

**MINUTES**  
**ST. CHARLES CITY COUNCIL MEETING**  
**LORA A. VITEK, MAYOR**  
**MONDAY, DECEMBER 18, 2023 – 7:00 P.M.**  
**CITY COUNCIL CHAMBERS**  
**2 E. MAIN STREET**

**1. Call to Order.**

The meeting was called to order by Mayor Vitek at 7:01 pm.

**2. Roll Call.**

**Present:** Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, , Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber

**Absent:** Ald. Lencioni

**3. Pledge of Allegiance.**

**4. Presentations**

- Recognition of St. Charles North High School Girls Swim/Dive State Champions Izzy Beu & Maya Townsend.
- Presentation by the St. Charles Business Alliance of the Electric Christmas Parade Winners.

**5. Motion by Ald. Bessner second by Ald. Wirball to approve the Omnibus Vote.**

Items with an asterisk (\*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

**\*7. Motion by Ald. Bessner second by Ald. Wirball to accept and place on file minutes of the regular City Council meeting held December 4, 2023.**

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

**\*8. Motion by Ald. Bessner second by Ald. Wirball to accept and place on file minutes of the Public Hearing for Proposed 2023 Property Tax Levy – City Operating Levy held December 4, 2023.**

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- \*9.** Motion by Ald. Bessner second by Ald. Wirball to accept and place on file minutes of the Public Hearing for 2023 Special Service Area 5 Proposed Property Tax Levy (Central Manufacturing District) held December 4, 2023.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*10.** Motion by Ald. Bessner second by Ald. Wirball to accept and place on file minutes of the Public Hearing for 2023 Special Service Area 13 Proposed Property Tax Levy (Red Gate Common Area Maintenance) held December 4, 2023.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*11.** Motion by Ald. Bessner second by Ald. Wirball to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 11/27/2023 – 12/10/2023 in the amount of \$ 2,681,335.84.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*12.** Motion by Ald. Bessner second by Ald. Wirball to approve the Budget Revisions for November 2023.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*13.** Motion by Ald. Bessner second by Ald. Wirball to approve and place on file the Treasurer and Finance Report for the period ending November 30, 2023.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

## I. Old Business

- A. None

## II. New Business

- A. Motion by Ald. Wirball second by Ald. Gehm to approve a **Resolution 2023-133** Authorizing the Purchase of HPE Aruba Network Equipment Maintenance from CDW-G for \$43,000.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- Director Gunderson explained this motion is for annual maintenance agreement for network equipment. This includes switches, access points, support, and software updates.
- B. Motion by Ald. Wirball second by Ald. Bongard to approve an **Ordinance 2023-M-37** Abating a Portion of the 2023 Property Tax Heretofore Levied for the City of St. Charles.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- Director Hannah explained this ordinance abates, or eliminates, the property tax scheduled to be levied for annual debt service on file with the County. This total is 9,852,931 for the 2023 levy year.
- C. Motion by Ald. Wirball second by Ald. Muenz to approve an **Ordinance 2023-M-38** Abating the Tax Heretofore Levied for the Year 2023 to Pay Debt Service for the Special Service Area 21 (SSA 21) Bonds for the City of St. Charles.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- Director Hannah explained this is the second abatement ordinance. It relates to SSA21 established to fund various infrastructure improvements in that SSA.
- D. Motion by Ald. Wirball second by Ald. Pietryla to approve a **Resolution 2023-134** Authorizing the Mayor and City Clerk to Execute a Settlement Agreement and General Mutual Release Agreement between the City of St. Charles and Omni- Tech, LLC, regarding the Reserve of St. Charles Phase 2 – Unit 3.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- Ald. Wirball thanked Staff for their hard work in getting this done and holding the developer

accountable.

- E. Motion by Ald. Wirball second by Ald. Pietryla to a **Resolution 2023-135** Awarding the Bid for the North Western Sanitary Trunk Line and Watermain Replacement Project.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- Tim Wilson presented information on this meeting.

### III. Committee Reports

A. Government Operations

- \*1. Motion by Ald. Bessner second by Ald. Wirball to approve a **Resolution 2023-136** Authorizing the Purchase of Microsoft Server Licensing from Dell Marketing LP for \$73,768.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- \*2. Motion by Ald. Bessner second by Ald. Wirball to approve an **Ordinance 2023-M-39** Authorizing the Disposal of Computer and Other Electronic Equipment for Fiscal Year 2024.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- \*3. Motion by Ald. Bessner second by Ald. Wirball to approve a **Resolution 2023-137** Authorizing Approval of a Master Services and Purchasing Agreement for Police Body-Worn Cameras from Axon Enterprise, Inc.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- \*4. Motion by Ald. Bessner second by Ald. Wirball to approve a **Resolution 2023-138** Authorizing Approval of a Master Services and Purchasing Agreement for Police In-Car Video Systems from Axon Enterprise, Inc.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- \*5. Motion by Ald. Bessner second by Ald. Wirball to approve a **Resolution 2023-139** Authorizing Approval of a Master Services and Purchasing Agreement for Police Tasers from Axon Enterprise, Inc., and the Subsequent Declaration of Current Tasers as Surplus Property for the Purposes of Trade-In/Credit.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*6. Motion by Ald. Bessner second by Ald. Wirball to approve a **Resolution 2023-140** Authorizing Approval of a Contract for the Construction of the St. Charles Police Tactical Training Center with KWCC Construction, Inc.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*7. Motion by Ald. Bessner second by Ald. Wirball to approve an **Ordinance 2023-M-40** Amending Title 2, "Administration and Personnel," Chapter 2.24, "Board of Fire and Police Commissioners," Section 2.24.060, "Rules and Regulations," of the St. Charles Municipal Code.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*8. Motion by Ald. Bessner second by Ald. Wirball to accept and place on file minutes of the December 4, 2023, Government Operations Committee meeting.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

**B. Government Services**  
None

**C. Planning and Development**

- \*1. Motion by Ald. Bessner second by Ald. Wirball to accept and place on file Plan Commission **Resolution** No. 09-2023 A Resolution Recommending Approval of a Final Plat of Subdivision (Minor Subdivision) for Norway Maple Resubdivision (Avondale Custom Homes).  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*2. Motion by Ald. Bessner second by Ald. Wirball to approve an **Ordinance 2023-Z-19** Granting Approval of a Final Plat of Subdivision for Norway Maple Resubdivision.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- \*3. Motion by Ald. Bessner second by Ald. Wirball to accept and place on file Historic Preservation Commission **Resolution** No. 9- 2023 A Resolution Recommending Approval for Landmark Designation (720 Prairie St. – Bernard Snelting).  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
  
- \*4. Motion by Ald. Bessner second by Ald. Wirball to approve an **Ordinance 2023-Z-20** Designating Certain Property as a Historic Landmark (720 Prairie St. - Bernard Snelting).  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
  
- \*5. Motion by Ald. Bessner second by Ald. Wirball to accept and place on file Historic Preservation Commission **Resolution** No. 10- 2023 A Resolution Recommending Approval for Landmark Designation (838 N. 5th Ave. – Saxony Terrace).  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
  
- \*6. Motion by Ald. Bessner second by Ald. Wirball to approve an **Ordinance 2023-Z-21** Designating Certain Property as a Historic Landmark (838 N. 5th Ave. - Saxony Terrace).  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

- \*7. Motion by Ald. Bessner second by Ald. Wirball to approve **Resolution No. 2023-141** Authorizing Master Engineering Services Agreements with Clark-Dietz, Inc.; Thomas Engineering Group; and WBK Engineering, LLC, and approval of Flat and Hourly Rates for Engineering Plan Review and Construction Inspection Services for Private Development.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*8. Motion by Ald. Bessner second by Ald. Wirball to approve an **Ordinance 2023-M-41** Amending Title 18, "Stormwater Management," Section 18.04.010, "Stormwater Management Ordinance - Adopted – Modifications," Section C (Fences) of the St. Charles Municipal Code.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*9. Motion by Ald. Bessner second by Ald. Wirball to approve an **Ordinance 2023-M-42** Amending Title 15, "Buildings and Construction," Section 15.101.150, "Permit and Inspection fees," Subsection B. "Fee Schedule" and Title 18, "Stormwater Management, Section 18.04.010, "Stormwater Management Ordinance- Adopted – Modifications," Section A. "Permit Fees- Schedule" of the St. Charles Municipal Code (Site Development/Stormwater Permit Fees).  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*10. Motion by Ald. Bessner second by Ald. Wirball to approve an **Ordinance 2023-M-43** Amending Title 15, "Buildings and Construction," Section 15.101.010, "Administration provisions adopted," Subsections 107 through 111 of the St. Charles Municipal Code (Engineering Requirements for Building Permit projects).  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*11. Motion by Ald. Bessner second by Ald. Wirball to accept and place on file minutes of the December 11, 2023, Planning & Development Committee meeting.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

## 9. Public Comment

- Richard Cochran spoke on the IMEA contract and the impact of soot from coal fired power plants.
- Tom Anderson complimented the cross-traffic signs under the stop signs. Then he provided ideas to the Council: there are two sidewalk gaps in the 4<sup>th</sup> and 5<sup>th</sup> Wards; to advocate the

Bike Plan and to involve the public, and bring the festival back in June.

**10. Additional Items from Mayor, Council or Staff**

- Mayor Vitek reminded all that City Offices will be closed on December 25<sup>th</sup> and 26<sup>th</sup>. She also wished all a Merry Christmas and Happy New year. Mayor Vitek stated that the next City Council meeting is on January 16<sup>th</sup>, and all are invited to the First Street Plaza opening on January 24.
- The Council wished Mayor Vitek a Happy Birthday.
- City Administrator McGuire wished all Happy Holidays and Happy New Year.

**11. No Executive Session**

- Personnel – 5 ILCS 120/2(c)(1)
- Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

**12. Adjournment**

Motion by Ald. Lencioni, second by Ald. Gehm to adjourn the meeting at 7:33 pm.

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

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Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

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Nancy Garrison, City Clerk