

**MINUTES  
CITY COUNCIL  
ST. CHARLES CITY COUNCIL MEETING  
LORA VITEK, MAYOR  
TUESDAY, SEPTEMBER 7, 2021 – 7:00 P.M.  
CITY COUNCIL CHAMBERS  
2 E. MAIN STREET**

**1. Call to Order.**

The meeting was called to order by Mayor Vitek at 7:01 pm. Mayor Vitek gave a tribute to Larry Mulholland former City Administrator for the City of St. Charles.

**2. Roll Call.**

**Present:** Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner

**Absent:** Ald. Weber

**3. Invocation by Ald. Payleitner**

**4. Pledge of Allegiance.**

**5. Presentations**

- Mayor Vitek proclaimed Kiwanis Peanut Week in the City of St. Charles.

**6. Motion by Ald. Bancroft, second by Ald. Payleitner to approve the Omnibus Vote.** Omnibus Vote. Items with an asterisk (\*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

**\*7. Motion by Ald. Bancroft, second by Ald. Payleitner to accept and place on file minutes of the special City Council meeting held July 26, 2021.**

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None.  
Motion Carried

**\*8. Motion by Ald. Bancroft, second by Ald. Payleitner to accept and place on file minutes of the regular City Council meeting held August 16, 2021.**

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None.  
Motion Carried

**\*9. Motion by Ald. Bancroft, second by Ald. Payleitner to approve and authorize issuance of**

**vouchers from the Expenditure Approval List for the period of 8/9/2021 – 8/22/2021 in the amount of \$5,321,588.31.**

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None.

Motion Carried

- \*10. Motion by Ald. Bancroft, second by Ald. Payleitner to accept and place on file the Treasurer's Report for periods ending April 30, 2021; May 31, 2021; June 30, 2021; and July 31, 2021.**

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None.

Motion Carried

## I. New Business

- A. Motion by Ald. Lencioni, second by Ald. Wirball to approve an Ordinance 2021-M-35 Confirming and Extending a Declared State of Emergency within the City of St. Charles Due to the COVID-19 Pandemic until the next regularly scheduled City Council Meeting.**

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None.

Motion Carried

- B. Motion by Ald. Lencioni, second by Ald. Wirball to approve recommendation from Mayor Vitek to Appoint Colleen Lavery to an interim position on the Fireman's Pension Fund Board.**

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None.

Motion Carried

- C. Motion by Ald. Lencioni, second by Ald. Bancroft to approve recommendation from Mayor Vitek to Appoint David Jannusch to an interim position on the Police Pension Board.**

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None.

Motion Carried

- \*D. Motion by Ald. Bancroft, second by Ald. Payleitner to approve a Resolution 2021-100 Authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for a three-year Contract for Holiday Lighting and Decoration Services to Temple Display.**

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None.

Motion Carried

- \*E. **Motion by Ald. Bancroft, second by Ald. Payleitner to approve a Resolution 2021-101 Authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for a three-year Contract for Holiday Lighting and Decoration Services to Skyline Tree Service.**  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None.  
Motion Carried
- F. **Motion by Ald. Wirball, second by Ald. Pietryla to approve a Resolution 2021-102 Authorizing the Mayor and City Clerk of the City of St. Charles to Authorize the Purchase of One Caterpillar Skid Steer from Altorfer CAT through the Sourcewell joint purchasing agreement #032119-CAT and the Corresponding Trade-In of Unit #1865.**  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None; Abstain: Ald. Payleitner  
Motion Carried
- G. **Motion by Ald. Bessner, second by Ald. Pietryla to approve a Resolution 2021-103 Authorizing the Mayor and City Clerk of the City of St. Charles to award Unit Cost Bid for Well #3 Maintenance to Layne Christensen Company.**  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None.  
Motion Carried
- H. **Motion by Ald. Lencioni, second by Ald. Pietryla to approve a Resolution 2021-104 Authorizing the Mayor and City Clerk of the City of St. Charles to award Construction Bid for the 1<sup>st</sup> Street East Plaza Expansion Project Phase 1 to Martam Construction.**  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None; Abstain: Ald. Bongard  
Motion Carried

## II. Committee Reports

### A. Government Operations

- \*1. **Motion by Ald. Bancroft, second by Ald. Payleitner to approve Closing Parking Lot J and the 100 Block of Riverside Drive from 7 a.m. to 4 p.m. for Fire Department Open House Events.**  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None.  
Motion Carried
2. **Motion by Ald. Silkaitis, second by Ald. Wirball to approve a Proposal for a Class D-10 Liquor License for Moonlight Theatre, Located at 7 S. Second Avenue, St. Charles.**  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None; Recuse: Lencioni  
Motion Carried

3. **Motion by Ald. Silkaitis, second by Ald. Bancroft to approve a Proposal for a New Class E-2 Special Event Liquor License for Pollyanna Brewing Company for their Octoberfest Event being held on October 10, 2021 from noon – 7:00 pm at 106 S Riverside Avenue in the South Parking Lot.**  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None; Recuse: Lencioni  
Motion Carried
4. **Motion by Ald. Silkaitis, second by Ald. Pietryla to approve a Proposal for a New Class E-1 Temporary Liquor License for St. Patrick Catholic Church for their Beer Festival being held on September 18, 2021, 6:00 pm – 8:00 pm, in the parking lot at the 400 Block of State Street.**  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None; Recuse: Lencioni  
Motion Carried
5. **Motion by Ald. Silkaitis, second by Ald. Bessner to approve a Proposal for a New Class B-1 Liquor License and 1:00 am Late Night Permit for 222 Hospitality LLC, dba Whiskey Bend, Located at 222 W. Main Street, St Charles.**  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None; Recuse: Lencioni  
Motion Carried
6. **Motion by Ald. Silkaitis, second by Ald. Wirball to approve a Proposal for a New Class B-1 Liquor License and 1:00 am Late Night Permit for H&C Hospitality LLC dba The Office Dining & Spirits, Located at 201 E Main Street, St. Charles.**  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None; Recuse: Lencioni  
Motion Carried
- \*7. **Motion by Ald. Bancroft, second by Ald. Payleitner to approval of the Partial Closure of Parking Lot “B” for the Annual Scarecrow Festival, as Well as the Temporary Closure of Riverside Ave. Between E. Main St. and Illinois Ave.**  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None.  
Motion Carried
- \*8. **Motion by Ald. Bancroft, second by Ald. Payleitner to accept a Proposal from and Authorize the City Administrator to Execute a Contract with GovHR to Conduct Recruitments for the Director of Community Development, the Director of Economic Development, and the Director of Finance in the Amount of \$65,500.**  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None.  
Motion Carried

- \*9. Motion by Ald. Bancroft, second by Ald. Payleitner to approve an **Ordinance 2021-M-36** Adopting a Whistleblower Protections Policy.  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None.  
Motion Carried
- \*10. **Motion by Ald. Bancroft, second by Ald. Payleitner to approve and place on file the minutes of the August 16, 2021 Government Operations Committee meeting.**  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None.  
Motion Carried

**B. Government Services**  
None

**C. Planning and Development**

- \*1. **Motion by Ald. Bancroft, second by Ald. Payleitner to accept and place on file Plan Commission Resolution No. 12-2021 A Resolution Recommending Approval of a Special Use (PUD Amendment) for First Street Redevelopment PUD - Alter Brewing, 12 S. 1<sup>st</sup> Street (Douglas B. Walker).**  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None.  
Motion Carried
- \*2. **Motion by Ald. Bancroft, second by Ald. Payleitner to approve an Ordinance 2021-Z-15 Amending Ordinance 2006-Z-29 (First Street Redevelopment PUD) to modify permitted signage for Alter Brewing, 12 S. 1<sup>st</sup> St.**  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None.  
Motion Carried
- \*3. **Motion by Ald. Bancroft, second by Ald. Payleitner to accept and place on file Plan Commission Resolution No. 10-2021 A Resolution Recommending Approval of a General Amendment to Ch. 17.14 "Business and Mixed-Use Districts", Ch. 17.20 "Use Standards", Ch. 17.24 "Off-Street Parking, Loading and Access", and Ch. 17.30 "Definitions" regarding microbreweries, outdoor dining, outdoor entertainment, and related uses.**  
**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None.  
Motion Carried
- \*4. **Motion by Ald. Bancroft, second by Ald. Payleitner to approve an Ordinance 2021-Z-16 Amending Title 17 of the St. Charles Municipal Code Entitled "Zoning", Ch. 17.14 "Business and Mixed-Use Districts", Ch. 17.16 "Office/Research, Manufacturing and**

**Public Land Districts”, Ch. 17.20 “Use Standards”, Ch. 17.24 “Off-Street Parking, Loading and Access”, and Ch. 17.30 “Definitions” (Microbreweries)**

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Nays: None.

Motion Carried

**11. Additional Items from Mayor, Council, Staff, or Citizens**

**Michael Stroud, 531 12<sup>th</sup> Street, St. Charles**

Mr. Stroud explained that he was a victim of a violent attack on August 3. Mr. Stroud described the attack and stated that he was harassed, bullied, and injured. Police and paramedics were called to help. Mr. Stroud is asking the City to look into this incident of harassment and feels as a community we can do better. Mr. Stroud has discussed this attack with the St. Charles Police. And Chief Keegan offered to have a conversation with Mr. Stroud on Wednesday, September 8<sup>th</sup> 2021.

**A. No Executive Session**

**12. Adjournment**

**Motion by Ald. Bessner, second by Wirball to adjourn the meeting at 7:21 pm.**

**Roll Call Vote:** Ayes: Ald. Silkaitis, Ald. Balla, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner; Nays: None.

Motion Carried

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Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

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Nancy Garrison, City Clerk

***ADA Compliance***

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at [jmcmahon@stcharlesil.gov](mailto:jmcmahon@stcharlesil.gov). Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).