

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	HISTORIC PRESERVATION COMMISSION AGENDA ITEM EXECUTIVE SUMMARY			
	Agenda Item Title/Address:	COA: 720 Prairie St.		
	Significance:	Landmarked		
	Petitioner:	Amy Petrek		
	Project Type:	Façade Grant		
PUBLIC HEARING			MEETING 2/22/24	X
Agenda Item Category:				
	Preliminary Review	X	Grant	
	Certificate of Appropriateness (COA)		Other Commission Business	
	Landmark/District Designation		Commission Business	
Attached Documents:			Additional Requested Documents:	
Application, work estimate, photos, architectural survey				
Project Description:				
<ul style="list-style-type: none"> • A Façade Improvement Grant has been requested by Amy Petrek for the property located at 720 Prairie St. • Proposed work includes replacing damaged cedar siding and trim with like material. • The total project cost is \$20,910 and it will be up to the Commission to decide the eligible improvements and reimbursement amount. 				
Staff Comments:				
Recommendation / Suggested Action:				
<ul style="list-style-type: none"> • Provide feedback and recommendations 				

FAÇADE IMPROVEMENT GRANT APPLICATION

COMMUNITY & ECONOMIC DEVELOPMENT DEPT. /PLANNING DIVISION

CITY OF ST. CHARLES



Grant Type (select one):

- Commercial Residential

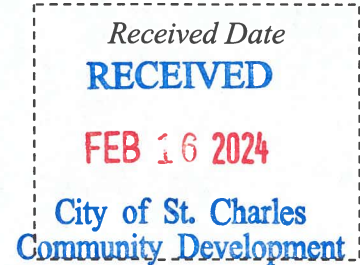
Property Information:

Building or establishment for which the reimbursement grant is requested:

Address: 720 Prairie Street, St. Charles

Property Identification Number: _____

Applicant Name: Amy Petrek



Project Description:

There are instances of wood rot, damage, and deterioration on some of the cedar boards that side our house. The plan is to ONLY replace the pieces that are damaged, and to match the existing materials of the siding, and any trim.

Total Cost Estimate: \$ 20,910

Submittal Checklist:

- \$50 Application Fee**
- Detailed Scope of Work:** Must identify all improvements, construction methods, building materials to be used. Costs must be broken down and itemized by task. In general, this scope of work should be prepared by the contractor(s) who will be completing the project.
- Documentation on Existing Conditions:** Reports or photographs to demonstrate need for improvements.
- W-9 Form:** Filled out and signed by the grant applicant, with a Federal Tax ID Number (or a Social Security Number for an individual)

Applicant Contact Information:

Phone Number: (815)503-1292

Email Address: amykpetrek@gmail.com

Statement of Understanding:

- I agree to comply with the guidelines and procedures of the Façade Improvement Grant Program. I have read and understand the "Terms and Conditions".
- I understand that I must submit detailed cost documentation, copies of bids, contracts, invoices, receipts, and contractor's final waivers of lien upon completion of the approved improvements.
- I understand that work done before a Façade Improvement Agreement is approved by the City Council is not eligible for a grant.
- I understand the Façade Improvement reimbursement grants are subject to taxation and that the City is required to report the amount and recipient of said grants to the IRS

Signature:  Date: 2/8/24
Applicant

Owner Authorization (if applicable):

If the applicant is other than the owner, you must have the owner complete the following certificate:

I certify that I am the owner of the property at _____, and that I authorize the applicant to apply for a reimbursement grant under the St. Charles Facade Improvement Program and undertake the approved improvements.

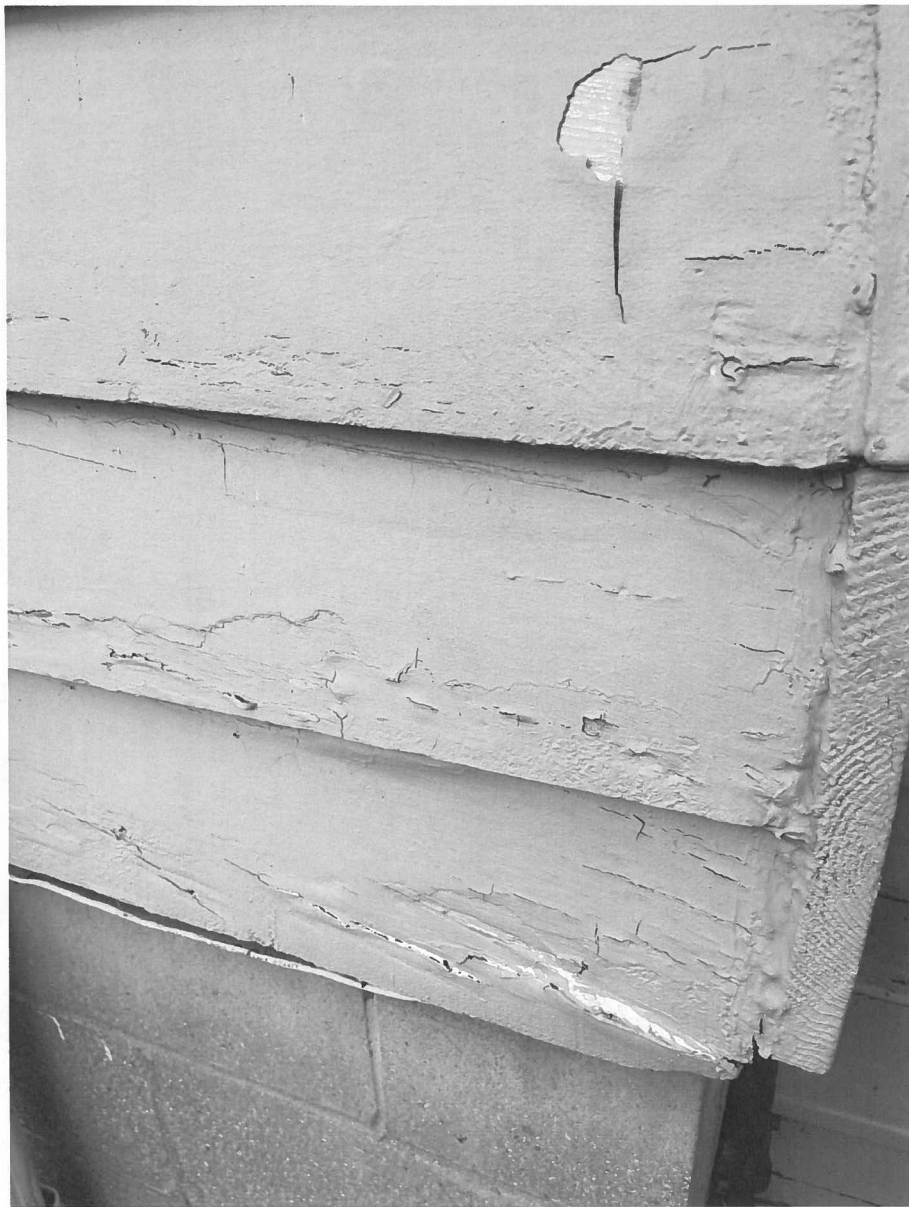
Signature: _____ Date: _____
Owner

Facade Improvement Grant Application:

- **Detailed Scope of Work:** Must identify all improvements, construction methods, building materials to be used. Costs must be broken down and itemized by task. In general, this scope of work should be prepared by the contractor(s) who will be completing the project.
 - **Replacing only damaged siding and trim with historically accurate and matching materials: cedar clapboards and 5/4 trim.**
 - **Construction Methods: priming all six sides, caulking all wood-to-wood joists, and flashing all window heads. Nail holes will be filled and ready for final painting.**
 - **Cost Breakdown:**
 - **\$5,000 allowance for cedar**
 - **96 manhours**
 - **offsite disposal of all waste**
 - **misc installation of materials, nails, flashing, caulk, primer**
- **Documentation on Existing Conditions:** Reports or photographs to demonstrate need for improvements.



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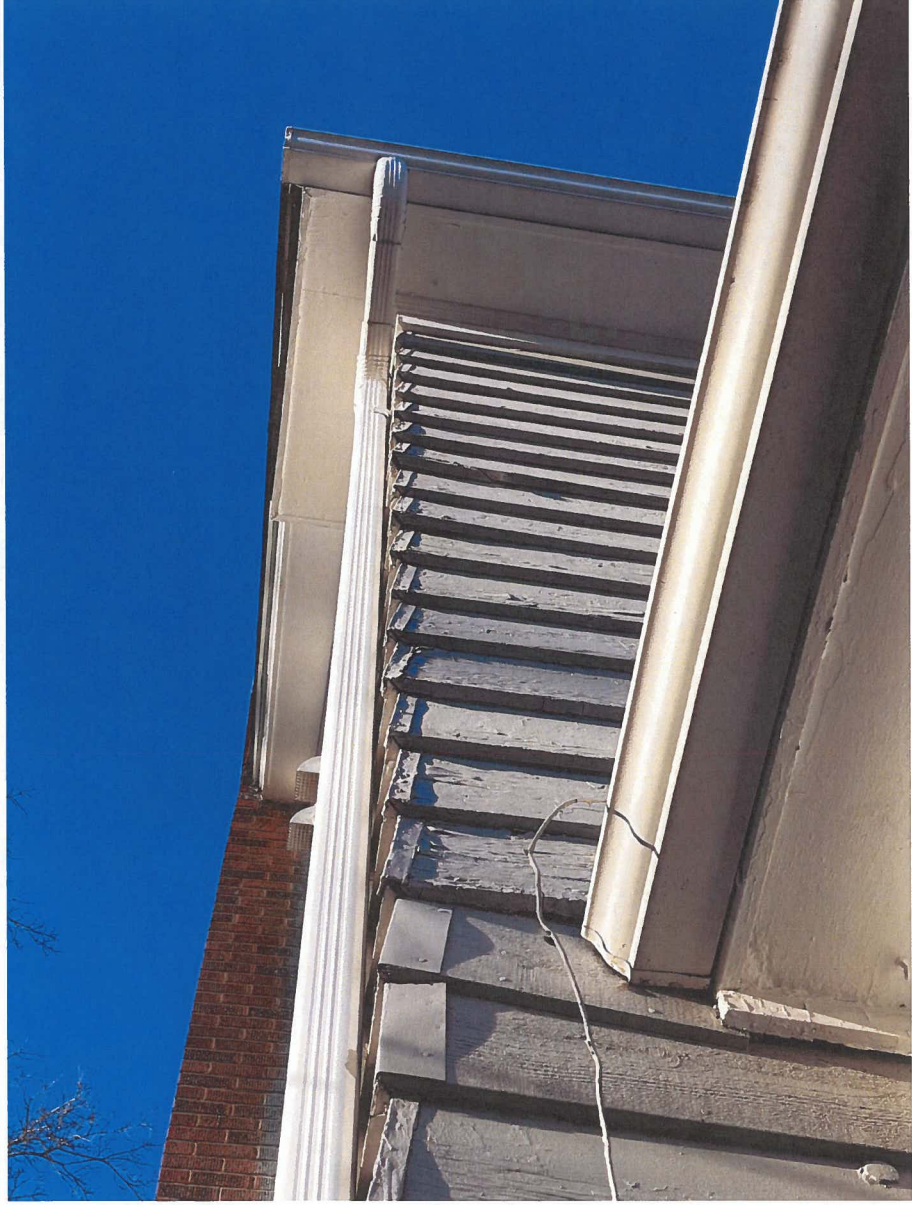
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