

**MINUTES**  
**ST. CHARLES CITY COUNCIL MEETING**  
**LORA A. VITEK, MAYOR**  
**MONDAY, SEPTEMBER 5, 2023 – 7:00 P.M.**  
**CITY COUNCIL CHAMBERS**  
**2 E. MAIN STREET**

**1. Call to Order.**

The meeting was called to order by Mayor Vitek at 7:00 pm.

**2. Roll Call.**

**Present:** Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball,  
Ald. Bessner, Ald. Weber

**Absent:** Ald. Silkaitis, Ald. Foulkes, Ald. Pietryla

**3. Invocation - Ald. Lencioni**

**4. Pledge of Allegiance.**

**5. Presentations - None**

**6. Motion by Ald. Bessner second by Ald. Wirball to approve the Omnibus Vote.**

Items with an asterisk (\*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

**Roll Call Vote:** Ayes: Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

**\*7. Motion by Ald. Bessner second by Ald. Wirball to accept and place on file minutes of the regular City Council meeting held August 21, 2023.**

**Roll Call Vote:** Ayes: Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

**\*8. Motion by Ald. Bessner second by Ald. Wirball to approve and hold minutes of the August 21, 2023 Government Operations Committee Executive Session.**

**Roll Call Vote:** Ayes: Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

**\*9. Motion by Ald. Bessner second by Ald. Wirball to approve the Budget Revisions for August, 2023.**

**Roll Call Vote:** Ayes: Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

**\*10. Motion by Ald. Bessner second by Ald. Wirball to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 8/7/2023 – 8/20/2023 in the amount of \$9,492,331.86.**

**Roll Call Vote:** Ayes: Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

## I. Old Business

- A. None.

## II. New Business

- A. Motion by Ald. Wirball second by Ald. Weber to approve recommendation from Mayor Lora Vitek to approve the appointment of Jeffrey Mengler as a Natural Resources Commission Member.

**Roll Call Vote:** Ayes: Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

## III. Committee Reports

A. Government Operations

- \*1. Motion by Ald. Bessner second by Ald. Wirball to approve An **Ordinance 2023-M-19** Deleting Section 2.32.040 "Fee for Bail/Bond Administration," Chapter 2.32 "Police Department," Title 2 "Administration and Personnel," of the St. Charles Municipal Code  
**Roll Call Vote:** Ayes: Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

- \*2. Motion by Ald. Bessner second by Ald. Wirball to approve a **Resolution 2023-95** Authorizing Staff to purchase one year of NorthStar Hosting, Software Support, and Maintenance from Harris Computer Systems for \$99,676.  
**Roll Call Vote:** Ayes: Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

- \*3. Motion by Ald. Bessner second by Ald. Wirball to approve an **Ordinance 2023-M-20** Amending Title 10, "Vehicles and Traffic," Chapter 10.41, "Handicapped Parking," Section 10.41.010, "Handicapped Parking Placards," of the St. Charles Municipal Code.  
**Roll Call Vote:** Ayes: Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*4. Motion by Ald. Bessner second by Ald. Wirball to accept and place on file minutes of the August 21, 2023, Government Operations Committee meeting.  
**Roll Call Vote:** Ayes: Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

**B. Government Services**

- \*1. Motion by Ald. Bessner second by Ald. Wirball to approve a **Resolution 2023-96** to Authorize the City of St. Charles to Observe October 14, 2023, as World Migratory Bird Day.  
**Roll Call Vote:** Ayes: Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*2. Motion by Ald. Bessner second by Ald. Wirball to approve a **Resolution 2023-97** Awarding the Bid for the 2023 Asphalt Patching Program to Chicagoland Paving Contractors.  
**Roll Call Vote:** Ayes: Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*3. Motion by Ald. Bessner second by Ald. Wirball to approve a **Resolution 2023-98** Awarding the Bid for a Two-Year Contract for Snow and Ice Removal Services to Snow Systems, Cornerstone Partners, Triple H Mulch & Firewood, and Skyline Tree Services in the submitted bid rates, cumulatively not to exceed the annual budgeted amount.  
**Roll Call Vote:** Ayes: Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*4. Motion by Ald. Bessner second by Ald. Wirball to approve a **Resolution 2023-99** awarding the Bid for Sanitary Sewer Root Control Unit Cost to Duke's Root Control Inc. for a one-year period beginning September 1, 2023 through August 31, 2024 and to authorize staff to exercise the optional second- and third-year period based on budget approval and contractor performance.  
**Roll Call Vote:** Ayes: Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

- \*5. Motion by Ald. Bessner second by Ald. Wirball to approve and place on file minutes of the August 28, 2023 Government Services Committee meeting.  
**Roll Call Vote:** Ayes: Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

**C. Planning and Development**

- \*1. Motion by Ald. Bessner second by Ald. Wirball to accept and place on file Plan Commission Resolution No. 06-2023 A Resolution Recommending Approval of a Final Plat of Subdivision (Minor Subdivision) for 407 S. 5th Street Subdivision (Derrico Builders, LLC).  
**Roll Call Vote:** Ayes: Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried
- \*2. Motion by Ald. Bessner second by Ald. Wirball to approve An **Ordinance 2023-Z-14** Granting Approval of a Final Plat of Subdivision for 407 S. 5th St. Subdivision.  
**Roll Call Vote:** Ayes: Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.  
Motion Carried

**11. Public Comment - None**

**12. Additional Items from Mayor, Council or Staff**

- Mayor Vitek wished happy birthday to City Clerk Nancy Garrison and Ald. Jamie Muenz.
- Mayor Vitek reminded all of the following upcoming dates:
  - Jazz Weekend on September 7<sup>th</sup> -10<sup>th</sup>
  - September 11 Ceremony at 7:30 am
  - Fox Valley Marathon on September 17<sup>th</sup>
- Ald. Muenz encouraged all to participate in the Fox River Clean up on September 16<sup>th</sup> from 9:00-11:00 am.

**13. No Executive Session**

- Personnel –5 ILCS 120/2(c)(1)
- Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

**14. Adjournment**

Motion by Ald. Wirball, second by Ald. Muenz to adjourn the meeting at 7:05 pm.

**Roll Call Vote: Roll Call Vote:** Ayes: Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

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Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

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Nancy Garrison, City Clerk