



**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 7.e

Title: Recommendation to Waive the Formal Bid Procedure and Allow the Inventory Control Division to Purchase Wood Line Poles on an As-Needed Basis for FY 2019/2020

Presenter: Tom Bruhl

Meeting: Government Services Committee

Date: May 28, 2019

Proposed Cost: \$78,285

Budgeted Amount: \$78,285

Not Budgeted:

**Executive Summary** *(if not budgeted please explain):*

Staff is requesting to waive the formal bid procedure and allow the Inventory Control Division to purchase wood line poles on an as-needed basis for FY 19/20.

Bridgwell Resources is the preferred vendor for all class 2 & 4 wood line poles for Inventory stock.

**Attachments** *(please list):*

\*Bid Waiver Form

Recommendation to Waive the Formal Bid Procedure and Allow Inventory to purchase Wood Line Poles on an As-Needed Basis for FY 2019/2020.

**REQUEST FOR WAIVING BID PROCEDURE**

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Bridgwell Resources

For the purchase of: wood line poles for inventory stock

At a cost not to exceed: \$78,285

Reason for the request to waive the bid procedure: Bridgwell Resources is a preferred vendor as Inventory currently stocks all class 2 & 4 wood line poles.

Date: 5/20/19

Requested by: Michael Shortall

Department Director: Peter Suhr

Purchasing Manager: Michael Shortall

**THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.**