

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 7*a

Title:

Recommendation to Approve Budget Addition for
Department of Commerce and Economic Opportunity Grant
Funding related to Alley Resurfacing Project

Presenter:

Ken Jay

Meeting: Government Operations Committee

Date: March 18, 2019

Proposed Cost: \$57,825.63

Budgeted Amount: \$0

Not Budgeted: ☒**Executive Summary** *(if not budgeted please explain):*

In 2012, the Police and Fire Departments were awarded a Department of Commerce and Economic Opportunity (DCEO) Grant in the amount of \$100,000, of which \$57,825.63 remains. After partial spending of the grant award, DCEO froze the grant for five plus years. Upon reactivating the grant, DCEO changed the allowable scope for the grant to only fund public improvements. The Public Works Department determined that the remaining grant funding would be best utilized on infrastructure that may otherwise be overlooked or underfunded that could also quickly have a contract created and have construction completed in timely fashion to meet grant requirements.

The City of St. Charles requested and was approved to utilize the remaining grant funding to resurface many of the City's deteriorated alleyways. St. Charles owns and maintains over 3 miles of alleyways within City limits, of which over 1 mile of alleyways are in poor or very poor condition and in need of resurfacing.

The alley resurfacing project has been approved, meeting the revised scoping requirements of the City's 2012 DCEO Grant. A budget addition in the amount of \$57,825.63 is required, which will have offsetting grant revenue of the same amount.

A budget transfer will cover the remaining \$10,979.19 to cover the total contract cost of \$68,804.82.

Attachments *(please list):*

* Budget Addition Form

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve a Budget Addition for the Alley Resurfacing Project in the amount of \$57,825.63.

BUDGET REVISION REQUEST FORM

Department: Public Works

Date Requested: March 18, 2019

Purpose of Request/Comments (Free form type)

Purpose of budget revision: Provide funding for Alley Resurfacing Project, of which \$57,825.63 will be offset by corresponding revenue from DCEO Grant 12-203255. The remainder of funding will be provided by transfer from Rejuvenation project account, 513500-56101-CP5029, which has adequate funding available. Total funding transfer requested to CP5108 is \$68,804.82.

Equal Dollar Transfer

Amount \$ 10,979.19

From
Account #: 513500-56101

To
Account #: 513500-56101

Activity #: CP5029

Activity #: CP5108

Addition (or Decrease) to Department Budget

Account # 513500-56101 Amount \$57,825.63

Activity #: CP5108

Originator: Ken Jay

03.18.19
Date

Department Head: _____

Date

Dir. Of Finance/Administration: _____

Date

For Finance Use Only

Revision entered and updated

By: _____

Date: _____