

**MEETING MINUTES
CITY OF ST. CHARLES, IL
ST. CHARLES CORRIDOR IMPROVEMENT COMMISSION
October 5, 2016**

Members Present: Chair English, Kane, Potts, Dechene and Hauser

Members Absent: Vice Chair Schuetz, Pietryla

City Staff Present: Matthew O'Rourke – Economic Development Division Manager
Karla McCleary – Recording Secretary

Others Present: Julie Lundeen – Lundeen's
George Neri – Neri Landscape & Design

1. Opening of Meeting

The meeting was convened by Chair English at 7:03 p.m.

2. Approval of Agenda

A motion was made by Kane and seconded by Hauser to approve the October 5, 2016 Corridor Improvement Commission Meeting Agenda.

Voice Vote: Unanimous; Nays: None; Members Absent: Vice Chair Schuetz, Pietryla

Motion Carried.

3. Approval of June 8, 2016 Meeting Minutes

A motion was made by Dechene and seconded by Potts to approve the September 7, 2016 Corridor Improvement Commission Meeting Minutes with changes made to correct the spelling of Panicum Virgatum and Pachysandra.

Voice Vote: Unanimous; Nays: None; Members Absent: Vice Chair Schuetz and Pietryla

Motion Carried.

4. Corridor Grants

A. Corridor Improvement Grant – 1315 W. Main Street (Lundeen's)

Mr. Neri presented a revised landscape plan that included improvements suggested by the Corridor Improvement Commission. Changes from the original plan include:

1. Unilock Olde Quarry wall to add depth and hold berm in place
2. 12 – 18 inch high berm to create topography
3. Add out cropping stones for natural interest and hold berm
4. Landscape area of South Entrance
5. Additional Blue Spruce on south side of property
6. More native grasses and groupings of plants – was 57 total, now 78 total
7. Plantings along drive through
8. Change some Black Eyed Susan for Coreopsis for longer bloom time and to eliminate some of the “weedy” look
9. Alum will also be added to the front area

Mr. Neri said they will add more plant groupings and a few more Hydrangea and Weigela shrubs in some of the areas. He will incorporate (1) Yellow Juniper in place of (1) Blue Juniper.

Ms. Potts thought the overall plan was great and will make a statement.

Mr. O’Rourke reviewed the total cost of this landscape project, \$14,693.00, and determined the City’s 50% share is not to exceed \$7,346.50. The current amount in this budget is \$11,535 before awarding a grant to Lundeen.

Mr. O’Rourke reminded Ms. Lundeen that the following week this will go before the Planning & Development Committee for their approval. Ms. Lundeen said they will be in attendance should any questions come up. The week after that, this will go to City Council for approval.

Ms. Lundeen was most appreciative for the assistance and generosity. This will provide them with the opportunity to make a great statement with the landscape at this new location.

A motion was approved by Ms. Potts and seconded by Ms. Hauser to recommend approval of a Corridor Grant for Lundeen’s Liquor at 1315 W. Main Street.

Voice Vote: Unanimous; Nays: None; Members Absent: Vice Chair Schuetz and Pietryla

Motion Carried.

B. Corridor Improvement Grant – 1625 E. Main Street (Colonial Cafe)

Mr. O’Rourke stated that this is the same grant that was looked at last month. Mr. Anderson brought in his application and if enough money remains in the budget after approving the grant for Lundeen’s, Mr. Anderson would like this to be approved sooner rather than later.

Ms. Potts said the sidewalk has been poured and as discussed at the last meeting, Ms. Potts suggested the Commission not do anything this year unless the sidewalk was in.

Mr. O'Rourke said they have \$4,188 remaining after the last grant. The total amount of his project is \$7,722. Half of that would be \$3,861- so there is enough for this grant as well.

Ms. Potts said he could probably get most everything in except for the grasses and the perennials. This fall he could still put in the hardscape – the boulders, washed gravel and shrubs.

Mr. O'Rourke said he will leave that up to the Commission. He has the ability to break up payments as long as 50% is installed. Chair English said that first they have to vote on approval of this with the condition that it is up to the landscaper, Mr. Anderson and Mr. O'Rourke with regards to the schedule of this. Mr. O'Rourke stated that this was not needed as there is language in the agreement that speaks to this.

Ms. Potts asked if there are any other grant possibilities pending. Mr. O'Rourke replied that there are no others to be considered at this time. Eric Larsen did call regarding the Ameriprise property so that may be something for consideration at some point. If anyone comes in through the winter, we could get it approved and pending approval of next year's budget – reimbursement would occur after May 1, 2017.

A motion was approved by Ms. Hauser and seconded by Ms. Dechene for approval of a Corridor Improvement Grant for 1625 E. Main Street, Colonial Café in the amount of \$3,861.

Voice Vote: Unanimous; Nays: None; Members Absent: Vice Chair Schuetz and Pietryla; Abstain: Potts

Motion Carried.

5. Additional Business from Corridor Commission Members, Public or Staff

Ms. Kane asked if there was anything more regarding the great landscape care at Thompson Middle School and who was providing that. Mr. O'Rourke said he had asked a few people and was told it was the normal maintenance folks that they hire – not Community Restitution – it has not been on there schedule for some time.

Ms. Kane stated that every time she goes by the Shell Gas Station on W. Main Street, it always looks nice and the owner is out watering and maintaining the grounds continuously.

6. Announcements

There were none.

7. Upcoming Meeting Dates

A. November 2, 2016

8. Adjournment

A motion was made by Ms. Potts and seconded by Ms. Dechene to adjourn the meeting.

Voice Vote: Unanimous; Nays: None; Members Absent: Vice Chair Schuetz and Pietryla