

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IB

Title:

Seeking a Motion to Approve an Amendment to the FY 2018-19 Service Agreement with the Greater St. Charles Convention & Visitors Bureau for FY 2019-2020 in the amount of \$109,900.

Presenter:

Chris Minick

Meeting: City Council

Date: May 6, 2019

Proposed Cost: \$ 109,900

Budgeted Amount: \$ 439,600

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

The amendment of the service agreement from last fiscal year with the CVB in the amount of \$109,900 is for the months of May, June and July of FY 2019-2020. This amount reflects Committee direction from the April 1, 2019 Government Operations Committee meeting. This amendment builds a bridge for the DSCP to transition with the CVB to “One St Charles”. Please recall the presentation from Atty. Thomas, on behalf of the DSCP and CVB, where he anticipated the consolidated not-for-profit organization to be Illinois Secretary of State authorized in July. When “One St Charles” is State approved a Service Agreement for the balance of FY 2019-20 will be presented for Council consideration.

Please note the \$109,900 represents three months of payments from the hotel/motel tax pursuant to the annual request of \$439,600.

Attachments *(please list):*

- **Agreement to Extend the FY 2018-19 Agreement for three months of fiscal year 2019-2020.**

Recommendation/Suggested Action *(briefly explain):*

Seeking a Motion to Approve the Amendment to the FY 2018-19 Service Agreement with the Greater St. Charles Convention & Visitors Bureau for FY 2019-2020 in the amount of \$109,900.

**AGREEMENT TO EXTEND AGREEMENT BY AND BETWEEN THE
CITY OF ST. CHARLES and THE GREATER ST. CHARLES
CONVENTION AND VISITORS BUREAU DATED APRIL 16, 2018**

EXTENSION

THIS EXTENSION AGREEMENT (hereinafter referred to as the “Extension” is entered into this 6th day of May, 2019 by and between the City of St. Charles (hereinafter referred to as “City”) and The Greater St. Charles Convention and Visitors Bureau (the “Bureau”). The City and the Bureau are collectively referred to as “Parties”.

W I T N E S S E T H

WHEREAS, the City and the Bureau entered into an Agreement for Services on or about April 16, 2018; and

WHEREAS, the Parties wish to extend the Agreement for Services.

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, the City and the Bureau agree as follows:

1. **Extension.** The Agreement for Services dated April 16, 2018 is hereby extended for a period of three (3) months beginning on May 1, 2019 and ending on July 31, 2019.

2. **Payments.** In consideration of the services provided by the Bureau the City agrees to pay to the Bureau the sum of \$109,900.00 payable as follows: \$36,633.34 on May 7, 2019; \$36,633.33 on June 1, 2019; and \$36,633.33 on July 1, 2019.

3. **Incorporation.** All other terms and conditions of the Services Agreement are hereby re-stated and re-affirmed, and by executing this Extension, the Parties reaffirm their rights and obligations thereunder, except as modified by this Extension. In the event of conflict between the terms of the Services Agreement and this Extension, the terms of this Extension Agreement shall control.

CITY OF ST. CHARLES

By: _____
City Administrator

ATTEST:

City Clerk

THE GREATER ST. CHARLES
CONVENTION AND VISITORS BUREAU

By: _____

ATTEST:
