

**MINUTES**  
**THE CITY OF ST. CHARLES**  
**EQUITY & INCLUSION COMMISSION**  
**THURSDAY, MARCH 28, 5:00 PM**  
**2 EAST MAIN STREET**  
**DENS A & B, SECOND FLOOR**

**1. Call to Order**

Chair Nichols called the meeting to order at 5:00 pm.

**2. Roll Call**

Present: Cris Anderson, Michael Castro, Erica Johnson, Mary Kruse, Lisa Macaione, Samantha Newman, Trudy Nichol, Sue Sanders

Others present: Heather McGuire, Lisa Stricker, Tara Strachan, Marzena Sheets, Michelle Pollard

Absent: None

**3. Approval of the February 15, 2024, Equity & Inclusion Meeting Minutes.**

Motion by Anderson, second by Newman to approve the February 15, 2024 meeting minutes.

**Voice Vote:** Ayes: Anderson, Castro, Johnson, Kruse, Macaione, Newman, Sanders. Nays: None. Absent: None. Nichol did not vote as Chair. **Motion Carried.**

**4. Discussion regarding presentation procedures.**

The group discussed future presentation procedures that will be made to the City Council from each sub-committee and the Commission as a whole. It was suggested that each sub-committee present their own reports to the City Council after meeting with specific groups in need of assistance. A template for presentations was discussed and ideas were presented. All agreed to avoid lengthy presentations and making them as uniform as possible. Lisa Stricker showed an example of a format for presentations and encouraged the group to focus on (2) action items per sub-committee.

**5. Discussion regarding Equity & Inclusion Committee goals for year 2024.**

The group discussed their goals for year 2024 and the role each sub-committee would play in bringing resources to the groups in need. It was suggested that each sub-committee meet with the specific groups to discuss their needs and challenges and collect their real-life stories. Sub-Committees would focus on the following groups and/or categories of challenges:

- Physical and developmental disabilities
- LGBTQA+ community
- Immigrant population
- Economic and racial equality
- Biases
- Mental health

**6. Approval of the School District 303 Board letter.**

Motion by Anderson, second by Sanders to approve mailing of the letter to the School District 303 Board.

**Voice Vote:** Ayes: Anderson, Castro, Johnson, Kruse, Macaione, Newman, Sanders. Nays: None. Absent: None. Nichol did not vote as Chair. **Motion Carried.**

**7. Public Comment**

Michelle Pollard inquired about the minutes from prior Equity and Inclusion Commission meeting. She was directed to the City of St. Charles website to view the minutes.

**8. Adjourn**

Motion by Anderson, second by Castro to adjourn the meeting at 5:56 pm.

**Voice Vote:** Ayes: Anderson, Castro, Johnson, Kruse, Macaione, Newman, Sanders. Nays: None. Absent: None. Nichol did not vote as Chair. **Motion Carried.**

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