

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IB

Title:

Recommendation to approve a Proposal for an E2 Special Event Liquor License Application for D&G Brewery, Located at 303 N. 4th St., St. Charles.

Presenter:

Police Chief James Keegan

Meeting: City Council

Date: July 15, 2019

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

The owners of D&G Brewery, located at 303 N. 4th St. in St. Charles, have submitted an application for an E2 Special Event Liquor License application for Saturday, August 17, 2019 to celebrate their one year anniversary. They are requesting the event be held from noon until 10:00 p.m. outside; their regular business will remain open until midnight.

Attached is the event diagram depicting the details they are proposing for this event, which extends into their parking lot. The property will be fenced off and a mandatory ID check will take place upon entry. There will be several food trucks, as well as live, acoustic music at this event. No other alcohol, other than their beer, will be served at this event.

Attachments *(please list):*

Summary, Event Diagram, Liquor License, Certificate of Insurance, Landlord letter of approval

Recommendation/Suggested Action *(briefly explain):*

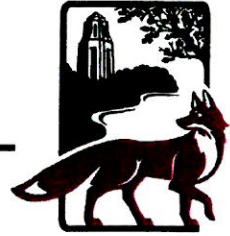
Recommendation to approve a proposal for an E2 Special Event Liquor License application for D&G Brewery located at 303 N. 4th St., St. Charles.

For Office Use

Received:
 Fee Paid: \$
 Receipt #

CITY OF ST. CHARLES

TWO EAST MAIN STREET
 ST. CHARLES, ILLINOIS 60174-1984

NON-REFUNDABLE

CITY LIQUOR DEALER LICENSE APPLICATION
CLASS E2 – SPECIAL EVENTS

Pursuant to the provisions of Chapter 5.08, Alcoholic Beverages, of the City of St. Charles Municipal Code regulating the sale of alcoholic liquors in the City of St. Charles, State of Illinois and all amendments thereto now in force and effect.

The undersigned hereby makes application for a Liquor Dealer License,

Class E2Commencing August 17th and ending August 17thTime Starting 12:00 pm and ending 10 pmLocation of Event 303 N 4th St. ST. CHARLES

Name of Business Dand G BREWING LLC
 Address of Business 303 N. 4th St. Suite A Business Phone 773-203-2325
 Has Applicant had a Class E2 License in the previous 365 days? NO If YES, on what date:
 5.08.050A1 Circle Choice to Show: Individual Partnership Corporation Other: _____

Requirements of a Class E2 – Special Event License for B & C Liquor License Holders

1. The Class E2 license fee is \$100.00 per day.
2. A minimum of three (3) liquor supervisors shall monitor liquor service during all times of operation. **Please provide a list of all supervisors with this application.**
3. Beer and/or Wine are the only alcoholic beverages to be sold.
4. Hours are restricted to 12 noon to midnight.
5. Licensee must rope/fence off the licensed premises.
6. Each patron **must wear a wristband** after having identification checked for legal alcohol consumption age.
7. Are children/minors permitted in the licensed premises? Y/N
8. A sign limiting beer and/or wine consumption to the roped off area must be conspicuously displayed at all times.
9. **Each server of alcohol must be BASSET certified – need copy of BASSET certification.**
10. A copy of site plan diagram to include roped area shall accompany this application.
11. All security/police resources needed shall be attached to this application with approval of the Chief of Police before final issuance by Liquor Commissioner.

1. Name of Class B, Class C Liquor License: CLASS A4
2. Has the applicant had a Class E2 license in the previous 365 days? NO If Yes, on what date? _____
3. Is license to be used in conjunction with a special event approved by the City Council? NO
 If yes, provide name of event: _____
4. Is license to be used in conjunction with a picnic, bazaar, fair or similar assembly with food dispensing and/or sale the predominate purpose of the event? NO
5. Location/address of event. Important: Attached drawing of location to this application. 303 N. 4th St. Suite A
6. Important: If location is out of doors, attach proof of liability insurance (photocopy) from an approved insurance agency.

Affidavit

State of Illinois)
 County of Kane)

I/We, being duly sworn, that information contained in this application is true to my/our own knowledge and that the statements set forth are of my/our own free will. I/We solemnly swear that I/we will not violate any of the laws of the United States, the State of Illinois or the City Ordinances of the City of St. Charles.

Signed: [Signature]
 Sworn to before me this 8 day of July 2019

Notary Public [Signature]

Signed: [Signature]
"OFFICIAL SEAL"
SHARON J. BRINGELSON
 NOTARY PUBLIC, STATE OF ILLINOIS
 MY COMMISSION EXPIRES 12/5/2022

ENDORSEMENT OF THE LIQUOR CONTROL COMMISSIONER

Approved: [Signature] Date: 7-10-19 Chief of Police: [Signature]
 Approved: _____ Date: _____ Liquor Commissioner: _____

From: Brittany Groot [<mailto:dandgbrewery@gmail.com>]

Sent: Monday, July 08, 2019 10:47 PM

To: Conti, Tracey

Subject: Requested Documents for D and G Brewing

Hi Tracey,

Attached are the documents you requested for the application. The following is a description of what I'd like to do on August 17th.

On August 17th we are having our one year anniversary party. we would like to block off the back side of our parking lot from the deck to the fence and have a couple of food trucks, some live acoustic music and serve our beer in the parking lot. There will be no other alcohol other than our beer at the event. It will run from 12pm til 10pm, although the brewery will operate its normal business hours til 12am. Thank you.

Alex Drayer

D and G Brewing

773-203-2325

4th STREET

BRING IT SPORTS

D and G
BREWING

Food Trucks
chucks PIZZA
TEAM
FIB BBQ

Deck

HD CHECK
TABLES

BEER
TABLE

FENSE

FENSE
MUSIC

PARKING
LOT

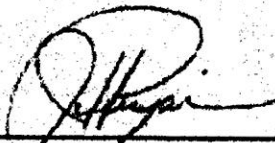
Certificate of Completion

**American
Safety Council**

NICK MAPLES

Has diligently and with merit completed the
On-Premise BASSET Alcohol Certification on 2/11/2019

from the American Safety Council.




Jeff Pairan

Illinois BASSET SELLER / SERVER CERTIFICATION

Trainee Name: Guy Groot
Date of Completion: 11/24/2018

School Name:
360training.com dba Learn2Serve

I, 
certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

This course provides necessary
knowledge and techniques for the
responsible serving of alcohol.

This is your temporary certificate of completion. You will receive your official card in the mail. Please forward all questions to support@360training.com.



Corporate Headquarters
6801 N Capital of Texas Hwy, Suite 150
Austin, TX 78731
P: 877.881.2235

Illinois BASSET SELLER / SERVER CERTIFICATION

Trainee Name: Alexander Drayer

Date of Completion: 08/01/2017

School Name:

360training.com dba Learn2Serve

I, 

**certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.**

This course provides necessary
knowledge and techniques for the
responsible serving of alcohol.

This is your temporary certificate of completion. You will receive your official card in the mail. Please forward all questions to support@360training.com.



Corporate Headquarters
13801 Burnet Rd., Suite 100
Austin, Texas 78727
P: 877.881.2235



D&GBREW-01

MGLADICH

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/10/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Joseph M. Wiedemann & Sons Inc. 505 East Golf Road Arlington Heights, IL 60005	CONTACT NAME:	
	PHONE (A/C, No, Ext): (847) 228-8400	FAX (A/C, No): (847) 228-8505
INSURED D & G Brewing LLC 303 N 4th Street Saint Charles, IL 60174	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Hanover Insurance Co.	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		
NAIC #		
22292		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X		ZHCD421107	11/7/2018	11/7/2019	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ZHCD421107	11/7/2018	11/7/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	<input checked="" type="checkbox"/> Liquor Liability			ZHCD421107	11/7/2018	11/7/2019	Limit \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Location: 303 N 4th St. St. Charles, IL
Larson Properties Group Inc.; Saint Charles Liquor Commission are listed as additional insureds with respects to General Liability when required by a written contract or agreement.

CERTIFICATE HOLDER

CANCELLATION

Proof Of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

Attn: Bob Vann

Parking for D and G Brewing's one-year anniversary celebration:

We will lose approximately 9 parking spaces in our lot. We will have the remainder of the parking lot at 303 N. 4th Street available for patron parking. The other businesses in the building are not open on Saturday's, so the compliment of approximately 18 spaces will be available. Additional parking is available on 5th street at the corner in the lot there. Also, street parking is available on the one side of 4th street only. Also, the one side of 5th street has available parking and there are public lots three blocks away off of state. Parking should not be a nuisance and no street will ever be blocked. Thank you.

Alex Drayer

D and G Brewing, LLC

773-203-2325

