

**MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, SEPTEMBER 4, 2019
COMMITTEE ROOM**

Members Present: Smunt, Norris, Kessler, Pretz, Krahenbuhl, Mann

Members Absent: Malay

Also Present: Russell Colby, Community Development Division Manager
Rachel Hitzemann, Planner

1. Call to order

Chairman Norris called the meeting to order at 7:00 p.m.

2. Roll call

Ms. Hitzemann called roll with six members present. There was a quorum.

3. Approval of Agenda

The following items were added:

10a. Arcada Windows

10b. 403 S. 6th St.

4. Presentation of minutes of the August 7th, 2019 meeting

A motion was made by Mr. Kessler and seconded by Ms. Mann with a unanimous voice vote to approve the minutes of the August 7th, 2019 meeting.

5. Preliminary Reviews – Open forum for questions or presentation of preliminary concepts to the Commission for feedback

No items.

6. Landmark Applications

No items.

7. Certificate of Appropriateness (COA) applications

a. 207 Walnut Ave.

The proposal is for the construction of a new single family residence with a detached garage. The Commission favored the overall design of the structures, but questioned the use of vinyl windows. The applicant noted vinyl is used in about 80% of homes and it fits the energy code. However, they were open to considering other options.

A motion was made by Dr. Smunt and seconded by Ms. Mann with a unanimous voice vote to approve the COA design as drawn, but if style enhancements are made, additional approval is required. Changes made to the materials for doors and windows are permitted.

8. Grant Applications

No items.

9. Other Commission Business

No items.

10. Additional Business and Observations from Commissioners or Staff

a. Arcada Windows

The owner is proposing changing 90 windows at the Arcada Theater. The current windows are inefficient and not worth repairing. They are considering using high-end wood windows with double-pane glass. Chairman Norris noted this is a landmarked building and suggested conducting an on-site meeting to get a better understanding of the condition of the original windows. This meeting will be held prior to the next Historic Preservation Commission meeting.

b. 403 S. 6th St. Garage

Dr. Smunt noted he is making some modifications to the original design that was approved by the Commission. There was no opposition to the proposed changes.

11. Meeting Announcements: Historic Preservation Commission meeting Wednesday, September 18, 2019 at 7:00 P.M. in the Committee Room.

12. Public Comment

The soffit beadboard that was approved for the project at 117 N. 5th Ave. is missing. Staff will check further into this.

13. Adjournment

With no further business to discuss, the meeting adjourned at 7:53 p.m.