

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IB

Title:

Presentation of a Recommendation from Mayor Rogina to Approve the Appointments of New Members to City Boards and Commissions for Fiscal Year 2018/2019

Presenter:

Mayor Raymond P. Rogina

Meeting: City Council

Date: May 7, 2018

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

Request favorable consideration of appointments of new members to City Boards and Commissions to fill vacancies of respective positions highlighted yellow on the attached document:

- Pam Mann, Historic Preservation Commission
- Lee Haggas, Natural Resources Commission
- Loren Nagy, Natural Resources Commission
- Heather Goudreau, Natural Resources Commission
- Richard Lewis, Corridor Improvement Commission

These new members will hold the term of the vacancies they are filling

Attachments *(please list):*

New Member Bios

Appointments – City Boards & Commissions for 2018/2019 (new members)

Recommendation/Suggested Action *(briefly explain):*

Presentation of a Recommendation from Mayor Rogina to Approve the Appointments of New Members to City Boards and Commissions for Fiscal Year 2018/2019

From: [Pam Mann](#)
To: [Conti, Tracey](#)
Cc: [Rogina, Raymond](#)
Subject: St. Charles Historic Preservation Commission
Date: Wednesday, April 04, 2018 10:25:56 AM

This letter is to express my interest in joining the St. Charles Historic Preservation Commission.

As a resident of St. Charles for over 35 years, I feel strongly about the importance of preserving the past for future generations, and I consider our historic buildings to be a vital part of that legacy.

Throughout my career, I have served as a community volunteer with numerous organizations including CASA, Fox Valley Literacy Volunteers, St. Charles Library Foundation and the Fox Valley Community Associates of the Art Institute.

I retired from the practice of law several years ago, and since that time I have expanded my interest in architecture by training as a volunteer docent with both the Chicago Architecture Foundation and the Frank Lloyd Wright Trust---leading walking tours in downtown Chicago and Oak Park. This training has given me a strong background in architectural history and design.

I think my credentials are a good match for the Historic Preservation Commission and am asking to be considered for nomination to this Commission.

Thank you,

Pamuella F. Mann

[REDACTED]

St. Charles, IL

[REDACTED]

Lee A. Haggas



Saint Charles, IL 60175

- June 1996
Moved from Virginia into newly-built home in Saint Charles Township
President, Diatec Environmental, Batavia, IL
- May 2005
- Co-purchased in 2001, CartonCraft Inc., a Barrington manufacturer of consumer products packaging
Made decision, with business partner, to relocate our business, CartonCraft, Inc. from Barrington to the Dukane building on Kirk Rd. CartonCraft is a private company that employs more than 100 administrative and manufacturing workers
- April 2016
Retired from daily duties as CFO of CartonCraft but continue to perform various duties as required by former business partner.
- January 2015
- Planted and continue to maintain natural garden areas on our nearly 2-acre property, which was certified as a Natural Wildlife Foundation habitat
Participate in classwork and fieldtrips to become a Kane County Certified Naturalist (KCCN)
- April 2015 to Present
Graduate as a KCCN
Work with Kane County and the City of Saint Charles to volunteer and promote a community that is actively engaged in local environmental activities.
Regularly volunteer for the City of Saint Charles at the Pottowattomie Park Natural Garden and for the city's Park District

Loren W. Nagy
[REDACTED]
St. Charles, IL 60174
[REDACTED]
[REDACTED]

Professional Summary

I am an innovative problem-solver with a unique combination of industry experience, leadership, analytical and interpersonal skills. I am a hands-on participative manager with the ability to operate effectively in a variety of business areas. I have over thirty years experience in the Green Industry.

Areas of Expertise

Turf Management
Customer Service
Strategic Planning

Arboriculture
Performance Management
Budget Preparation

Technical Training
Leadership Development
Problem Solving

Professional History

Davey Tree Expert Company, West Chicago, IL

2017 to Current

Sales Representative

Responsible for developing and maintaining long term relationships with landscape contractors supplying natural wood mulch. Assist Davey and The Care of Trees arborists and managers to expand mulch sales to their clients and expand the new natural soil care program.

- Develop proposals for presentation to landscape contractors.
- Assist internal arborists calculating large mulch proposals.
- Test and evaluate new specialty equipment for the Midwest region.
- Identify and specify equipment and tools necessary to perform work.
- Represent company at horticulture conferences and tradeshow.

The Care of Trees, Lake Bluff, IL
a Davey Company

2011 - 2017

Sales Arborist

Responsible for developing and maintaining long term client relationships, surveying properties to determine arboricultural needs and develop plant health care and pruning programs. Meet with clients and prospective clients to determine concerns and needs. Prioritize care and recommendations based on client's goals.

- Develop proposals for presentation to clients and prospective clients.
- Identify hazards and obstacles on the job site.
- Identify and specify equipment and tools necessary to perform work.
- Identify and specify crew capabilities necessary to perform work.
- Meet with crew to review scheduled work.
- Participate in weekly safety meetings.
- Manage safety requirements and compliance for large corporate client.
- Prepare documents and presentations to comply with local municipality tree ordinances.

The Care of Trees, Chicago, IL
a Davey Company

2011

Plant Health Care Coordinator

Responsible for all plant health care operations for the Chicago district. Duties include: scheduling applications, assign work orders to technicians, supervise technicians, monitor technician performance, address client concerns.

- Monitor inventory and order material
- Organize work orders for scheduling
- Determine products to be applied and application method
- Train technicians
- Conduct property inspections

The Care of Trees, West Chicago, IL
a Davey Company

2010

Client Care Representative

Conducted client visits to advise on pruning and plant health care needs and provide prices to provide recommended services. Assisted Sales Arborists by providing tree inventories, pruning needs and plant health care needs to prepare large scale bids.

The Care of Trees, Chicago, IL
a Davey Company

2008 - 2010

Operations Manager

Responsible for all activities relating to the operation of the Chicago District including: manage equipment, safety program, physical plant, fleet management. Duties included: supervision of employees, scheduling, crew dispatch, monitoring employee performance and performance reviews, new employee orientation, employee training and development, CDL and non-CDL driver files.

- Performed cost vs. performance analysis on arborist' tools.
- Performed Quality Control inspections on job sites.
- Performed Job Site Safety Reviews on job sites.
- Saved in excess of annual salary through prudent management in my first year of employment.
- Implemented fleet cost savings procedures.
- Developed procedure to transition trucks to Bio-diesel.
- CPR and First Aid Instructor.
- Safety Committee Member.
- In process of developing Organic Turf Fertilizer Program.
- In process of developing performance based job descriptions and performance reviews.

Clauss Brothers, Inc., Streamwood, IL

1994 - 2008

Landscape Maintenance Manager

Responsible for functions including: consulting services to clients, establishing maintenance procedures, snow & ice removal operations, billings and budget development. Duties included: supervision of employees and subcontractors, billings, creating maintenance proposals

Managed the Chicago Park District Annual Flower Bed/Maintenance Program including: 3.5 million budget management, proposal presentation to Chicago Park District, scheduling installation/maintenance of 150 locations throughout the City of Chicago.

- Managed landscape construction projects under \$500,000.00.
- Created and implemented Integrated Pest Management Program.
- Increased landscape maintenance contracts.
- Increased snow removal contracts by 70%.
- Created Landscape Maintenance Manual for Wausau Insurance Credit Union, Wausau, WI.
- Manage Illinois Clean Fuel Fleet Program.
- Established mentoring program for minority subcontractors.

ARAMARK Facility Services at Arthur Andersen & Co. C.P.E., St. Charles, IL 1987 to 1994
Grounds Manager

Responsible for all aspects of Landscape Management including: 35 acres of formal turf, 3 acres of ornamental beds, 3 golf greens, irrigation maintenance and snow removal. Duties included: supervision of 18 employees; develop annual landscape maintenance strategy; managed \$500,000.00 budget, customer relations, member of Executive Committee, Safety Committee, Recycling Committee and Total Quality Management Committee.

- Developed Natural Woodland Management plan.
- Conducted technical training for staff.
- Provided landscape consulting services to other accounts.

Designed budget tracking program for landscape department.

- Created vehicle fleet policy and management of 55 fleet vehicles.
- Managed indoor plant care for 5 office buildings.
- Managed shuttle bus operation.
- Consulted with client for on- site enhancements.

Three Seasons Landscaping, Elburn, IL

1983-1987

Landscape Maintenance Manager

Responsible for functions including, supervision of employees, maintenance and repair of equipment, and pest control applications.

**Awards presented by the Illinois Landscape Contractors Association
for
Commercial Landscape Maintenance**

- 2001 Silver Award for the Chicago Park District's Great Garden
- 2001 Silver Award for the Chicago Park District's Jackson Park Perennial Garden
- 2000 Gold Award for the Chicago Park District's Annual Flower Beds
- 2000 Merit Award for the Chicago Park District's Grandmother's Garden
- 1999 Silver Award for the Chicago Park District's Annual Flower Beds

Academic Credentials

AAS in Ornamental Horticulture
McHenry County College, Crystal Lake, IL

Professional Organizations

Past Secretary, Midwest Ecological Landscaping Association
Current Illinois Landscape Contractors Association Membership Committee

Professional Licenses and Certifications

Certified Arborist
Illinois Pesticide Applicator
OSHA 40 Hour HAZWOPER (lapsed)

Personal Organizations

Past Assistant Director, Fox River Harley Owners Group Chapter
Past Safety Officer, Fox River Harley Owners Group Chapter
Past President, Legendary Civilian Jeepers
Past Political Action Chair, Wisconsin Off-Highway Vehicle Association
Past Secretary, Legendary Civilian Jeepers
Past Political Action Chair, Legendary Civilian Jeepers
Past Diaconate Board Chairman, St. Charles Congregational Church

References Furnished Upon Request

Heather Goudreau

St. Charles, IL 60174

Summary

I am excited to see the direction St. Charles is heading with environmental action and awareness and would love to be a part of the process. Most of my experience in the environmental field comes from my job at SCARCE. I have experience in helping communities with waste reduction and recycling activities. Being a part of the Natural Resource Commission would allow me to implement what I am doing in other communities, right here in St. Charles.

Education

University of Wisconsin – Stevens Point
Bachelors Degree in Communications

1998

Employment History

SCARCE – non profit environmental education organization

1998-current

- School Classroom presentations on 3Rs, Composting, Watershed Model and other environmental issues
- Implementation of lunchroom food scrap composting in schools from start to finish
- Green Your Gig event planner – including food scrap composting, recycling and waste reduction planning
- Scout tours of the SCARCE environmental classroom
- Recycled Papermaking and info booth at festivals and fairs – educating on 3Rs and composting
- Coordination of city-wide Recycling Extravaganzas collecting a variety of materials including: electronics, bicycles, American Flags, car batteries, scrap metal, books, school/office supplies, eye glasses, hearing aids, medical equipment, hazardous waste, holiday lights, bowling balls, and other unique collections
- Lead coordinator of Green Fair and Garden Market
- Worked countless Recycling Collection Events
- Vermi-compost workshop educator for adults
- Member of the Illinois Food Scrap Coalition
- Book Rescue and Tools for Schools Manager
- Volunteer coordinator of Rescue Projects
- Lead coordinator of Green Tie Gala (2012-2015)
- Assist with Green Building Tours
- Planning of Where is Away 5 Day Teacher Workshop and other 1-5 Day Teacher Workshops

Kane County

- Worked monthly electronics recycling collections for six years

On Apr 22, 2018, at 11:11 AM, Dick Lewis [REDACTED] wrote:

Dear Mayor Rogina,

Please consider my following request to be appointed a member of the St Charles Corridor Improvement Commission.

After many years of living in Geneva and serving the people of that community, my wife and I purchased a home in St Charles last year. We both grew up in St Charles and it is nice to be back in our original home town. I am also hopeful for the opportunity to apply some of the experience and knowledge I have gained in those ensuing years to help benefit the people and businesses of St Charles.

As a past alderman, mayor, and member of various community boards, I understand the importance of working closely with elected officials and department heads to achieve desired goals. I also appreciate the constraints imposed by budgets and the need to seek practical, affordable solutions. Additionally, and perhaps most importantly, I enjoy the challenge of creating landscape plans that enhance and beautify in a low maintenance and enduring manner. To this end I am very proud that the self-planted, personally maintained landscaping at our home in Geneva was a two time winner of the city's Beautification Award.

I am hopeful that you will consider my interest and qualifications favorably, However, I would be most pleased to visit with you in advance of your decision to discuss any questions or concerns you may have.

Respectfully Submitted,

Richard F Lewis

Richard F Lewis

[REDACTED]
Charles, Illinois 60174

Contact: [REDACTED]

**CITY OF ST. CHARLES
BOARDS & COMMISSIONS APPOINTMENTS
2018 - 2019**

<u>CORRIDOR IMPROVEMENT COMM.</u>	<u>TERM EXP.</u>	<u>HISTORIC PRESERVATION COMM.</u>	<u>TERM EXP</u>
(2001)		(1994)	
Kelly Potts	4-30-20	Phil Kranenbuhl	4-30-20
Alice Nelson	4-30-20	Tom Pretz	4-30-20
David English (Chair)	4-30-19	Kim Malay	4-30-19
Steve Spurling	4-30-19	Phil Kessler	4-30-19
Tom Schuetz	4-30-20	Frederick Norris, Jr. (Chair)	4-30-21
Audrey Hauser	4-30-21	Dr. Steven Smunt	4-30-21
Richard Lewis	4-30-21	Pam Mann	4-30-21
MENTAL HEALTH BOARD			
(1995)		PLAN COMMISSION	
		(1997)	
Barb Gacic	4-30-20	Tim Kessler (Vice Chair)	4-30-20
Carla Cumblad	4-30-22	Tom Schuetz	4-30-22
Michael Cohen	4-30-20	Jeffrey Funke	4-30-22
Brian Travilla	4-30-22	Peter Vargurlich	4-30-21
Carolyn Waibel (Chair)	4-30-22	Tom Pretz	4-30-21
Ron Weddell (Vice Chair)	4-30-21	James Holderfield	4-30-20
Ron Silkaitis	4-30-21	Laura Macklin-Purdy	4-30-22
		Todd Wallace (Chair)	4-30-22
		David Pietryla	4-30-22
HOUSING COMMISSION			
(2006)		YOUTH COMMISSION	
		(1980)	
Rita Anne Payleitner	4-30-21	Jeffrey Wong	4-30-19
David Pietryla (Plan Comm Representative)	4-30-21	Diane Saylor	4-30-20
Louis Dries	4-30-19	Jayne Muenz	4-30-19
Corrine Pierog	4-30-20	Marianne F. Weick	4-30-20
John Glenn	4-30-20	Daniel Kelly (Secretary)	4-30-19
Vacant (School Board. Representative)	4-30-19	Cheryl Denz	4-30-19
Liz Eakins (Vice Chair)	4-30-19	Jim Diorio	4-30-20
Karrsten Goettel (Park District)	4-30-20	Lara Kristofer	4-30-20
Tom Hansen	4-30-20	Cliff Hime (Treasurer)	4-30-20
		Stacy Anderson	4-30-19
VISITORS CULTURAL COMMISSION			
(1996)		NATURAL RESOURCES COMMISSION	
		(1998)	
Debi Mader	4-30-19	Raymond Hauser	4-30-20
Sharon Spero	4-30-19	Valerie Blaine	4-30-22
Anne L. Becker (Chair)	4-30-20	Kathy Brens	4-30-20
Larry Maholland	4-30-20	Suzi Myers	4-30-22
Scott Corbin	4-30-21	Jon Duerr	4-30-20
Jodi L. Manthei	4-30-21	Pam Otto	4-30-22
Jamie Swenson	4-30-19	Ron Ziegler	4-30-22
Kathy Melone	4-30-20	Ralph Grathoff (Chair)	4-30-22
Sue Klinkhamer	4-30-21	Caroline Wilfong	4-30-20
		Lee Haggas	4-30-22
		Loren Nagy	4-30-22
		Heather Goudreau	4-30-22

BOLD – Commission term renewed

Yellow Signifies New Appointment to Commission/Board

ZONING BOARD OF APPEALS		BD. FIRE & POLICE COMMISSIONERS	
	(1976)		(1987)
James Holderfield	4-30-23	Keith Rollins	4-30-20
Charles Simpson	4-30-22	John Kennedy	4-30-18
Scott Buening (Secretary)	4-30-21	Don Haines	4/30/20
Bryan Wirball	4-30-22	Steve Baginski	4/30/19
Robert Krawczyk	4-30-22	Dianne Kellett	4/30/19
Elmer Rullman III (Chair)	4-30-20		
John Hrivnak	4-30-19		
POLICE PENSION BOARD		FIREMEN'S PENSION FUND BOARD	
	(1997)		
*Tim Beam	4-30-18	*Anthony Centimano	4-30-17
** Dave Jannusch	4-30-18	*Lance Maxwell	4-30-21
Mike Griesbaum	4-30-19	**Stephen Fuller (President)(retired)	4-30-18
Chris Mlnick	4-30-19	Chief Joe Schelstreet	4-30-21
Chief Jim Keegan	4-30-19	Chris Minick	4-30-21
*Elected by Police Dept.		*Elected by Fire Dept.	
**Elected by Retirees		**Elected by Retirees	
BUILDING BOARD OF REVIEW			
	(2009)		
Tom Ritchie (General Contractor)	4-30-19		
Dan Marshall (Architect)(Chair)	4-30-19		
Dan Hartel (Fire)	4-30-20		
Mark Marion (Electric)	4-30-20		
John Wagner (Plumbing)	4-30-20		

TERM LENGTH PER BOARD/COMMISSION

Board of Fire and Police Commissioners	3 years	Natural Resources Commission	4 years
Building Board of Review	3 years	Plan Commission	4 Years
Corridor Improvement Commission	3 years	Police Pension Board	2 years
Firemen's Pension Fund Board	3 years	Visitors Cultural Commission	3 years
Historic Preservation Commission	3 years	Youth Commission	2 years
Housing Commission	3 years	Zoning Board of Appeals	5 years
Mental Health Board	4 years		