

**MINUTES  
CITY OF ST. CHARLES, IL  
GOVERNMENT OPERATIONS COMMITTEE  
MONDAY MAY 15, 2017**

**1. Opening of Meeting**

The meeting was convened by Chairman Bancroft at 7:45 p.m.

**2. Roll Call**

**Members Present:** Chairman Bancroft, Ald. Stellato, Silkaitis, Payleitner, Lemke, Turner, Gaugel, Vitek, Bessner, Lewis

**Absent:**

**3. Omnibus Vote - None**

**4. Administrative**

**a. Video Gaming Statistics**

**Chief Keegan:** On your listing that's been attached we were just advised today that the machines were removed by the terminal operator at the Alibi Bar and two establishments have closed – The Beehive and Gino's East – let the record reflect those three changes.

**5. Police Department**

**a. Recommendation to approve a proposal for a Class B liquor license application for new owners to take over Taste of Himalayas located at 110 N 3<sup>rd</sup> Street, St. Charles.**

**Chief Keegan:** This is a recommendation to approve a proposal for a Class B liquor license application for new owners to take over Taste of Himalayas located at 110 N 3<sup>rd</sup> Street, St. Charles. This is solely an ownership change. The business model, menu, restaurant, everything is maintaining status quo. They did receive a favorable recommendation to move forward earlier this evening at the Liquor Control Commission meeting.

**Abhishek Gulati, 110 N 3<sup>rd</sup> Street, St. Charles.**

Motion by Ald. Lewis, second by Silkaitis to recommend approval for a Class B liquor license application for new owners to take over Taste of Himalayas located at 110 N 3<sup>rd</sup> Street, St. Charles.

**Roll Call:** Ayes: Stellato, Silkaitis, Payleitner, Lemke, Turner, Gaugel, Vitek, Bessner, Lewis; Nays: None. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

b. Recommendation to approve WalMart online ordering and grocery pickup through [www.grocery.walmart.com](http://www.grocery.walmart.com).

c.

**Chief Keegan:** This is a recommendation to approve WalMart online ordering and grocery pickup through [www.grocery.walmart.com](http://www.grocery.walmart.com). This too received a favorable recommendation from the Liquor Control Commission earlier this evening. Refer to your packet and look at the executive summary where it codifies the ordinance as following that as our current practice under Section 5.08.250 Subsection 17 the practice of curbside delivery is authorized so long as there is City Council approval. At the Liquor Control meeting Mr. Lambesis explained in great detail the WalMart process which is the corporate model and is now being used in 18 different WalMarts in our region.

**Mr. Lambesis, store manager of St. Charles.**

**Ald. Silkaitis:** Would you explain the process from start to finish.

**Mr. Lambesis:** The customer will go online and chose their products, groceries, general merchandise and they can choose alcohol. If they so choose alcohol there will be a prompt that comes up in the ordering system that says these items are governed by Illinois law and require ID at the time of purchase. These items will then be picked by a store associate who is over 21 years of age and is BASSET trained. Once they are picked and ready for pickup, an assistant manager or myself will verify the items in the package and the package is then sealed and has an alcohol sticker placed on it. When the customer comes to pick up the items they will have a hand-held item which the customer is not charge for until they agree to all the terms and will then be asked for an ID. The palm pilot automatically prompts the associate to ask for an ID and the associate will check the ID through Illinois state laws, they will dispense the alcohol, and the customer signs off and the purchase is complete. It will be govern by the same laws and procedures that we do in the store as will be done on the curbside for liquor – it will be no different.

**Ald. Lewis:** What happens if I don't come and pick up my order until 11:00 p.m. at night?

**Mr. Lambesis:** We're only open from 8:00 a.m. to 8:00 p.m. If you don't pick up your order by 8:00 p.m. your order will be canceled and since you're not charge there's no credit back and all the items from that order will be return to stock. We're a 24-hour store and we only provide this service between 8:00 a.m. to 8:00 p.m. for pickup.

**Ald. Lewis:** Do you see the possibility of these hours changing down the road?

**Mr. Lambesis:** No, they've been running this in other states for 2-3 years and it's always been this timeframe because there are logistics of picking the products for customers, getting ready, and having them pick up the order.

**Ald. Lewis:** On Sundays you can't buy liquor until 10:00 a.m. how does that work?

**Mr. Lambesis:** If you pick alcohol there are slots slotted for customers and if you order alcohol it will default for pickup until 10:00 a.m. for customers. You can get the rest of your groceries but won't be able to pick up the alcohol. That would be taken off your order and you can sign for it and pick up your groceries.

**Ald. Payleitner:** While I'm opposed to drive through liquor stores, I've listened to your process and the very thorough explanation. It looks like a very thoughtful organized process. You say 18 store in our region, what does that encompass?

**Mr. Lambesis:** Batavia is the next closest store and they have this.

**Ald. Payleitner:** They don't have alcohol which is my understanding.

**Ald. Lewis:** I called and talk to the City Administrator today and was told that corporate asked them if they would entertain the idea and they said no that it wasn't in their city code; so they don't have it.

**Ald. Lewis:** So what other store besides Batavia? What is your region?

**Mr. Lambesis:** It's northern Illinois and some stores in Chicago, Aurora; there's 103 stores in our region and 18 of those stores have this. There will be another 77 stores by the end of the year that will have this.

**Ald. Lewis:** These 18 stores have alcohol pickup?

**Mr. Lambesis:** I don't want to misinform you since I thought that Batavia did.

**Ald. Lewis:** So what you're saying is they now have the service of grocery pickup?

**Mr. Lambesis:** Right 18 stores with grocery pickup and I can get the information for you on how many stores have alcohol pickup included.

**Ald. Payleitner:** The point of my question is does this work? Have you had it any place long enough to see if it works?

**Mr. Lambesis:** This service has only been up for 10 days in the northern region.

**Ald. Payleitner:** So we are guinea pigs again.

**Chrmn. Rogina:** The comment on guinea pigs; 50 years ago I worked in Kroeger and in high school and I would take out groceries that included liquor as a service. This plan as I see it, is adopting to modern technology in modern times and demand by citizens – that's my observation. As regards to our sales tax and alcohol tax, this is not an internet sale, but instead when they sign for their order we do get the benefit of the taxes to the City.

**Ald. Payleitner:** My apology I should have said cutting edge.

Motion by Ald. Turner, second by Lemke to recommend approval of WalMart Online Ordering and Grocery Pickup through [www.grocery.walmart.com](http://www.grocery.walmart.com).

**Roll Call:** Ayes: Stellato, Silkaitis, Payleitner, Lemke, Turner, Gaugel, Vitek, Bessner; Nays: Lewis. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

## 6. Finance Department

- a. **Presentation of recommendation for funding for the Downtown St. Charles Partnership in an amount of \$240,000.00 for FY17/18.**

**Chris Minick:** We have representatives of the Downtown St. Charles Partnership (DSCP) present to make their annual funding presentation as well as their update on their efforts of prior year's funding initiatives and goals they have put in place. Historically we had allocated a portion of Special Service Area 1B proceeds to fund the activities of the DSCP. Sometimes that proportion has been 90% proceeds and other times it's been 100% allocated to the operations of the DSCP. SSA 1B was established in the 1990s for the purposes of downtown economic revitalization. There are approximately seven main categories of expenditures that the proceeds of the SSA 1B can be utilized for and one of them is the downtown organization that promotes economic revitalization such as the DSCP. As the committee is further aware, back in FY2015/16 the City Council directed a 10% reduction in funding to outside agencies based on state budget uncertainties. Currently the funding of the DSCP has continued at that 90% level for Special Service Area proceeds for the intervening two fiscal years.

This year the DSCP is proposing a funding request that is 100% of the SSA 1B proceeds for their operations. Additionally they are requesting \$18K for the next phase of the branding initiative that was undertaken three years ago. Staff will be seeking your recommendation and direction as to whether the funding for operations for the DSCP should be allocated at 100% level of the SSA 1B proceeds; that would total \$240K. Additionally I mentioned the \$18K in branding initiatives which would bring that grand total for the funding request to \$258K. Or alternatively whether we should fund the operation so the DSCP at the 90% level which would equate to \$216K and then they would have the additional \$18K of branding initiative proposed.

**Jenna Sawicki, Downtown St. Charles Partnership:** We've had another productive year and here are some highlights. Our investments and integration of on our city branding has helped us to achieve greater success as we now speak from one voice on what downtown St. Charles offers in our marketplace.

*(Went through a slide program to highlight 2016 Events, Sponsorship, Business Support and Education, Advertising, and DSCP Brand Goals for FY2016/17, and talked about Future Branding Goals – refer to presentation in the May 17 Government Operations Committee packet on the City's website.)*

The city-side brand will make downtown St. Charles different from other communities and provides a unified and compelling message for our target market. It is a special invitation to shop, dine, and engage in our downtown community. Our branding strategy increases awareness, unifies economic development activity and individual business market strategy. As we continue this journey with our brand, we know it's an ongoing effort and want to make sure we continue to capitalize on this investment and achieve our goal to make sure that the city-side brand is the guiding principal for our collective future.

In order to accomplish this we need to continue our investment and effort that we've all made. For the 2017/18 fiscal year our budget has been developed based upon \$240K which is the full amount of the SSA. This will help get our revenue \$263K which is down from \$279K that we received for the 2016/17 year. Our expenses this year will be \$291K which is down from \$303K of last year. Our events sponsorships are up and our events are self-sufficient. We've brought in

over \$11K in new sponsor revenue this year and have cut expenses but still believe in the branding which is an \$18K expense and is included in our budget which you've all received. We are respectfully requesting the City's continued support and request an additional \$18K to support our collaborative brand effort.

**Ald. Vitek:** The branding throughout the City has clearly been promoted well to drive current residents back into the City and additional people to come and visit our city. The investor portion of the income, is that membership dues? You have sponsorship dollars and membership dollars, are there any other strategies that you're utilizing for fundraising?

**Jenna:** We call investors – partnerships and no, all of our events are self-sufficient. We spend what we get in sponsorship and other than that we have nothing else.

**Ald. Payleitner:** As far as what the City gives to downtown and the businesses such as today we gave out a commercial corridor and downtown economic incentive award; so it's not like we don't support downtown. We have several grant offerings for downtown businesses and Mr. Minick where do those funds come from – the grants?

**Chris:** They typically come from the General Revenue stream and in some years we have allocated a portion of SSA 1B proceeds where we gave 90% with 10% remaining and part of the grant of the Façade Improvement Program of those proceeds go for downtown businesses because they are one of the seven specified purposes in the enabling ordinance.

**Ald. Payleitner:** We also have beautification downtown such as flower boxes, sidewalk clearing, maintenance, parking lots; do those come out of the SSA as well?

**Chris:** Those do not, they come from the General Revenue stream of the City.

**Ald. Payleitner:** Okay because I'm thinking of the businesses that are in my east side corridor, they don't have that advantage. They don't get their parking lots plowed or paved on us.

**Chris:** To clarify the maintenance of the parking areas comes out of SSA 1A, and maintenance of downtown parking there is an additional special service area intact.

**Ald. Turner:** We originally got you down at 90% as other organizations because of the State budget; nothing has changed with the State. If anything happens it will probably be a cut not in our favor; so I'm going to stay at the 90% level as I think it's best to be safe. And most of the 10% that's being held back is spent on downtown anyways. So to be safe with the State I would make a motion to approve the budgeted amount \$234,401 plus \$18K for branding.

**Chris:** The 90% level would be \$260K, the exact number is \$216,429.

**Chrmn. Bancroft:** I was looking at the chart in the packet of City of St. Charles DSCP Funding Analysis May 9, 2017 – would you walk through those three analyses?

**Chris:** There are three scenarios for DSCP: DSCP currently requesting scenario which goes through the SSA 1B proceeds that are available which we anticipate will generate approximately \$240K in revenue and with DSCP request of \$240,446 and \$18K additional for branding creates a situation of us having to take \$18K out of the remaining General Revenue stream of the City to fund the operation.

Second scenario is based on the prior policy direction from City Council – again SSA 1B proceeds available \$240,446 and prior direction from Council was 90% to be allocated to operations which totals \$216,401 with remainder of SSA 1B proceeds of \$24,045 and Branding initiative reimbursement would leave \$6,045 to be used for other purposes. We would probably utilize that for the Co-op advertising as a partial reimbursement that we undertake with the DSCP during the holiday season.

Third scenario is an alternate scenario neutral to city budget based on what the DSCP is requesting. This was the prior policy direction from City Council and what the funding scenario looks like if we just allocated all of the \$240K to the branding initiative and operations. To balance out and utilize all of those SSA 1B proceeds, the reimbursements for operations for the DSCP would end up being approximately \$220K. That would be a budget neutral scenario to the City.

**Ald. Turner:** If we did not stick to the 90%, does that mean that everybody else coming to us says we need 100% too. I'm still say we need to authorize 90% level plus \$18K.

**Motion by Ald. Turner, second by Silkaitis to recommend funding for the Downtown St. Charles Partnership in an amount of \$ 216,401 plus \$18,000 for branding.**

**Ald. Payleitner:** The \$18K, I was under the impression they asked for \$50K; we gave them two \$25K increments; is the \$18K above and beyond something we're committed to or is this a new request?

**Chris:** They asked for two \$25K increments, they've undertaken that work and have completed it and we paid the \$25K increments. Then there was an additional \$23,700 that was approved as part of last year's funding request specifically for the branding initiative. Now there's \$18K proposed for and requested for next year.

**Ald. Payleitner:** So the \$18K hasn't been spent or promised yet?

**Chris:** It has not been promised by the City to the Partnership. I don't believe they've expended it.

**Jenna:** We had four branding initiatives last year; we have four branding initiatives for this year.

**Ald. Payleitner:** Okay, I thought we were done with that but I have question on the mailer. The businesses that are being promoted in that mailer, are they paying for that?

**Jenna:** Yes, we're subsidizing the mailer and it's a great deal for the downtown businesses to be part of it. Normally to be a part of a mailer like that would be \$600-\$700 and we subsidized so each business can be in the mailer for \$275.

**Chrmn. Bancroft:** Chris outlined what the differences are and its about \$24K difference – it's 10% on \$240,446. You built a budget on a request of \$240K plus \$18K; if you don't get \$24K do you have a sense of what happens?

**Jenna:** We'll be going into our reserves. This is our budget to make us function.

**Chrmn. Bancroft:** You say going into reserves and if you don't get the \$24K is x, y, z not going to happen?

**Jenna:** I'd have to go back to my Board and confirm that.

**Ald. Stellato:** One of the things we're dealing with up here is precedence. Any time we do anything we worry about happens. What's the impact of 10% from all civic organizations?

**Chris:** It would be approximately \$24K here; in the case of CVB it's another \$50K; the History Museum is requesting 90% funding again which is \$35K, and Cultural Commission is another \$9K. Roughly we're in the \$90K-\$100K ball park; also I forget Pride of the Fox which is another \$3K.

**Chrmn. Bancroft:** When did we implement the 10% reduction across the board – 2 years ago?

**Chris:** It was during FY15/16.

**Chrmn. Bancroft:** That 10% reduction over the last couple of years, did that ameliorate something that the State caused the City?

**Chris:** To date the State has not settled on a budget.

**Chrmn. Bancroft:** Let's say we've done this for a couple of years and we banked say a couple of hundred grand; is our reaction time now improved to where if we funded these organizations at the 100% level; we've already banked two years' worth of this and we should feel good about that as financial stewards. Did we add \$2,000 into our reserves?

**Chris:** In FY2015/16 when this policy was enacted, the State was talking anywhere from a 25%-50% reduction in LGDF for income revenue stream. That would of amounted to \$1.7M for the City on an annual basis. It wasn't that we were looking to this particular measure to plug that entire gap. Had the State come back right away we would of needed to enact a series of some sort or expenditure reductions or some sort of revenue enhancements to fill that hole. To date the State has not enacted a budget. They haven't taken anything away other than a few safety grants that we had gotten back several years ago. Those were closed out or discontinued. We haven't really seen a revenue deduction from the State at this point other than the natural fluctuations that

occurred in those revenues.

**Chrmn. Bancroft:** From our standpoint it is not unreasonable either way. We could feel pretty good of loosening up the reigns for a one year annual decision and if something bad happens, we already got two years in the bank based on this. Something to think about.

**Ald. Lewis:** What have we've spent totally in branding?

**Chris:** Approximately \$75K to date and then there's the request for another \$18K which pushes up to \$93K over four years.

**Ald. Lewis:** What do you see with this branding – does it ever end? Is this going to be an additional request every year in addition to your budget or will it ever just fold into your budget?

**Jenna:** We do a lot of branding outside of the \$18K that we're asking for – this is above and beyond. Everything we touch is branded and gets folded into our budget under events. We would love to see the brand continue on forever and we've purposely branded in hope of one day it would become all St. Charles. In the foreseeable future we need to continue to push the branding forward and it still getting incorporated into the businesses.

**Ald. Silkaitis:** I see Ald. Bancroft's point both ways, in my opinion I think we are going to get cut sometime and would rather have the reserves ready for that cut and bank the money right not to cushion it when it happens.

**Ald. Stellato:** I would like to separate two issues if I could. The 10% reduction, what we do for one group, we need to for everyone. If we say let's take a year off and open it to everyone, I'm good with that. The branding however is not just for the Partnership. The Partnership administers, monitors, and created it, but it covers all of us. The branding to me could almost be a city line item (not to take credit for what you've done). Maybe the work belongs to the Partnership and the line item cost belongs somewhere else. Looking at the two issues I have no problem with the branding side. We asked for the help of the Partnership to develop this.

**Mark:** When the Partnership reaffirm themselves they were given a series of goals and four or five years ago Paul Lencioni was instrumental in forming a need for branding to identify what we are in downtown St. Charles. That's where the branding was initiated and it will take maintenance. It's a fair question to say are we going to pay some money for it every year? To maintain the brand you're going to have to maintain it every year because with technology and changing marketplace, to stay current you are going to have to spend some money every year as we move forward. The \$18K they ask for branding is really a part of that 10% that we hold back.

**Ald. Lemke:** Isn't branding a part of co-op advertising? We spend something and our businesses also spend accordingly.

**Chrmn. Bancroft:** Things like the logo of the tools that are given have a cost and are produced



by the Partnership and then those become tools that are in the bag for local businesses to use. There is a sharing.

**Jenna:** We very much believe that we are just the caregiver and the keeper of the brand. It is the downtown business' brand.

**Chris Woeffler:** I'm President of the Downtown Partnership Executive Committee and I've been listening to this discussion. I want to clarify a couple of things. First the question of will branding just continue on and on? We've spent considerable time and funds used to get the branding off the ground? It's not something you spend X amount of dollars and it works. As that brand gains traction and more organizations embrace it and use it and it becomes the mainstay for St. Charles you probably will be looking at costs that will be less and less because it will be self-sustaining. The businesses and organizations themselves will be using it and you will have a unified message. The City has spent considerable funds for branding and the City and business owners appreciate it.

**Ald. Lewis:** I agree with Ald. Stellato that it maybe needs to fit somewhere else and where we can put that and how we can do this so you don't have this issue every year – that's probably for us to figure out.

**Chris Woeffler:** This organization was created 25 years ago, there was special funds used for this organization to give back and to educate, support, market, create events to bring people downtown and support our local businesses. These are St. Charles businesses that are benefitting and improving year after year. It's not funds that are going wasted but funds going back into our community and downtown businesses to make them strong; to bring people here vs. other communities. All those hits you saw during the Holiday Homecoming weekend, 350,000 hits; those are people being attracted to St. Charles. We decreased our expenses and put together a plan that will still benefit downtown St. Charles with less funds.

**Ald. Turner:** Even though the State hasn't formerly cut anything, they did change the rules when pertaining to our tax receipts from various areas.

**Chris Minick:** That's not due to a change in the rules. A couple of factors have entered into this. The State is not collecting the level of income tax revenue that it has in the past and there are reasons as to why that's not occurring. There was a change in the tax code that allowed for larger corporate deductions and that has reduced the amount of income tax revenue. Our income tax is not coming in as projected. We're down 11.5% in March.

**Ald. Turner:** I still stand by at staying at 90%.

**Ald. Payleitner:** As I recall the conversation was 10% - we should do 25% because someday we may have to do 50% - right? It still is an unknown question mark with the State of Illinois, I still think 10% is conservative and we should stick to it.

**Chris:** What was budgeted is we anticipated 100% of the revenues of the SSA would be used

for operations and for branding combined. The SSA is generating about \$5K more than I was able to project when the budget was prepared. There's \$5K additional expense and \$5K more revenue so we would be budget neutral.

**Ald. Stellato:** We're discussing \$6K. The motion is to keep it at 10% plus the \$18K for branding that helps everyone, but at some point we need to revisit the whole policy and what is happening with the State for everyone not just the Partnership. We need to look at how we get back to that 100% again and it's a lot easier to do before approving the budget instead of after the fact.

**Chris:** So the motion is the middle scenario.

**Roll Call:** Ayes: Stellato, Silkaitis, Payleitner, Lemke, Turner, Gaugel, Vitek, Bessner, Lewis; Nays: None. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

**Ald. Stellato:** To recap on our own merit we are going to monitor surplus at the end of the year, figure a way to get branding costs off of the Partnership books so we're paying for it and they're administering it; and we want to look to how and get back to 100% for everyone at some point.

**b. Presentation of a recommendation to approve the Service Agreement and funding for the History Center in the amount of \$31,500 for FY2017-18.**

**Chris Minick:** The History Museum – when an outside organization makes a funding request of \$25K, they come forward to committee to discuss anticipated expenditures of the City funds for the upcoming year as well as report back on prior funding efforts. This funding comes out of the hotel/motel tax as compared to a dedicated property tax revenue. The proposed funding level of \$31,500 is consistent with the funding received in FY16/17.

**Alison Constanza, Executive Director, St. Charles History Museum:** Showed how their mission states very much fall in line the City's mission statement: Heritage, Community, Service, Opportunity. The History Museum just celebrated 85 years.

*(Went through a slide program to highlight 2016 events, programs, and exhibit changes to the museum.)*

We are able to do everything we do with the help of so many volunteers who graciously give of themselves for the cause of the museum. We had 21% increase in membership this year. Our revenue comes from contributions, gifts, grants, membership dues, and sales from the gift shop. Expenses – salaries take up most of that. There is one full time and one part time staff and general operating expenses.

*Alison gave an outline of upcoming plan goals and projects for 2017.*

Motion by Ald. Stellato, second by Bessner to recommend approval of the Service Agreement and funding for the History Center in the amount of \$31,500 for FY2017-18.

**Roll Call:** Ayes: Stellato, Silkaitis, Payleitner, Lemke, Turner, Gaugel, Vitek, Bessner, Lewis; Nays: None. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

**c. Recommendation to approve an Ordinance Ascertaining Prevailing Wages for the City of St. Charles for Kane and DuPage Counties.**

**Chris Minick:** Every year prior to June 30 we have a requirement to pass the prevailing wage ordinance for the City of St. Charles. Due to the States lack of a budget and resource allocation in this area it has not been a tremendously large priority of the current administration to ascertain the new prevailing wage rates for the individual counties. So the rates that we are requesting your approval for tonight were actually set in 2015 by the State. We typically do adopt the State prevailing wages as they determine them for DuPage and Kane Counties. Should the State decide to update the tables for the prevailing wages to reflect 2017 figures under the auspices of the ordinance those changes would automatically be adopted. This is more a housekeeping matter. I know there has been discussions about either doing away with this or changing the prevailing wages requirements; however the statutory requirement remains as of this point in time.

Motion by Ald. Stellato, second by Silkaitis to recommend approval of an Ordinance Ascertaining Prevailing Wages for the City of St. Charles for Kane and DuPage Counties.

**Ald. Payleitner:** It says the City has an obligation to pass – is that the State?

**Chris:** Yes it's a function of State statute and we have to file with the State.

**Ald. Gaugel:** Do we ever compare the rates that the State currently pays with Federal Department of Labor?

**Chris:** We do not do that in-house. We rely on the State's determination.

**Ald. Gaugel:** Is there any potential repercussion for us using 2015 rates in 2017 and I fully get this is the State's problem but if the Department of Labor comes through and says you're paying based on 2-year old rates – can that be an issue?

**Chris:** I believe not because it's within the City Council's purview as to what they set those rates at. I don't foresee any potential legal problems but I can check on that. If we get audited in terms of a prevailing wage claim, it's did the contractor pay the prevailing wage as passed by the City Council? So it's not is the wage set properly but did the contract that the City entered into require prevailing wage to be paid and did the contract pay the rates as the City adopted them. It doesn't go to say is the wage correct.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

**7. City Administrator**

**a. Consideration to reactivate the St. Charles Senior Services Commission – Section 2.27 of the St. Charles City Code.**

Motion by Ald. Stellato second by Turner to postponed this item and move it forward to the June 5, 2017 Government Operations Committee meeting.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

**Motion by Ald. Lemke, second by Turner to enter into Executive Session to discuss Land Acquisition under Property Acquisition at 9:00 p.m.**

**Roll Call:** Ayes: Stellato, Silkaitis, Payleitner, Lemke, Turner, Gaugel, Vitek, Bessner, Lewis; Nays: None. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

**8. Executive Session**

- Personnel 5 ILCS 120/2(c)(2), 5 ILCS 120/2(c)(5)
- Pending Litigation 5 ILCS 120/2(c)(4)
- Probable or Imminent Litigation 5 ILCS 120/2(c)(4)
- Property Acquisition 5 ILCS 120/2(c)(3)
- Collective Bargaining 5 ILCS 120/2(c)(1)
- Review of Minutes of Executive Sessions 5 ILCS 120/2(c)(14)

Motion by Ald. Turner second by Bessner to come out of Executive Session at 9:17 p.m.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

**9. Additional Items from Mayor, Council, Staff or Citizens.**

**10. Adjournment**

Motion by Ald. Bessner, second by Turner to adjourn meeting at 9:17 p.m.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

:tn