

		HISTORIC PRESERVATION COMMISSION AGENDA ITEM EXECUTIVE SUMMARY				
		Agenda Item Title/Address:		COA: 2 E. Main St.		
		Proposal:		Municipal Center sign		
		Petitioner:		City of St. Charles		
		Please check appropriate box (x)				
		PUBLIC HEARING			MEETING 11/16/16	X
AGENDA ITEM CATEGORY:						
X	Certificate of Appropriateness (COA)			Façade Improvement Plan		
	Preliminary Review			Landmark/District Designation		
	Discussion Item			Commission Business		
ATTACHMENTS:						
Summary of proposal		Aerial photo showing location				
Sign design drawing						
EXECUTIVE SUMMARY:						
<p>Proposed is a sign for the Municipal Center. The sign will also identify the Downtown St. Charles Partnership and Convention and Visitors Bureau.</p>						
RECOMMENDATION / SUGGESTED ACTION:						
Provide feedback and recommendations on approval of the COA.						



Memo

Date: November 14, 2016
To: Russell Colby, Planning Division Manager
From: AJ Reineking, Public Works Manager
Re: Municipal Center Sign Description

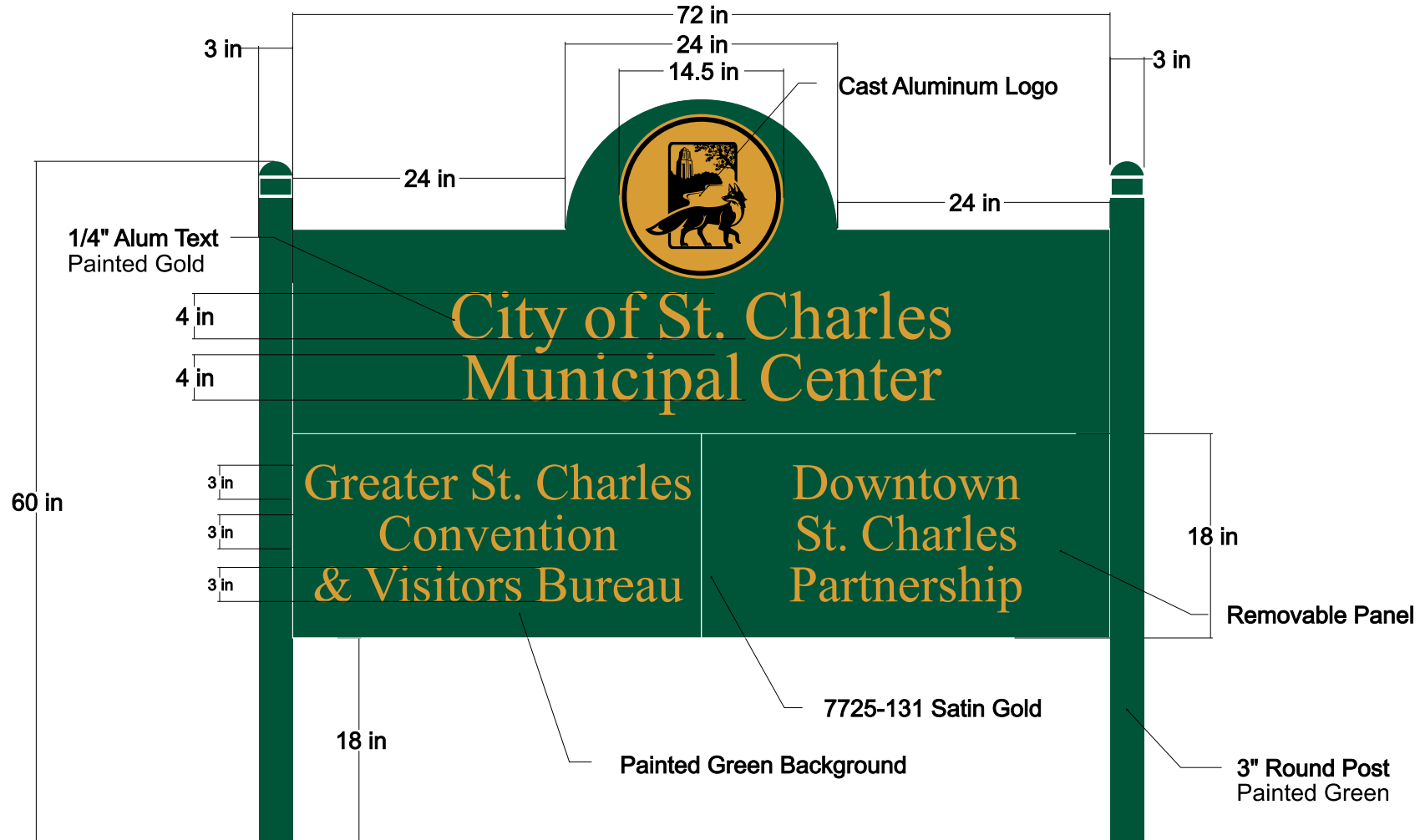
In addition to serving as the operating epicenter for many City departments, the Municipal Center in St. Charles also houses the Downtown St. Charles Partnership, and, beginning in December 2016, the building will also be the home of the Greater St. Charles Convention and Visitors Bureau. The building is identified as the Municipal Center on the front façade, but without a main sign, it's not apparent motorists or even pedestrians without further examination. In addition, the building does not have a sign or kiosk to identify the other organizations operating out of the facility. This can make identification for patrons, volunteers, or vendors difficult.

The City has worked with sign vendor, Western Remac, Inc., to develop a 'Municipal Center' sign that matches existing green informational and way-finding signage throughout the downtown area. The proposed sign also identifies the economic development organizations housed in the Municipal Center.

There are three planter beds on the south side of the south parking lot of the Municipal Center, adjacent to Main Street. The western-most bed currently hosts a small tree and an informational pedestrian sign. We propose to relocate/replace the tree and replant it on the eastern-most bed, and to relocate the pedestrian sign to the center bed. The new 'Municipal Center' sign would then be placed in the center of the western bed, perpendicular to Main Street to allow a sightline for vehicular traffic.

PROJECT:		DATE: 11/7/2016
CUSTOMER: St Charles		CONTACT:
SALESPERSON: Mike Conoscenti		PHONE: FAX:
PROD. FILE NAME: stcharles city hall.fs		DESIGNER: Donna Sassano
CUSTOMER APPROVAL SIGNATURE:		SCALE: 0.043

PROCESS/MATERIALS		
CUT VINYL	<input checked="" type="checkbox"/>	
EXTRUDED PANEL	<input type="checkbox"/>	
ROUTED	<input type="checkbox"/>	
DIGITAL	<input type="checkbox"/>	
SILKSCREEN	<input type="checkbox"/>	
WRI DURAGRAPHICS	<input type="checkbox"/>	
OTHER	<input type="checkbox"/>	
color names: 7725-131 Satin Gold		
Green		
CUT VINYL:		
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<input type="checkbox"/> d/g3	<input type="checkbox"/> d/g	<input type="checkbox"/> vip
1st or 2nd surf: 1st		
substrate: .080 Alum		
ROUTED:		
substrate:		
de-mount:		
finish:		
mounting:		
DIGITAL PRINT:		
media:		
overlam:		
substrate:		
1st or 2nd surf:		
R1, R2, R3		
SILKSCREEN		
media:		
ink:		
substrate:		
ADA SIGNAGE:		
wri-duragraphics:		
photopolymer:		
other		
fonts:		
Times New Roman Bd		
radius:		
margin:		
border:		
mounting instructions:		



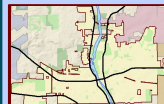


City of St. Charles, Illinois

Two East Main Street St. Charles, IL 60174-1984
Phone: 630-377-4400 Fax: 630-377-4440 - www.stcharlesil.gov

Precision GIS

RAYMOND ROGINA *Mayor*
MARK KOENEN *City Administrator*



Data Source:
City of St. Charles, Illinois
Kane County, Illinois
DuPage County, Illinois
Projection: Transverse Mercator
Coordinate System: Illinois State Plane East
North American Datum 1983
Printed on: November 14, 2016 10:31 AM



0 10 21 Feet

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