



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: 8b

Title:

Recommendation to approve Ordinance Amending Title 2 “Administration and Personnel,” Chapter 2.04 “City Council,” Section 2.04.140, “Order of Business at Meetings” of the St. Charles Municipal Code.

Presenter:

City Administrator Heather McGuire

Meeting: Government Operations Committee

Date: February 22, 2022

Proposed Cost:

Budgeted Amount:

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Staff recommends including *Public Comment* on the agendas of all public meetings as part of establishing a process for Citizen Participation.

Attachments *(please list):*

Proposed Ordinance
Redline Changes to the Municipal Code

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve Ordinance Amending Title 2 “Administration and Personnel,” Chapter 2.04 “City Council,” Section 2.04.140, “Order of Business at Meetings” of the St. Charles Municipal Code.

2.04.140 – Order of business at meetings

The order of business at meetings of the city council shall be as follows:

- A. Call to order;
- B. Invocation;
- C. Pledge of Allegiance;
- D. Roll call;
- E. Omnibus Vote;
- F. Presentation and approval of minutes of preceding meeting(s);
- G. Monthly reports;
- H. Old business;
- I. New business;
- J. Committee reports,
 - 1. Government Operations Committee,
 - 2. Government Services Committee,
 - 3. Planning and Development Committee,
- K. Public Comment
- L. Additional items from ~~mayer~~Mayor and City Council Members, ~~council members or citizens~~;
- ~~LM.~~ – Adjournment.

City of St. Charles, Illinois
Ordinance No. 2022-M-_____

**An Ordinance Amending Title 2 “Administration and Personnel,”
Chapter 2.04 “City Council,” Section 2.04.140, “Order of Business at Meetings” of
the St. Charles Municipal Code.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE
COUNTIES, ILLINOIS, AS FOLLOWS:**

SECTION ONE: Title 2 “Administration and Personnel,” Chapter 2.04 “City Council,” Section 2.04.140, “Order of Business at Meetings” of the St. Charles Municipal Code, be and is hereby amended by deleting said section 2.04.140 in its entirety and by substituting the following therefore:

2.04.140: ORDER OF BUSINESS AT MEETINGS

The order of business at meetings of the City Council shall be as follows:

- A. Call to order
- B. Invocation
- C. Pledge of Allegiance
- D. Roll call
- E. Omnibus Vote
- F. Presentation and approval of minutes of preceding meeting(s)
- G. Monthly reports
- H. Old business
- I. New business
- J. Committee reports
 - 1. Government Operations Committee
 - 2. Government Services Committee
 - 3. Planning and Development Committee

- K. Public Comment
- L. Additional items from Mayor and City Council members
- M. Adjournment

SECTION 2: That after the adoption and approval hereof the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2022.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2022.

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of _____ 2022.

Lora A Vitek, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain: