

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: IB
	Title:	<b>Recommendation to Approve a Resolution Authorizing the Purchase of an SUV Vehicle Equipment for the Fire Department that is Budgeted in the next FY and the Sale or Trade of Corresponding Vehicle to be Replaced</b>	
Presenter:	<b>Scott Swanson, Fire Chief</b>		
<b>Meeting:</b> City Council		<b>Date:</b> January 16, 2024	
<b>Proposed Cost:</b> \$ 43,450		<b>Budgeted Amount:</b>	<b>Not Budgeted:</b> <input checked="" type="checkbox"/>
<b>TIF District:</b> Choose an item.			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>The Public Services Division coordinates vehicle and equipment purchases for all departments in the General fund as well as the Electric, Water and Wastewater funds.</p> <p>In the last two years, the ability to purchase vehicles became significantly more challenging due to supply chain issues. Prior to FY23, it had been the City's practice to place orders utilizing joint purchasing agreements or directly from dealerships; however, currently these channels have not had adequate stock available and several vehicles scheduled for replacement could not be purchased through these traditional means.</p> <p>Initially, inventory shortages resulted in long lead times before delivery of the vehicle. This situation has since transitioned into vehicle lead times in excess of 36 months or simply not being available at all. Further, dealerships that do have inventory are not willing to work within the City's traditional procurement timeline, which can take a month or longer depending on Committee/Council meeting schedules.</p> <p>In FY23, the Council authorized staff to purchase the budgeted vehicles and equipment in a single motion which allowed the Public Services team the ability to shop for the vehicles and equipment needed and quickly make a purchase when the right deal was available. There were items that could not be purchased due to lack of availability or insufficient funds; however overall, this exercise proved to be extremely valuable and staff was able to procure vehicles and equipment that would otherwise have been sold or otherwise committed.</p> <p>Because circumstances have not improved, or even worsened in the area of public safety vehicles, staff anticipates that it will continue to be difficult to purchase replacement vehicles. Therefore, staff is seeking authorization from the City Council to authorize the purchase of the only SUV meeting the Fire Department's needs. No dealer knows if would be possible to obtain such vehicle anytime during the next year.</p> <p>Staff is further seeking approval to authorize the sale or trade of the corresponding vehicle that is to be replaced. This will allow staff to complete the purchase of the SUV complete the best possible deal for the City.</p>			
<b>Attachments</b> (please list): Resolution, Vehicle Quote			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to authorize the purchase of an SUV for the Fire Department and approve a Resolution authorizing the purchase of the vehicle and equipment and to authorize the sale or trade of corresponding vehicle being replaced.			



**Quote/Purchase Agreement**

Date: 18-Dec-23  
 Quotation #: MUN-23-439

**FROM:**

To: Mr. Max VanDeMark, Div. Mgr. Public Services  
 City of St. Charles  
 2 East Main Street  
 St. Charles, IL 60174  
 Phone: 630-443-3684  
 E-mail: [mvandemark@stcharlesil.gov](mailto:mvandemark@stcharlesil.gov)

Mark T. Wright  
 5220 Value Drive  
 Fort Wayne, Indiana 46808  
 Phone: 260-437-9218

E-mail: [mwright@kelleyauto.com](mailto:mwright@kelleyauto.com)

Salesperson	Pool	Job Type	In-Stock	FAN Number	Approx. Delivery Date
Mark T. Wright	Stock	Municipal	Yes - M1932	803436	TBD

Qty	Item #	Description	MSRP	Discount	Line Total
1.00	<b>BQVJ7Q</b> <b>M1932</b>	<b>2023 Tahoe 4x4 SSV in Victory Red with</b> PQA (safety pkg.), RD4 (20" aluminum wheels), QAE (all terrain tires), 6C7 (red/white dome lamp), 6J3/6J4 (wiring harnesses), VQK (splash guards).	\$52,962.00	\$ 9,512.00	\$ 43,450.00
<b>Dealer Fees</b>					
1.00	Tire Tax	Indiana Tire Tax = \$0.25 per tire	Included		Included
1.00	Documents	Dealer Documentation Fee	Waived		Waived
			Total Discount		

Quotation prepared by: *Mark T. Wright*

Subtotal	\$ 43,450.00
Sales Tax	EXEMPT
Total	\$ 43,450.00

**To accept this as a Purchase Agreement, please sign here and return:**

Thank you for the opportunity to earn your business ! ! ! !

*Kelley Chevy, LLC*

**City of St. Charles, Illinois**  
**Resolution No. \_\_\_\_\_**

**A Resolution Authoring the Purchase of a Tahoe SUV for the Fire  
Department and to authorize the sale or trade of Corresponding  
Vehicle to be Replaced**

**Presented & Passed by the  
City Council on \_\_\_\_\_**

WHEREAS, Staff has found it is continuing to be extremely difficult to purchase needed replacement vehicles for public safety uses. Staff has continued to search avenues available for locating vehicles suitable for public safety purposes. This search area has even been extending to nearby states in search of such vehicles

WHEREAS, With only one suitable SUV finally identified and remaining, located out of state. And with no other such vehicles expected by any of the current sources in the searching process. Therefore, staff is seeking approval to purchase a Tahoe SUV for the Fire Department.

WHEREAS, Staff is further seeking approval to authorize the sale or trade of the corresponding vehicle that is to be replaced.

NOW THEREFORE, be it resolved by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, to authorize the purchase of the needed vehicle and to authorize the sale or trade of the corresponding vehicle to be replaced in the amount of \$43,450.

PRESENTED to the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

PASSED by the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

APPROVED by the Mayor of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

Resolution No. \_\_\_\_\_

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Lora A. Vitek, Mayor

ATTEST:

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City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain: