



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: IA

Title:

Presentation of a Recommendation from Mayor Rogina to Approve the Appointment of Geoffrey Pretkelis to the St. Charles Board of Fire and Police Commissioners.

Presenter:

Mayor Raymond P. Rogina

Meeting: City Council

Date: October 1, 2018

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Request favorable consideration to approve the appointment of Geoffrey Pretkelis to the St. Charles Board of Fire and Police Commissioners.

Attachments *(please list):*

Letter of interest, resume

Recommendation/Suggested Action *(briefly explain):*

Presentation of a Recommendation from Mayor Rogina to Approve the Appointment of Geoffrey Pretkelis to the St. Charles Board of Fire and Police Commissioners.

September 5, 2018

Mayor Raymond Rogina
City of St. Charles
2 E. Main Street
St. Charles, IL 60174

Dear Mayor Rogina:

The purpose of this letter is to express my interest in the member vacancy on the Board of Fire and Police Commissioners. I have wanted to get involved in local government and give back to this wonderful community for a very long time. I feel it would be best served as a member of the Board of Fire and Police Commissioners.

My wife, Jane, and I have lived in the Traditions/Harvest Hills neighborhood of St. Charles for the past 16 years. We chose to move to St. Charles because of its excellent schools, reputation, and services. We have always been proud to say we live in St. Charles.

For 22 years, I have served as a police officer, school resource officer, sergeant, commander and, for the past two years, as the deputy chief for the Bartlett Police Department. I know I can bring to St. Charles the knowledge and experience needed to serve as a dedicated member of the Board of Fire and Police Commissioners to enhance and encourage the development of sworn police officers and fire fighters and to maintain the highest standards of the St. Charles Fire and Police Departments.

In October, I will have completed my Master of Business Administration degree from Judson University. I have also worked as a consultant for COPS Testing Services, interviewing many candidates for police officer and supervisory positions around the state of Illinois.

Thank you very much for considering my request to serve on the Board of Fire and Police Commissioners. Please feel free to contact me at the phone number provided below if you have any further questions.

I appreciate your consideration and time.

Sincerely,


Geoffrey T. Pretkelis



Geoffrey T. Pretkelis

Saint Charles, Illinois 60175

EDUCATION

Judson University, Elgin, Illinois Expected Completion 2018

- Master of Business Administration

Western Illinois University, Macomb, Illinois 1995

- Bachelor of Science, Law Enforcement & Justice Administration

SPECIALIZED LAW ENFORCEMENT TRAINING

Northwestern University – Center for Public Safety, Evanston, Illinois 2012

- School of Police Staff & Command, Class 320

University of Southern California – Los Angeles, California 2001

- Delinquency Control Institute, Class 113

EXPERIENCE

Village of Bartlett Police Department 1996 - Present

228 South Main Street, Bartlett, Illinois 60103

DEPUTY CHIEF OF POLICE 2017 - Present

- Direct, supervise and coordinate Police Department activities including Investigative operations and Support Services; plan, assign and review the work of subordinate supervisors; monitor demands for service; adjust personnel deployment accordingly.
- Participate in the development and implementation of goals, objectives, policies and priorities for the department; identify resource needs; recommend and implement policies and procedures.
- Participate in the development and administration of the assigned budget; forecast funds needed for staffing, equipment, materials and supplies; direct the monitoring of and approves expenditures; recommend adjustments as necessary.
- Respond to major crime or incidents; assist subordinates in difficult or unusual situations.
- Respond to and resolve difficult and sensitive citizen inquiries and complaints.
- Coordinate assigned activities with those of other divisions and outside agencies and organizations.
- Identify opportunities for improving service delivery methods and procedures; review with appropriate management staff; implement improvements.
- Provide staff assistance to the Police Chief; prepare and present staff reports and other necessary correspondence.

- Attend and participate in professional group meetings; stay abreast of new trends and innovations in the field of law enforcement.

COMMANDER – SUPPORT SERVICES & INVESTIGATIONS 2016 - 2017

- Establish and maintain effective working relationships with those contacted in the course of work, including a variety of Village and other government officials, community groups, and the general public.
- Provide leadership over all non-uniformed staff to include: Records Section, Investigations Sergeant, Detectives, Crime Prevention Unit, & School Resource Officers
- Respond to major crimes and emergencies; assist in the command of police activities in the event of an emergency.
- Review the work of departmental personnel to ensure compliance with department policies and procedures.
- Coordinate community resources and oversee community relations programs; represent the department at community special events.
- Respond to requests from the media, prepare press releases and confer with the media in matters related to assigned activities; conduct news conferences as required.

SERGEANT – PUBLIC SERVICES BUREAU/SUPPORT SERVICES 2009-2016

- Responsible for the direct supervision of the Traffic Unit, Crime Prevention Unit, Tactical team, School Liaison Officers, and Canine Program.
- Identified and responded to community, Village Administrator and Board of Trustees issues, concerns and needs.
- Developed, implemented and administered goals, objectives, and procedures for providing effective and efficient law enforcement services.

SERGEANT – PATROL DIVISION 2006-2009

- Provided direct supervision over several shifts of sworn uniformed patrol officers.

POLICE OFFICER 1996-2006

- Participated in several assignments while at the rank of police officer:
 - Bartlett High School Resource Officer 1999-2005
 - Patrol Officer 1996-1999

AWARDS & CITATIONS

- Police Officer of the Year Award 2002 & 2015
- Cook County Meritorious Service Award 2002 & 2015
- Meritorious Service Award 2013
- Commendation of Commendation 2013