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|   | <b>AGENDA ITEM EXECUTIVE SUMMARY</b> |   | <b>Agenda Item number: 7a</b>                 |
|  | Title:                               | <b>Resolution authorizing the approval of a one-year subscription renewal of the SnapLogic Integration as a Service Platform for \$25,725</b> |   |
|  | Presenter:                           | <b>Penny Lancor, Enterprise Applications Manager</b>  |   |
| <b>Meeting:</b> Government Operations Committee  |                                      | <b>Date:</b> April 1, 2024  |   |
| <b>Proposed Cost:</b> \$25,725   |                                      | <b>Budgeted Amount:</b> \$26,000  | <b>Not Budgeted:</b> <input type="checkbox"/> |
| <b>TIF District:</b> None  |                                      |   |   |
| <p><b>Executive Summary</b> (if not budgeted, please explain):</p> <p>The City utilizes many on-premise and cloud software applications as part of its mission to provide services to the community. These applications provide City staff with the ability to maintain important information, deliver services to residents, and exchange information among internal and external stakeholders. Data integrations are points where two or more applications share data in support of business processes. Automated data integrations provide the ability for data to flow efficiently between applications with minimal, or no, manual intervention. Since May 2022, the City has utilized SnapLogic’s Integration as a Service Platform to develop automated data integrations for critical City software applications.</p> <p>An example automated data integration includes the City’s utility billing/customer information system application sharing billing data with the City’s bill printing and mailing application. A second data integration returns the individual bill documents to the utility billing application for customer access.</p> <p>This subscription renewal allows the City to continue using existing integrations and the ability to develop additional integrations. Each additional automated integration directly supports the Strategic Plan goal of implementing technology to improve internal and external processes and increase efficiencies. The proposed one-year subscription renewal with SnapLogic covers May 2024 through April 2025.</p> |                                      |   |   |
| <p><b>Attachments</b> (please list):</p> <p>Resolution, Bid Waiver Form</p>  |                                      |   |   |
| <p><b>Recommendation/Suggested Action</b> (briefly explain):</p> <p>Recommend approval of a one-year subscription renewal of the SnapLogic Integration as a Service Platform for \$25,725.</p>   |                                      |   |   |

**City of St. Charles, Illinois  
Resolution No.**

**A Resolution Authorizing an Annual Subscription of the  
SnapLogic Integration as a Service Platform in the submitted  
amount**

**Presented & Passed by the  
City Council on**

WHEREAS, the City has used SnapLogic's Integration as a Service Platform since May 2022 to develop and implement automated application data integrations in support of critical business processes; and

WHEREAS, the City desires to continue to use the existing automated application data integrations in support of critical business processes; and

WHEREAS, the City desires to use SnapLogic's Integration as a Service Platform to develop additional automated application data integrations to further the Strategic Plan goal of implementing technology to improve internal and external processes and increase efficiencies; and

WHEREAS, SnapLogic submitted an annual renewal quote Q-08296 with a renewal cost below the City's budgeted amount;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, an annual subscription renewal be approved with SnapLogic in the submitted amount.

PRESENTED to the City Council of the City of St. Charles, Illinois, this \_\_\_ day of \_\_\_\_\_, 2024

PASSED by the City Council of the City of St. Charles, Illinois, this \_\_\_ day of \_\_\_\_\_, 2024

APPROVED by the Mayor of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2024

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Lora Vitek, Mayor

Resolution No. \_\_\_\_\_

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ATTEST:

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City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:



# Bid Waiver One Time Today through \_\_\_\_\_

Description: \_\_\_\_\_

Requested Vendor: \_\_\_\_\_

Requested By: \_\_\_\_\_ Date: \_\_\_\_\_

Approval: \_\_\_\_\_

Department Head

Signature

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$\_\_\_\_\_ for this one-time order, and/or \$\_\_\_\_\_ for a 12-month period.
2. This good/service has been competitively solicited within the past 24 months. YES NO  
If Yes, Was the solicitation published on the city website? YES NO

### 3. Justification for Bid Waiver:

**Emergency** i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

**Urgent** i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warrantied item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.

These goods utilize a **proprietary, patent, trademark, or customized programming** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

These goods/services were purchased through a **Cooperative Purchasing Agreement.** \_\_\_\_\_

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_