

**MINUTES**  
**ST. CHARLES CITY COUNCIL MEETING**  
**LORA A. VITEK, MAYOR**  
**MONDAY, AUGUST 21, 2023 – 7:00 P.M.**  
**CITY COUNCIL CHAMBERS**  
**2 E. MAIN STREET**

**1. Call to Order.**

The meeting was called to order by Mayor Vitek at 7:00 pm.

**2. Roll Call.**

**Present:** Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni,  
Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber

**Absent:** None

**3. Invocation - Ald. Pietryla**

**4. Pledge of Allegiance.**

**5. Presentations**

**6. Motion by Ald. Bessner second by Ald. Lencioni to approve the Omnibus Vote.**

Items with an asterisk (\*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

**\*7. Motion by Ald. Bessner second by Ald. Lencioni to accept and place on file minutes of the regular City Council meeting held August 7, 2023.**

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

**\*8. Motion by Ald. Bessner second by Ald. Lencioni to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 7/24/2023 – 8/6/2023 in the amount of \$2,472,628.16.**

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

**\*9. Motion by Ald. Bessner second by Ald. Lencioni to approve and place on file the Treasurer and Finance Report for period ending July 31, 2023.**

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

## I. Old Business

A. None

## II. New Business

A. None

## III. Committee Reports

### A. Government Operations

\*1. Motion by Ald. Bessner second by Ald. Lencioni to approve Parking Lot and Street Closures from Thursday, October 5 through Monday, October 9, 2023, for the Annual Scarecrow Weekend.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

\*2. Motion by Ald. Bessner second by Ald. Lencioni to accept and place on file minutes of the August 7, 2023, Government Operations Committee meeting.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

### B. Government Services

None

### C. Planning and Development

\*1. Motion by Ald. Bessner second by Ald. Lencioni to accept and place on file Plan Commission Resolution No. 05-2023 A Resolution Recommending Approval of an Application for Special Use to construct a Communication Tower for Verizon Cell Tower, 4050 E. Main St. (DRA Properties, LLC)

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

2. Motion by Ald. Lencioni second by Ald. Wirball to approve An **Ordinance 2023-Z-11** Granting Approval of a Special Use for a Cellular Communication Tower (4050 E Main St. – DRA Properties, LLC).  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None; Recuse: Ald. Pietryla  
Motion Carried
- \*3. Motion by Ald. Bessner second by Ald. Lencioni to accept and place on file Historic Preservation Commission Resolution No. 6-2023 A Resolution Recommending Approval of a Façade Improvement Grant Application (8 Indiana St.)  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
4. Motion by Ald. Lencioni second by Ald. Pietryla to approve A **Resolution 2023-92** Authorizing the Mayor and City Council to Execute a Façade Improvement Agreement between the City of St. Charles and Preservation Partners of the Fox (8 Indiana St.- Preservation Partners).  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None; Recuse: Ald. Bongard  
Motion Carried
- \*5. Motion by Ald. Bessner second by Ald. Lencioni to accept and place on file Historic Preservation Commission Resolution No. 7-2023 A Resolution Recommending Approval of a Façade Improvement Grant Application (11 E. Main St.)  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
6. Motion by Ald. Lencioni second by Ald. Wirball to approve a **Resolution 2023-93** Authorizing the Mayor and City Council to Execute a Façade Improvement Agreement between the City of St. Charles and Douglas Kimber (11 E Main St.)  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None; Recuse: Ald. Bongard  
Motion Carried
- \*7. Motion by Ald. Bessner second by Ald. Lencioni to accept and place on file Historic Preservation Commission Resolution No. 5-2023 A Resolution Recommending Approval of a Façade Improvement Grant Application (411 Prairie St.)  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

- \*8. Motion by Ald. Bessner second by Ald. Lencioni to approve A **Resolution 223-94** Authorizing the Mayor and City Council to Execute a Façade Improvement Agreement between the City of St. Charles and Susan Olson (411 Prairie St.)  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
9. Motion by Ald. Weber second by Ald. Wirball to approve an **Ordinance 2023-Z-12** Granting Approval of a Plat of Dedication to IDOT for Pride of Kane County.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None; Recuse: Ald. Lencioni  
Motion Carried
- \*10. **Motion by Ald. Bessner second by Ald. Lencioni to** Approve and Execute an Acceptance Resolution for Public Streets for Public Utility (Watermain) for McGrath Honda – 4075 E. Main St.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*11. **Motion by Ald. Bessner second by Ald. Lencioni to** approve An **Ordinance 2023-Z-13** Granting Approval of a Plat of Easement for Lot 4 of Pine Ridge Park Phase 1 (Kiddie Academy, 2651 Woodward Dr.)  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*12. **Motion by Ald. Bessner second by Ald. Lencioni to** accept and place on file minutes of the August 14, 2023 Planning & Development Committee Meeting.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

**9. Public Comment**

**10. Additional Items from Mayor, Council or Staff**

- Mayor Vitek wished a happy birthday to HR Director, Jennifer McMahon. Mayor Vitek also reminded all that August 26<sup>th</sup> is National Dog Day. Finally, Mayor Vitek reminded everyone that the next City Council meeting is Tuesday, September 5<sup>th</sup>.
- Ald Muenz shared that she was impressed with the efforts of Smithfield during a recent visit to. In addition, Ald. Muenz invited everyone to participate in the Fox River clean up on September 16 from 9:00 to 11:00 am.

**11. No Executive Session**

- Personnel – 5 ILCS 120/2(c)(1)
- Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

**12. Adjournment**

Motion by Ald. Lencioni, second by Ald. Pietryla to adjourn the meeting at 7:07pm.

**Roll Call Vote: Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

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Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

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Nancy Garrison, City Clerk

***ADA Compliance***

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at [jmcmahon@stcharlesil.gov](mailto:jmcmahon@stcharlesil.gov). Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).