

**MINUTES – OLD BUSINESS
ST. CHARLES CITY COUNCIL MEETING
LORA A. VITEK, MAYOR
MONDAY, MAY 1, 2023 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET**

1. Call to Order.

The meeting was called to order by Mayor Vitek at 7:00 pm.

2. Roll Call.

Present: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft,
Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber

Absent: None

3. Invocation by Ald. Lencioni.

4. Pledge of Allegiance.

5. Presentations

6. Motion by Ald. Bancroft second by Ald. Lencioni to approve the Omnibus Vote.

Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

***7. Motion by Ald. Bancroft second by Ald. Lencioni to accept and place on file minutes of the regular City Council meeting held April 17, 2023.**

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

8. Motion by Ald. Pietryla second by Ald. Wirball to continue to maintain the confidentiality of minutes of the City Council, Government Operations Committee, Government Services Committee, and Planning & Development Committee executive session meeting minutes for previous meetings.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *9. **Motion by Ald. Bancroft second by Ald. Lencioni to approve and authorize the issuance of vouchers from the Expenditure Approval List for the period of 4/3/2023 – 4/16/2023 in the amount of \$7,667,284.86.**

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

- *10. **Motion by Ald. Bancroft second by Ald. Lencioni to approve and place on file the Treasurer and Finance Report for the period ending March 31, 2023.**

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

I. Old Business

- A. None

II. New Business

- A. None

III. Committee Reports

A. Government Operations

- *1. Motion to approve a proposal for a B-1 liquor license application for Dave's Burritos, located at 3677 E Main Street.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *2. Motion to approve a proposal for a massage license application for Zeal Spa Corporation, located at 2015 Dean Street.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *3. Motion to approve an **Ordinance 2023-M-14** Amending Title 5 "Business Licenses and Regulations," Section 5.08 "Alcoholic Beverages," Chapter 5.08.95 "Late Night Permit," and Chapter 5.08.140 "License-Renewal Deadline," of the St. Charles Municipal Code.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

- *4. Motion by Ald. Bancroft second by Ald. Lencioni to approve a **Resolution 2023-35** Authorizing an Agreement with Granicus to Provide Digital Government Software for a Not-to-Exceed Cost of \$67,146.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

5. Motion by Ald. Silkaitis second by Ald. Wirball to approve a **Resolution 2023-36** purchase of Microsoft Exchange software licensing from Dell Marketing LP in the amount of \$45,320.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None; Abstain: Ald. Payleitner
Motion Carried

- *6. Motion by Ald. Bancroft second by Ald. Lencioni to approve a **Resolution 2023-37** for a Service Agreement with the St. Charles Business Alliance in the Amount of \$698,600 for Fiscal Year 2023-2024.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

- *7. Motion by Ald. Bancroft second by Ald. Lencioni to approve a **Resolution 2023-38** for a Service Agreement with the St. Charles History Museum for FY 2023-2024 in the amount of \$50,000.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

8. Motion by Ald. Silkaitis second by Ald. Wirball to approve an **Ordinance 2023-M-15** Amending Title 13, "Public Utilities," Chapter 13.16, "Water," of the St. Charles Municipal Code to Allow for Changes in the Rate Structure for the Water Utility.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: Ald. Payleitner, Ald. Weber.
Motion Carried

- Ald Payleitner stated that we need to keep things affordable in the City by keeping our utility bills manageable. We should get creative on how to pay for long term infrastructure projects.

- *9. Motion by Ald. Bancroft second by Ald. Lencioni to approve an **Ordinance 2023-M-16** Amending Title 13, "Public Utilities," Chapter 13.12 "Sewer," of the St. Charles Municipal Code to Allow for Changes in the Rate Structure for the Sewer Utility.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *10. Motion by Ald. Bancroft second by Ald. Lencioni to approve a **Resolution 2023-39** in Support of Tax Increment Financing.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *11. Motion by Ald. Bancroft second by Ald. Lencioni to approve an **Ordinance 2023-M-17** Amending Ordinance No. 2022-M-17 with regard to the Deferred Imposition of a Municipal Push Tax on Plays of Video Gaming Terminals.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *12. Motion by Ald. Bancroft second by Ald. Lencioni to accept and place on file minutes of the April 17, 2023, Government Operations Committee meeting.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

B. Government Services

- *1. Motion by Ald. Bancroft second by Ald. Lencioni to approve a **Resolution 2023-40** Authorizing Contract Extension for Water, Sanitary Sewer and Storm Sewer Underground Point Repairs to Mid-America Energy Services.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

- *2. Motion by Ald. Bancroft second by Ald. Lencioni to approve a **Resolution 2023-41** to Award the Bid for the Construction of the Wildrose Lift Station to Marc Kresmery Construction.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *3. Motion by Ald. Bancroft second by Ald. Lencioni to approve a Waive the Formal Bid Procedure and approve a **Resolution 2023-42** to Accept a Blanket Quote for Okonite Cable for FY 23/24 from Anixter, Inc.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *4. Motion by Ald. Bancroft second by Ald. Lencioni to approve Waive the Formal Bid Procedure and approve a **Resolution 2023-43** to Authorize all “Spot Buying” of Cable and Transformers on an as-needed basis for FY 23/24.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *5. Motion by Ald. Bancroft second by Ald. Lencioni to waive the Formal Bid Procedure and approve a **Resolution 2023-44** to Authorize the Ordering of Gasoline and Diesel Fuel on an as-needed basis for FY23/24.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *6. Motion by Ald. Bancroft second by Ald. Lencioni to approve a **Resolution 2023-45** to Award the Bid for Electrostatic Painting Services to BP&T Construction.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *7. Motion by Ald. Bancroft second by Ald. Lencioni to approve a **Resolution 2023-46** to Award the Bid for Concrete Materials to Prairie Material.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *8. Motion by Ald. Bancroft second by Ald. Lencioni to waive the Formal Bid Procedure and approve a **Resolution 2023-47** to accept the Blanket Quote for Stock Switchgear for FY 23/24 from Federal Pacific.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *9. Motion by Ald. Bancroft second by Ald. Lencioni to approve a **Resolution 2023-48** Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles via Online Auction to the Highest Bidder.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *10. Motion by Ald. Bancroft second by Ald. Lencioni to approve a **Resolution 2023-49** Authorizing a Construction Contract for the 2023 Crack Filling Program with Denler, Inc.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *11. Motion by Ald. Bancroft second by Ald. Lencioni to approve a **Resolution 2023-50** Authorizing a Contract for the 2024 Geotechnical Investigations Program with Midland Standard Engineering and Testing, Inc.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *12. Motion by Ald. Bancroft second by Ald. Lencioni to approve a **Resolution 2023-51** Awarding Agreement for Engineering Services for Northern Central and Second Place Basins Phase 1 Flow Monitoring to Engineering Enterprises, Inc.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

C. Planning and Development
None

10. Public Comment

11. Additional Items from Mayor, Council or Staff

- Mayor Vitek thanked Ald. Kalamaris for his service on the City Council.
- Ald. Kalamaris thanked City Staff and the City Council for the warm welcome and acceptance on the Council.
- Mayor Vitek introduced former Ald. Lewis who gave a tribute to Ald. Payleitner.
- Mrs. Lewis shared how impactful Ald. Payleitner has been during her years on the City Council. She shared many highlights, stories, and successes from Ald. Payleitner's 12 years of service.
- Ald. Payleitner expressed thanks to her family and fellow Council members. She shared advice with incoming Ald. Muenz. Ald. Payleitner then left the meeting.
- Mayor Vitek explained Ald. Bancroft will remain in the third ward Alderman seat since the recently elected candidate has declined the position. Mayor Vitek also stated the City will send a press release tomorrow requesting interested parties to submit their resumes for the Ward Three Alderman position.
 - Ald. Silkaitis asked what statute is related to this decision.
 - Attorney Peppers opined that by statute, until elected alderpersons are qualified by taking the oath of office, sitting alderpersons remain in their seats until a successor is appointed and qualified.

12. No Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

13. Adjournment

Motion by Ald. Pietryla, second by Ald. Wirball to adjourn the meeting at 7:22 pm.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Kalamaris, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None. Absent: Ald. Payleitner.

Motion Carried

Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Nancy Garrison, City Clerk

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).