



**AGENDA ITEM EXECUTIVE SUMMARY**

**Agenda Item Number: 7b**

**Title:**

Recommendation to Approve a Resolution for Street and Parking Lot Closures, and Use of the Old Police Station Facility, for an Airboat Productions, LLC Movie Production

**Presenter:**

Police Chief Keegan

**Meeting:** Government Operations Committee

**Date:** January 3, 2022

Proposed Cost: \$ 35,052.00 (PD)

Budgeted Amount: \$

Not Budgeted:

**Executive Summary** *(if not budgeted please explain):*

Movie production by Airboat Productions, LLC has requested permission for several street, sidewalk, and parking lot closures between March 7 and 19, 2022 in the City of St. Charles.

Production will primarily take place between the hours of 2pm and 8am on these dates. Please see the attached listing of road, parking lot, and sidewalk closures requested throughout the production schedule. The production company is working with the Illinois Department of Transportation (IDOT) on requested road closures of Main Street (Route 64) between 5<sup>th</sup> Avenue and IL Route 31.

In addition, the production company has requested use of the old Police Station property located at 211 N. Riverside Avenue.

The production company is also working with City Electric to coordinate lighting requests, as well as all City departments to try to mitigate any interruption to any City services.

The sponsors will visit each business that may potentially be impacted by this production. Some businesses may be asked to temporarily alter their business storefront to accommodate the aesthetics desired for this production.

**PLEASE NOTE:** this special event is being recommended for approval with the caveat that all approvals are contingent upon any governmental sanctions regarding public gatherings, social distancing, etc., pertaining to COVID-19.

**Attachments** *(please list):*

Listing of requested parking lot and road closures; Resolution

**Recommendation/Suggested Action** *(briefly explain):*

Recommendation to approve a proposal for street, sidewalk, use of the old police station, and parking lot closures for an Airboat Productions, LLC movie production.

## **Movie Production Closure Request for March 7 – 19, 2022**

Roads, sidewalks, and parking lots requested for closure include:

- Prairie Street from Riverside Ave. to Geneva Rd. (Rt. 31) on Wednesday, March 9 from 8:00 p.m. – Thursday, March 10, 2022 at 2:00 a.m.
- Riverside Avenue from 5<sup>th</sup> Avenue (Rt. 25) to South Avenue on Wednesday, March 9 from 8:00 p.m. – Thursday, March 10, 2022 at 2:00 a.m.
- 1<sup>st</sup> Street from Indiana Street to Geneva Road on Wednesday, March 9 from 8:00 p.m. – Thursday, March 10, 2022 at 2:00 a.m.
- Riverside Avenue to Main Street from 2:00 p.m. on Thursday, March 10 through Friday, March 11, 2022 at 8:00 a.m. and Friday, March 11 from 2:00 p.m. – Saturday, March 12 at 8:00 a.m.
- Main Street to 2<sup>nd</sup> Street from 2:00 p.m. on Thursday, March 10 through Friday, March 11, 2022.
- Riverside Avenue (between State Ave. and Walnut Ave.) will be closed from 6:00 p.m. – 8:00 a.m. on Thursday, March 10 and Friday, March 11, 2022.
- Closure of the old police station parking lot for the duration of the production.
- Sidewalks along Riverside Avenue and Main Street for the duration of the production.
- Use of the old Police Department facility located at 211 N. Riverside Avenue.

**City of St. Charles, Illinois**  
**Resolution No. \_\_\_\_\_**

**A Resolution Requesting the Closure of Routes 64 and 31 for a Movie Production**

**Presented & Passed by the City Council on \_\_\_\_\_**

WHEREAS, Airboat Productions, LLC is producing portions of a movie in the City of St. Charles, and;

WHEREAS, this Production will require the temporary closure of Main Street (Route 64) and Second Street (Route 31) state highways in the City of St. Charles, and;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of state highways for such public purposes or needs as parades and local celebrations;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Charles that permission to intermittently close Main Street (Route 64) and Second Street (Route 31) from Monday, March 7, 2022 through Saturday, March 19, 2022 at various times throughout each day be requested of the Department of Transportation;

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, all highway traffic during the periods of time specified shall be detoured over the following routes:

For westbound on Route 64: south on 5th Avenue (Route 25) to Illinois Avenue, north to 3<sup>rd</sup> Street, west to Route 64. For southbound on Route 31: west on State Street from Route 31 to 3<sup>rd</sup> Street, south on 3<sup>rd</sup> Street to Illinois Street, east on Illinois Street to Route 25. For eastbound Route 64 and northbound Route 31, use the reverse route.

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, the City of St. Charles assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect, and all liabilities for damages of any kind occasioned by the closing of the state highway, and it is further agreed that efficient all-weather detours will be maintained to the satisfaction of the Department and conspicuously marked for the benefit of traffic diverted from the state highway.

Resolution No. \_\_\_\_\_

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BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution.

PRESENTED to the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

PASSED by the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

APPROVED by the Mayor of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Lora Vitek, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain: