

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 7

Title: Recommendation to approve a proposal for an E1 temporary special event liquor license application for the Charlestown Movie Theater located at 3740 E Main St. Charles.

Presenter: Police Chief James Keegan

Meeting: Liquor Control Commission

Date: September 16, 2019

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

The Charlestowne Movie Theatre is seeking a special event license for the After Image Film Festival.

The event will take place on Thursday, September 26, 2019 from 5:30 p.m. to 7:30 p.m.

Charlestowne Movie Theatre has submitted a site plan, proof of Basset Training, and a certificate of insurance. Please see the liquor application for further information on this event.

Due to the timeline associated with this request it need to proceed directly to City Council.

Attachments *(please list):*

Summary, Event Diagram, Certificate of Insurance

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve a proposal for an E1 Special Event Liquor License application for Charlestowne Movie Theatre, located at 3740 E Main St., St. Charles.

For Office Use
Received:
Fee Paid: \$
Receipt #

NON-REFUNDABLE
CITY OF ST. CHARLES
TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984

(E-1)



CITY LIQUOR DEALER LICENSE APPLICATION
CLASS E1 – NOT-FOR-PROFIT LICENSE
CLASS E3 – KANE COUNTY FAIR

Pursuant to the provisions of Chapter 5.08, Alcoholic Beverages, of the City of St. Charles Municipal Code regulating the sale of alcoholic liquors in the City of St. Charles, State of Illinois and all amendments thereto now in force and effect.

The undersigned hereby makes application for a Liquor Dealer License, Class E1 – Not-For-Profit License or E3 – Kane County Fair

Commencing SEPT 26, 2019 and ending SEPT 26, 2019

Time Starting 5:30 pm and ending 7:30 pm

Location of Event CHARLESTOWN CINEMA 18, 2740 E Main St

Name of Business FOX VALLEY FILM SOCIETY dba AFTERIMAGE FILM FESTIVAL
Address of Business 260 Kenston Ct., Geneva, IL Business Phone 404-274-7186
Is the Applicant a Not-For-Profit Organization? yes
Authorized Agent Andrew Berlin Title Exec. Director & Founder
Has Applicant had a Class E1 License in the previous 365 days? no. If YES, on what date:
Does Applicant have Dram Shop Insurance? no. If YES, attach evidence of insurance.

Requirements of a Class E1 / E3 – Not-For-Profit License

1. The Class E1 license fee is \$50.00 per day.
2. A minimum of three (3) liquor supervisors shall monitor liquor service during all times of operation. **Please provide a list of all supervisors with this application.**
3. Liquor supervisors shall be members of the organization holding the license.
4. Beer and/or Wine are the only alcoholic beverages to be sold.
5. Hours are restricted to 12 noon to 11:00 p.m.
6. Licensee must rope/fence off the licensed premises.
7. Are children/minors permitted in the licensed premises? Y/N
8. Each patron **must wear a wristband** after having identification checked for legal alcohol consumption age.
9. A sign limited beer and/or wine consumption to the roped off area must be conspicuously displayed at all times.
10. **Each server of alcohol must be BASSET certified – need copy of BASSET certification.**
11. A copy of site plan diagram to include roped area shall accompany this application.
12. All security/police resources needed shall be attached to this application with approval of the Chief of Police before final issuance by Liquor Commissioner.

Affidavit

State of Illinois)
County of Kane)

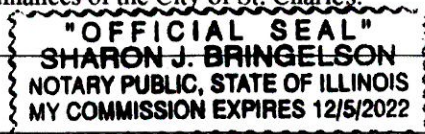
I/We, the undersigned, being first duly sworn, say that I/we have read the foregoing application and that the statements therein are true, complete, and correct and are upon my/our personal knowledge and information and are made for the purpose of inducing the City of St. Charles to issue the Liquor Dealer License, Class E1 to me/us for the location hereinbefore indicated; that I/we will not violate any of the laws of the United States, the State of Illinois or the City Ordinances of the City of St. Charles.

Signed: Francis C. Yoshida

Signed: _____

Sworn to before me this 9th day of Sept, 2019.

Notary Public _____



ENDORSEMENT OF THE LIQUOR CONTROL COMMISSIONER

Approved: [Signature] Date: 9.10.19 Chief of Police: [Signature]

Approved: _____ Date: _____ Liquor Commissioner: _____

Opening Night VIP Party and Screening

On Thursday, September 26, the AfterImage Film Festival will kick off its inaugural year with a VIP party and film screening at Classic Cinemas' Charlestowne 18 Cinema in St. Charles.

This event is intended to honor the AIFF's Founding Patrons and sponsors, without whom the festival would not be possible. General admission tickets are also available for \$30.

We will be screening the Sundance award-winning documentary 'Maiden' which follows Tracy Edwards, a 24-year-old charter boat cook, who became the skipper of the first ever all-female crew to enter the Whitbread Round the World Race. In attendance will be Dawn Riley, the only American sailor on the *Maiden* team.

General Information

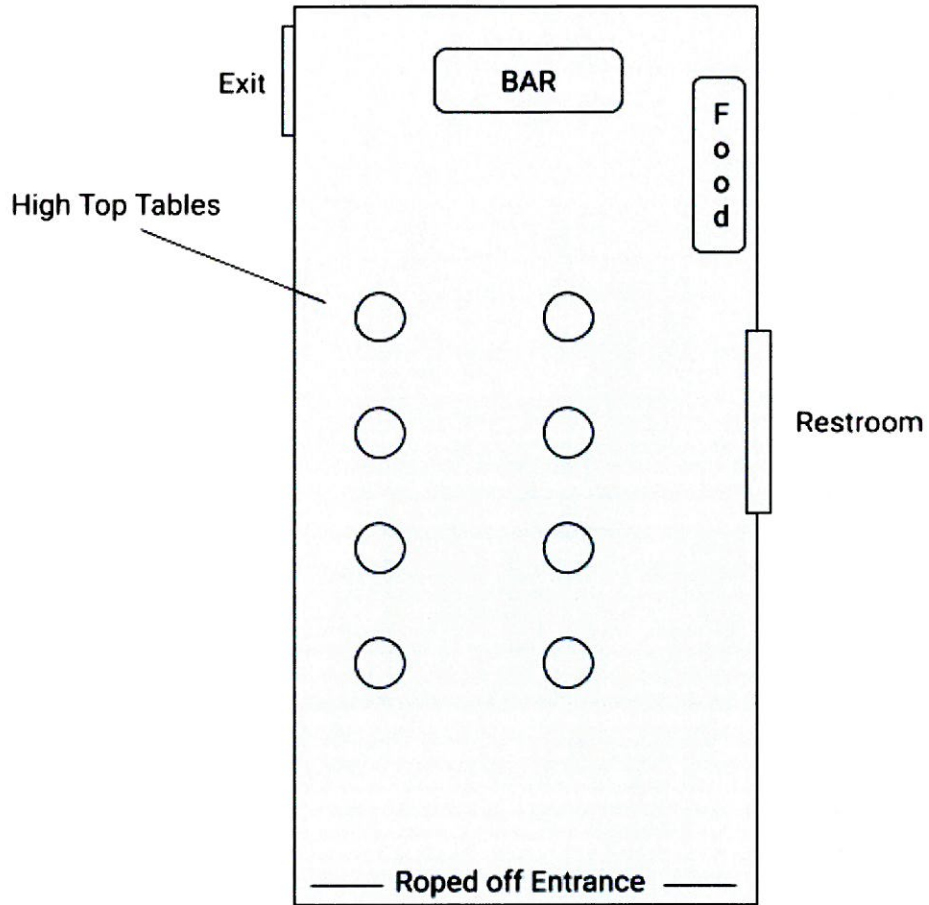
- The Opening Night event will be held exclusively on the property of the Charlestowne 18 Cinema, which has both Commercial General Liability insurance and Liquor Liability insurance.
- The party begins at 5:30pm and will end promptly at 7:15pm.
- Food will be provided courtesy of Verita Restaurant in Batavia.
- All managers at the Charlestowne 18 Cinema are Basset certified.
- We will be supplying 10 high-top round tables, as well as assorted other decorations.
- The film screening begins at 7:20pm.
- We anticipate attendance between 100-125.

About AfterImage Film Festival

The AfterImage Film Festival is an annual celebration of independent film held in the Fox Valley region of Illinois. AfterImage strives to present critically-acclaimed films to passionate audiences with the vision of becoming a premier Midwest film festival. The 1st annual AfterImage Film Festival will be held Sept. 26 – 29, 2019.

Founded in 2018, AfterImage was formed by the dedicated volunteers of the Geneva Film Festival. The first edition of the AfterImage Film Festival will include a wide range of programming that includes both feature length and shorts, narratives and documentaries, American independents and foreign language titles.

CHARLESTOWNE 18 CINEMA, St. Charles IL
(Long hallway located on south side of theater)



BASSET Certified:

Fran Yoshioka -


Randy Pollock

Zane Carter

Illinois BASSET On-Premise SELLER / SERVER CERTIFICATION

Trainee Name: Fran Yoshioka
Date of Completion: 04/24/2017

School Name:
360training.com dba Learn2Serve

I, 

certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

This course provides necessary
knowledge and techniques for the
responsible serving of alcohol.

This is your temporary certificate of completion. You will receive your official card in the mail. Please forward all questions to support@360training.com.



Corporate Headquarters
13801 Burnet Rd., Suite 100
Austin, Texas 78727
P: 877.881.2235

BASSET Card



July 22, 2019



Letter ID: L2103498864

ZANE CARTER
217 SOUTH THIRD AVE
SAINT CHARLES IL 60174

License No.: 5A-0105312
Expiration Date: 7/10/2022
License Type: Basset Card

Your "Student ID number" is: 4490754

Your "Trainer's ID number" is: 5A-0105312

Your BASSET Card is located BELOW

**DO NOT throw away this letter as you will need your
"Student ID number" directly above to re-print your card.**

IMPORTANT:

To re-print your card, visit the Illinois Liquor Control Commission website at LCC.illinois.gov
(click on the RESOURCES tab to access the "BASSET Card Lookup" page).

ILLINOIS LIQUOR CONTROL COMMISSION
100 W. Randolph Street, Suite 7-801 - Chicago, IL 60601
BEVERAGE ALCOHOL SELLERS AND SERVERS
EDUCATION AND TRAINING [BASSET] CARD
Date of Certification: 7/10/2019 - Expires: 7/10/2022
Trainer's IL Liquor License Number: 5A-0105312
ZANE CARTER
217 SOUTH THIRD AVE
SAINT CHARLES IL 60174
****Card is not transferrable****

ILLINOIS LIQUOR CONTROL COMMISSION

100 W. Randolph Street, Suite 7-801 - Chicago, IL 60601

BEVERAGE ALCOHOL SELLERS AND SERVERS

EDUCATION AND TRAINING [BASSET] CARD

Date of Certification: 6/17/2019 Expires: 6/17/2022

Trainer's IL Liquor License Number: 5A-0105312

RANDALL POLLOCK

15051 W KESWICK PL

LOCKPORT IL 60441

****Card is not transferrable****



TIVOLI1

OP ID: MJ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/22/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HRUSKA INSURANCE CENTER, INC. 10040 W. 190th Place Mokena, IL 60448 Charles J. Hruska, III	708-798-5700	CONTACT NAME: Charles J. Hruska, III PHONE (A/C, No, Ext): 708-798-5700 FAX (A/C, No): 708-798-1475 E-MAIL ADDRESS:
INSURED Tivoli Enterprises, Inc. Willis Johnson 603 Rogers Street Downers Grove, IL 60515-3774		INSURER(S) AFFORDING COVERAGE INSURER A : Hanover Insurance Company NAIC # 22292 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

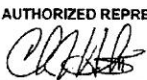
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:		ZBC0607240 ZBC0607240	10/01/2018 05/01/2019	10/01/2019 05/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ Included Liq Liab \$ 1,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		ABC0903761	10/01/2018	10/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ -0-		UHC0872429	10/01/2018	10/01/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A		WCC9407081	10/01/2018	10/01/2019	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	InlMarine\$1000 Ded		ZBC0607240	10/01/2018	10/01/2019	Rented Eq 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Location: 3740 E.Main Street, St. Charles, IL 60174

CERTIFICATE HOLDER **CANCELLATION**

LIQSTCH Liquor Control Commissioner City of St. Charles Two East Main St. St. Charles, IL 60174	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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NOTEPAD

INSURED'S NAME

Tivoli Enterprises, Inc.

TIVOLI1
OP ID: MJPAGE 2
Date 04/22/2019**Locations:**

50, 60, & 75 & 55 Meadowview Center, Kankakee, IL 60901
201-213 N. Schuyler, Kankakee, IL 60901
101 Duvick Avenue, Sandwich, IL 60549
5006 & 5008 Washington, Downers Grove, IL 60515
903 & 907 & 911 Rogers St, Downers Grove, IL 60515
5017-5021 Highland Avenue, 936-940 Warren Ave, 924, 926, 928, 936 Warren
Ave, Downers Grve, IL 60515
109 W. Schiller, 136-164 N. York, 102-110 Second St, Elmhurst, IL 60126
115-125 S. Chicago Avenue, Freeport, IL 61032

Additional Named Insureds:

603-635 Roger, LLC; 55 Meadowview Center
603-635 Roger, LLC; 201-213 N. Schuyler
603-635 Roger, LLC; Chicago Spring
603-635 Roger, LLC; 101 Duvick
603-635 Roger, LLC; Washington Corner
603-635 Roger, LLC; Warren Rogers
603-635 Roger, LLC; York Second



AFTERIMAGE™
FILM FESTIVAL

September 26–29, 2019
Presented by Classic Cinemas
at Charlestowne 18 Theater

September 26–29, 2019

The AfterImage Film Festival (AIFF) is here and it's ready to celebrate independent films from around the world and the people who make them!

Our inaugural film festival premieres the weekend of September 26–29 at Classic Cinemas' Charlestowne Mall 18 Theater in St. Charles. That includes an Opening Night screening on Thursday, September 26th, followed by two full days of screenings on Friday and Saturday. The festival concludes with matinee screenings on Sunday, September 29th.

Visit our website and social sites to learn more.
AfterImageFilmFestival.com

**The Fox Valley's
Celebration of
Unforgettable
Independent Films**



@AfterImageFilmFestival



@AfterImageFilm



@AfterImageFilm

PRESENTING SPONSOR

