

**MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, AUGUST 5th, 2020
City Council Chambers**

Members Present: Kessler, Mann, Pretz, Smunt, Norris, Malay

Members Absent: Kirsininkas

Also Present: Russell Colby, Assistant Director of Community & Econ. Development
Rachel Hitzemann, Planner

1. Call to order

Chairman Norris called the meeting to order at 7:00 p.m.

2. Roll call

Ms. Hitzemann called roll with six members present. There was a quorum.

3. Approval of Agenda

521 W Main St. was added as item a. under Preliminary Reviews

4. Presentation of the minutes of the July 15th, 2020 meeting

A motion was made by Dr. Smunt and seconded by Ms. Mann with a unanimous voice vote to approve the minutes of the July 15th, 2020 meeting. Ms. Malay abstained.

5. Landmark Applications

a. 1 S 6th Ave.

i. Public Hearing

The Commission discussed the landmark nomination. Dr. Smunt suggested that criteria item 6 and 9 be removed. He also requested that the style be changed from Colonial to Classical Revival. The Commissioners agreed with those changes.

Dr. Smunt moved and Ms. Malay seconded with a unanimous voice vote to close the public hearing.

ii. Landmark Recommendation

Mr. Pretz moved and Ms. Malay seconded with a unanimous voice vote to approve a recommendation to the Planning and Development Committee to landmark 1 S. 6th Ave.

b. 505 S. 4th St.

i. Public Hearing

The Commission discussed the landmark nomination. Dr. Smunt requested that E-4 on the criteria list be added to the nomination. The Commissioners agreed.

Ms. Malay moved and Mr. Kessler seconded with a unanimous voice vote to close the public hearing.

ii. Landmark Recommendation

Dr. Smunt moved and Mr. Pretz seconded with a unanimous voice vote to approve a recommendation to the Planning and Development Committee to landmark 505 S. 4th St.

6. Certificate of Appropriateness (COA) applications

a. 215 N 3rd Ave.

Proposed is to install new wood cellar doors. The Commission had concerns with the proposed design in regards to water/snow being unable to flow off of the doors. The Commission liked the idea of wood, but suggested looking at other design options.

A motion was made by Dr. Smunt and seconded by Mr. Pretz with a unanimous voice vote to approve the COA with the condition that the applicant use a synthetic wood material or use a tongue and groove product that you would see on a porch.

b. 105 E Main St.

Proposed is to install two illuminated channel signs on each street front of the building. The Commission expressed concerns about the size of the guitar on the signs, stating that they were not comfortable with the guitar covering the terra cotta band that runs along the building.

A motion was made by Ms. Malay and seconded by Ms. Mann with a unanimous voice vote to approve the COA with the condition that both signs will be downscaled to fit under the terra cotta band.

c. 522 Oak St.

Proposed is to remove the current vertical wood siding on the garage and replace it with horizontal vinyl siding. Dr. Smunt noted that the horizontal siding would be more appropriate, but due to the proximity of this home to landmarked homes, he was uncomfortable approving vinyl. The Commission asked the applicant if he had considered other types of siding. The applicant said that he did, but the cost difference was too high for the homeowner

A motion was made by Ms. Malay and seconded by Mr. Kessler with a unanimous voice vote to table the COA until the applicant could speak with the homeowner and so that the homeowner could be present at the next meeting.

d. 113 & 115 N 2nd Ave.

Proposed is to install two wall signs and a monument sign. The Commission questioned the need for two wall signs. The applicant stated that there are currently two wall signs on the property. Dr. Smunt did not feel comfortable approving the vinyl monument sign and requested that the post be made of wood instead. The applicant agreed to change to a wood post with concrete base.

A motion was made by Dr. Smunt and seconded by Ms. Malay with a unanimous voice vote to approve the COA with the condition that a wood post with concrete base be used for the monument sign.

e. 113 & 115 N 2nd Ave.

Proposed is to install a concrete pad and wire gauge fence behind the building. The Commissioners asked staff if there was anything in the Code that prohibited wire fences. Staff informed the Commission that there were no applicable codes for this situation. The Commission noted that due to the landscaping and placement of the pad, the fence would be almost invisible from the street.

A motion was made by Ms. Malay and seconded by Mr. Pretz with a unanimous voice vote to approve the COA as presented.

f. 307 Park Ave.

Applicant proposed to replace window sashes with a converter kit. The frame of the windows will remain the same.

A motion was made by Mr. Kessler and seconded by Ms. Malay with a unanimous voice vote to approve the COA as presented.

7. Grant Applications

8. Other Commission Business

9. Preliminary Reviews-Open forum for questions or presentation of preliminary concepts to the Commission for feedback

a. 521 W Main St.

The Commission discussed their observations from the site visit and provided direction on how to proceed with the windows.

10. Additional Business and Observations from Commissioners or Staff

- a. Ms. Hitzemann informed the Commission that Commissioner Kirsininkas has resigned from the Commission.
- b. Mr. Kessler would like the landmark criteria to be numbered on the application.

11. Meeting Announcements: Historic Preservation Commission meeting August 19th, 2020 at 7:00 P.M.

12. Public Comment

None.

13. Adjournment

With no further business to discuss, the meeting adjourned at 9:20p.m.