, and six were selected to receive the Request for Proposal (RFP).

Staff evaluated the six proposals received for the project, focusing on proposed hourly costs and the consultant's ability to meet the City's project goals. The evaluation team selected Securance Consulting as providing the best value to the City.

In order to meet the City's budget, the project will be structured into two phases. Phase 1 is funded in FY 2019 for \$81,535. Phase 2 funding of \$69,888 will be proposed for the FY 2020 budget. The total project cost is \$151,423.

**Attachments** *(please list):***Recommendation/Suggested Action** *(briefly explain):*

Recommend approval of an agreement with Securance Consulting to provide information security consulting services for a not-to-exceed cost of \$151,423.