

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IA

Title:

Recommendation to Authorize staff to award Harris Computer Systems the annual contract for CityView software support and maintenance for \$25,750

Presenter:

Larry Gunderson, Director of Information Systems

Meeting: City Council

Date: June 18, 2018

Proposed Cost: \$25,750

Budgeted Amount: \$25,500

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

The City's community development tracking and permitting software system, CityView, has been in use since 2004. CityView software is used by the Community and Economic Development Department to track and manage the submittal, review and approval of development projects and the review and issuance of building permits. In addition, the software is used by the City Administrator's office and the Police Department for managing the liquor license application process.

This maintenance contract provides technical support and product upgrades for CityView software for the covered period of one year, July 1, 2018 to June 30, 2019. Since CityView software is only licensed and supported by Harris Computer Systems, Harris is the sole provider of these services.

The base costs for maintenance and support have increased slightly over the past year due to additional software functionality installed as part of the recent upgrade of CityView software, and an expected 4% annual increase in software maintenance costs.

**Attachments** *(please list):*

None

**Recommendation/Suggested Action** *(briefly explain):*

Authorize staff to award Harris Computer Systems the annual contract for CityView software support and maintenance for \$25,750