

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IB

Title:

Presentation of a Recommendation from Mayor Rogina to Approve Appointments of New Members to City Boards and Commissions for Fiscal Year 2019 /20

Presenter:

Mayor Raymond P. Rogina

Meeting: City Council

Date: May 6, 2019

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

Request considerable consideration of appointments of new members to City Boards and Commissions to fill vacancies of respective positions noted in yellow on the attachment:

Donna Clavelli – Youth Commission

Steven Spurling – Zoning Board of Appeals

These new members will hold the term of the vacancy they are filling.

Attachments *(please list):*

Bios of New Members

Appointments - City Boards & Commissions for 2019/20 (new members)

Recommendation/Suggested Action *(briefly explain):*

Presentation of a recommendation from Mayor Rogina to approve appointments of new members to City Boards and Commissions for Fiscal Year 2019/20.

July 9, 2018

Dear Mayor Rogina,

As a member of the Saint Charles community and the Saint Charles School District, I had the opportunity to work with the youth of our community for over twenty five years. Since retiring, I continue to serve the school district as a substitute teacher giving me the opportunity to see our youth at many different grade levels and in many different settings.

Recently I had to good fortune of learning about the Youth Commission for the city of Saint Charles. Upon researching the intent and purpose of the commission, "The Commission shall encourage the continuing betterment of opportunities for the wholesome development of youth in the St. Charles community; it is my hope to be part of the group of citizens on this board. The youth in our community can benefit greatly from a commission that seeks input from the various organizations which serve and support the youth in the Saint Charles community. I would be honored to have an opportunity to serve on the Youth Commission for the city of Saint Charles.

Attached you will find my resume which speaks to my past work record. Thank you for your consideration.

Respectfully,

A handwritten signature in black ink, appearing to read "Donna Clavelli". The signature is fluid and cursive, with the first name "Donna" being more legible than the last name "Clavelli".

Donna Clavelli

Donna Clavelli

St. Charles, IL 60175

Career Objective

To continue professional growth by serving my community promoting educational opportunities for students.

Professional Development in Education

Principal, Wild Rose Elementary School

St. Charles, IL
2008-2015

- Facilitate services for all students including but not limited to those with special needs
- Support the design and implementation of staff development
- Maintain high standards of student conduct and enforce student discipline as needed.
- Promote positive communication with families and community members
- Established instructional practices driven by statistical performance data
- Modeled expected and appropriate leadership to promote teaching staff and administrative personnel's positive interaction with students and families
- Built productive relationships with parents of students facing difficult situations at school or at home
- Performed classroom evaluations to assess teacher strategies and effectiveness

Assistant Principal, Bell Graham and Wild Rose Elementary School

St. Charles, IL
2007-2008

- Assist in establishing and maintaining an effective learning climate in the school
- Facilitate services for all students including but not limited to those with special needs
- Evaluate staff
- Support the design and implementation of staff development
- Maintain high standards of student conduct and enforce student discipline as needed
- Facilitate the Student Services Tea
- Promote positive communication with families and community members

Assistant Principal, Thompson Middle School

St. Charles, IL
2005-2007

- Worked with guidance counselors, social worker, and psychologist to support students
- Implemented student discipline with parent communication
- Worked directly with custodial staff to maintain facilities
- Observed, supported and evaluated staff
- Supported the SIP team and Team Leaders

Middle School Physical Education/Health Teacher

St. Charles, IL
2003-2005

- Instructed and assessed middle school students in the areas of kinesthetic wellness and health
- Planned and facilitated teacher in-service days
- Middle School Physical Education Team Leader
- Co-coordinator for the TEK program (Teachers Encouraging Kids)

Wasco, IL

Donna Clavelli

St. Charles, IL 60175

Elementary School Physical Education Teacher

- Developed kinesthetic awareness, promoted personal wellness, and fostered creativity for elementary age students
- Implemented a before school volleyball and basketball program
- Collaborated as a member of the School Improvement Team

1996-2003

Elementary and Middle School Physical Education/Health Teacher

- Taught Physical Education and Health at six schools throughout CUSD 303

St. Charles, IL
1994-1996

Substitute Teacher CUSD 303

- Substitute taught in various K-12 classrooms

St. Charles, IL
1992-1994

Education and Certifications

Aurora University

- Type 75 Certification

Aurora, IL
2003-2005

Northern Illinois University

- Master of Science in Physical Education

DeKalb, IL
1980-1983

Northern Illinois University

- Bachelor of Science in Physical Education

DeKalb, IL
1972-1976

Steve Spurling

[REDACTED]
St Charles, IL 60174

Steve and his family are 15 year residents of St Charles. In those fifteen years Steve has been an active member of the community. He was a member of the CUSD 303 Board of Education from 2009-2017 and served as president from 2011-2016. For the past year Steve has also sat on the Corridor Improvement Commission. As a father of three, Steve has was very involved in coaching youth sports teams when his children were younger.

Mr. Spurling is President of The Spurling Group, LLC. Based in St Charles, The Spurling Group is dedicated to providing sales and distribution to institutional investment management firms.

Mr. Spurling is a member of St John Neumann.

Steven (Steve) Spurling, C(k)P

[REDACTED]
St Charles, IL 60174

Cell: [REDACTED]

Email: [REDACTED]

Business Experience

Over a highly successful 30 year career in retirement plan / investment sales, I have built one of the largest and deepest networks of retirement plan industry professionals. With a sterling reputation and a long track record of top producing success, I would be a prized addition to any DCIO or institutional wholesaling team.

The Spurling Group, LLC, President. February, 2017 - present.

This is a company that I founded in 2017. The company is dedicated to bringing DCIO access to small and mid-sized mutual fund managers. First partner firm was signed in 2017. My goal is to build this into a multi-platform DCIO distributor.

Columbia Threadneedle Investments, Regional VP. July, 2011 - February 2017.

Responsible for developing and executing a successful sales strategy for gathering retirement plan assets.

- Consistent top-producer on a team of 7-9. Always met or exceeded sales goals.
- Experience was instrumental in developing a highly successful Stable Value fund pitch and sales track.
- Created a much sought after program for helping advisor's practice management and branding.
- Closed the largest piece of business in Columbia DCIO (\$175M).
- Received asset placement in several DB plans and often used my DB experience to help retail wholesalers close LDI business.

Principal Financial Group, Director of Business Development. January, 2005 - July, 2011

Responsible for providing retirement plan sales coaching to advisors in strategic firms.

- Consistent top producer on team of 8-10.
- Valuable part of #1 producing retirement plan office in nation.
- Instrumental in launching mutual fund and DCIO sales efforts.
- Developed deep expertise in 403(b), 401(k), ESOP, DB and NQ Deferred Comp plans.

American Express Tax & Business Svcs, National Sales Director. August, 2003 - January, 2005.

Responsible for developing and selling an open-architecture platform through financial advisors.

- Responsible for opening sales offices in NY, LA and Phoenix.
- Obtained a steady flow of referrals from firm accountants which had always been a problem.

Stanton Trust Company, National Sales Director. January, 2003 - August 2003.

Created sales efforts for trust platform sales through TPAs nationally.

- Far exceeded revenue expectations through first part of year.
- Firm underwent restructuring and disbanded many initiatives including this program.

MassMutual, Managing Director. January, 2001 - August, 2002.

Managed Philadelphia retirement plan sales office which had not been covered for several years.

- Built pipeline to over \$1B in first six months.
- Closed a DB plan from start to finish within first 4 months (far ahead of expectations).

Kemper Financial, Various roles. June, 1990 - December, 2000.

Began Kemper career on outbound sales desk and was quickly promoted to hybrid wholesaler. Then created two new sales channels and eventually became retirement plan wholesaler covering Washington, DC through NY.

- Consistent sales leader in retirement plan platform sales.
- Created, developed and ran two national TPA programs.
- Became youngest VP in the company in 1993.

Education

B.S. Economics; Illinois State University, 1987

Skills and Expertise

- Very polished public speaker. Always one of the top rated speakers at events.
- Proven success in DCIO, mutual funds, ETFs, CITs, alternative investments, and stable value.
- Deep expertise in 401(k), 403(b), DB, ESOP, NQDC, and cash balance plans.
- Founder of Chicago chapter of NIPA.
- FINRA Licenses: Series 6, 7, 63, 65
- Designations: C(K)P from The Retirement Advisor University, UCLA.

Personal

- Married for 22 years with 3 children (17, 19, 21).
- Former member of large district Board of Education (2009-2017); President (2011 - 2016)
- 2017 recipient of Carnegie Hero Medal.

CITY OF ST. CHARLES
BOARDS & COMMISSIONS APPOINTMENTS
2019-2020

<u>HISTORIC PRESERVATION COMM. (1994)</u>	<u>TERM EXP</u>	<u>MENTAL HEALTH BOARD (1995)</u>	
Phil Krahenbuhl	4-30-20	Barb Gacic	4-30-20
Tom Pretz	4-30-20	Carla Cumblad	4-30-22
Kim Malay	4-30-22	Michael Cohen	4-30-20
Phil Kessler	4-30-22	Brian Travilla	4-30-22
Frederick Norris, Jr. (Chair)	4-30-21	Carolyn Waibel (Chair)	4-30-22
Dr. Steven Smunt (Vice Chair)	4-30-21	Ron Weddell	4-30-21
Pam Mann	4-30-21	Ron Silkaitis	4-30-21
<u>PLAN COMMISSION (1997)</u>		<u>HOUSING COMMISSION (2006)</u>	
Tim Kessler (Vice Chair)	4-30-20	Rita Anne Payleitner	4-30-21
Jennifer Becker	4-30-22	Jennifer Becker	4-30-21
Jeffrey Funke	4-30-22	Louis Dries	4-30-22
Peter Vargulich	4-30-21	Corrine Pierog	4-30-20
Tom Pretz	4-30-21	John Glenn	4-30-20
James Holderfield	4-30-20	Carolyn Waibel (School Board. Representative)	4-30-22
Laura Macklin-Purdy	4-30-22	Liz Eakins (Chair)	4-30-22
Todd Wallace (Chair)	4-30-22	Karrsten Goettel (Park District)	4-30-20
Suzanne Melton	4-30-22	Sean Baker	4-30-20
<u>YOUTH COMMISSION (1980)</u>		<u>VISITORS CULTURAL COMMISSION (1996)</u>	
Donna Clavelli	4-30-21	Sally Stancati	4-30-22
Diane Saylor	4-30-20	Sharon Spero	4-30-22
Jayme Muenz	4-30-21	Anne L. Becker (Chair)	4-30-20
Marianne F. Weick	4-30-20	Larry Maholland	4-30-20
Daniel Kelly	4-30-21	Scott Corbin	4-30-21
Cheryl Denz (Chair)	4-30-21	Jodi L. Manthei	4-30-21
Jim Diorio	4-30-20	Jamie Swenson	4-30-22
Lara Kristofer (Secretary)	4-30-20	Kathy Melone	4-30-20
Cliff Hime (Treasurer)	4-30-20	Sue Klinkhamer	4-30-21
Colleen Weise	4-30-21		
<u>NATURAL RESOURCES COMMISSION (1988)</u>		<u>ZONING BOARD OF APPEALS (1976)</u>	
Thomas Galante	4-30-20	James Holderfield	4-30-23
Ryan Johnson	4-30-22	Charles Simpson	4-30-22
Kathy Brens	4-30-20	Scott Buening (Secretary)	4-30-21
Suzi Myers	4-30-22	Bryan Wirball	4-30-22
Jon Duerr	4-30-20	Vacant	4-30-22
Pam Otto	4-30-22	Elmer Rullman III (Chair)	4-30-20
Ralph Grathoff (Chair)	4-30-22	Steven Spurling	4-30-25
Caroline Wilfong	4-30-20		
Lee Haggas	4-30-22		
Loren Nagy	4-30-22		
Heather Goudreau	4-30-22		
Jillian Leturno (Student Member)	4-30-20		
Isabella Bernat (Student Member)	4-30-20		
Chloe Fanning (Student Member)	4-30-20		
Claire Norman (Student Member)	4-30-20		

Commission term renewed

New Appointment to Commission/Board

BUILDING BOARD OF REVIEW		BD. FIRE & POLICE COMMISSIONERS	
(2009)		(1987)	
Tom Ritchie (General Contractor)	4-30-22	Keith Rollins	4-30-20
Dan Marshall (Architect)(Chair)	4-30-22	John Kennedy	4-30-21
Dan Hartel (Fire)	4-30-20	Don Haines (Chair)	4-30-20
Mark Marion (Electric)	4-30-20	Patrick Reed	4-30-22
John Wagner (Plumbing)	4-30-20	Geoff Pretkelis	4-30-22
POLICE PENSION BOARD		FIREMEN'S PENSION FUND BOARD	
(1997)			
Steve Heike	4-30-20	*Anthony Centimano	4-30-20
** Dave Jannusch	4-30-20	*Nicholas Marqui	4-30-19
*Brooks Boyce	4-30-19	Lance Maxwell	4-30-21
Chris Minick	4-30-21	Chief Joe Schelstreet	4-30-21
Chief Jim Keegan	4-30-21	Chris Minick	4-30-21
*Elected by Police Dept.		*Elected by Fire Dept.	
**Elected by Retirees		**Elected by Retirees	

Commission term renewed

New Appointment to Commission/Board

TERM LENGTH PER BOARD/COMMISSION

Board of Fire and Police Commissioners	3 years	Natural Resources Commission	4 years
Building Board of Review	3 years	Plan Commission	4 Years
Corridor Improvement Commission (Dissolved 2001 – 2019)	3 years	Police Pension Board	2 years
Firemen's Pension Fund Board	3 years	Visitors Cultural Commission	3 years
Historic Preservation Commission	3 years	Youth Commission	2 years
Housing Commission	3 years	Zoning Board of Appeals	5 years
Mental Health Board	4 years		