

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IB

Title:

Seeking a Motion to Approve a Resolution to Waive the Bid Procedure and Accept the Blanket Cable Quote from Anixter, Inc., for Okonite Cable for Fiscal Year 2017/18

Presenter:

Chris Minick

Meeting: City Council

Date: May 15, 2017

Proposed Cost: \$ TBD, Based on Needs of Electric Division

Budgeted Amount: Included in various line items within the Electric Division

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

Anixter, Inc. of Mattoon, IL, is the exclusive Illinois distributor of Okonite brand-specific cable that is used by the Electric Division. Through negotiations with Anixter and Okonite, we have been able to secure the same pricing as last year for the cable, plus or minus any metals' escalation or de-escalation at time of shipment. We have been able to verify that STC is receiving competitive pricing from Anixter by comparing our pricing to that quoted to another area municipal electric utility.

Our Electric Utility has standardized on Okonite EPR cable, as we have the tooling, splices, elbows, connectors and accessories to fit Okonite cable. In addition, the Electric Utility may need small quantities of various product from time to time for specific projects and Okonite has held its pricing for small production runs of "one offs." Additionally, Okonite stocks our key high volume cable allowing us to lower the amount we have to stock in inventory because these items are readily available for delivery as needed throughout the year. Therefore, electric inventory carrying costs are not as high as they otherwise might be.

Attachments *(please list):*

Bid Waiver Form, Quote, & Resolution

Recommendation/Suggested Action *(briefly explain):* Seeking a Motion to Approve a Resolution to Waive the Bid Procedure and Accept the Blanket Cable Quote from Anixter, Inc., for Okonite Cable for Fiscal Year 2017/18

City of St. Charles, Illinois
Resolution No. _____

A Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Waive the Bid Procedure and Accept the Blanket Cable Quote from Anixter, Inc., for Okonite Cable for Fiscal Year 2017/18

**Presented & Passed by the
City Council on May 1, 2017**

BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the Mayor and City Clerk be and the same are hereby authorized to Waive the Bid Procedure and Accept the Blanket Cable Quote from Anixter, Inc., for Okonite Cable for Fiscal Year 2017/18.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 15th day of May, 2017

PASSED by the City Council of the City of St. Charles, Illinois, this 15th day of May, 2017

APPROVED by the Mayor of the City of St. Charles, Illinois, this 15th day of May, 2017

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

JH/KD:cb

4/5/17

March 29, 2017

Mr. Mike Shortall
City of St. Charles
Two East Main Street
St. Charles, IL 60174

Dear Mike,

Based upon discussions between you, Anixter, and the Okonite Company, Anixter as the authorized Okonite distributor for your area, will extend the current Aluminum and Copper Cable Blanket. Pricing for this blanket, as well as all other terms and conditions under the original blanket shall remain in effect for shipments scheduled 05/01/17 through 04/30/18, subject to metals escalation/de-escalation.

Sincerely,

ANIXTER, INC.

A handwritten signature in cursive script that reads "Susie Titus".

Susie Titus
Inside Sales Associate

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Anixter, Inc

For the purchase of: Aluminum & Copper Okonite Cable

At a cost not to exceed: Unknown, as Needed

Reason for the request to waive the bid procedure: Through negotiations with Anixter and Okonite, we have been able to secure the same pricing as last year for the cable, plus or minus any metals' escalation or de-escalation at time of shipment. Our Electric Utility has standardized on Okonite EPR cable, as we have the tooling, splices, elbows, connectors and accessories to fit Okonite cable.

Other Quotations Received: _____

Date: 4/05/17

Requested by: Mike Shortall, Inventory & Purchasing Division Manager

Department Director: Christopher A. Minick

Purchasing Manager: Mike Shortall

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.