

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IC

Title:

Recommendation for Approval of Street Parking and Parking Lot Closures for the 2019 Blue Goose Trunk or Treat Event

Presenter:

Police Chief Keegan

Meeting: City Council

Date: October 7, 2019

Proposed Cost:

PW: \$237.66

Budgeted Amount: \$

Not Budgeted: ☒**Executive Summary** (*if not budgeted please explain*):

Paul Lencioni, CEO of The Blue Goose, along with the members of “Boss Moms”, submitted a special event application for a new “Trunk or Treat” event to take place on Sunday, October 27, 2019 from 2 – 4 pm. Approximately 40 cars are anticipated to participate in this event.

Attached is a diagram for the requested parking lot and street-parking closures. Event coordinators have requested the indicated parking spaces be closed from noon – 5 pm for adequate set-up and clean-up efforts. The original application requested parking in the green space south of this City lot; however, it was determined that is not possible and the suggestion of utilizing the additional diagonal parking spaces on 1st St. was recommended. The diagram attached includes this revised request.

Event coordinators are responsible for 100% of any costs incurred by the City to hold this event.

Attachments (*please list*):

Map of Requested Parking Lot & Space Closures

Recommendation/Suggested Action (*briefly explain*): The Police Department recommends approval of street and parking lot closures for the 2019 Blue Goose Trunk or Treat Event.



City of St. Charles, Illinois

Two East Main Street St. Charles, IL 60174-1981

Phone: 630-377-1100 Fax: 630-377-1110 - www.stcharlesil.gov

Precision GIS

RAYMOND ROGINA

Mayor

MARK KOENEN

City Administrator



Data Source:
City of St. Charles, Illinois
Kane County, Illinois
DuPage County, Illinois
Projection: Transverse Mercator
Coordinate System: Illinois State Plane East
North American Datum 1983
Printed on: September 26, 2018 10:27 AM



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Truck or Treat
Public Services Special Event
Sunday, October 27, 2019

ESTIMATE OF COST

LABOR - MATERIAL - EQUIPMENT	TOTAL
Total Labor Cost	\$131.16
Total Material Cost	\$36.50
Total Equipment Cost	\$70.00
Estimated Cost of Event	\$237.66

LABOR COSTS

STAFF	HOURLY RATE	HOURS	TOTAL
Division Manager	\$79.00	0.00	\$0.00
Assistant Division Manager	\$72.47	0.00	\$0.00
Crew Leader	\$68.51	0.00	\$0.00
Operator	\$65.58	2.00	\$131.16
Sign Technician	\$65.58	0.00	\$0.00
Laborer	\$66.07	0.00	\$0.00
Assistant Division Manager - OT	\$86.05	0.00	\$0.00
Crew Leader - OT	\$80.59	0.00	\$0.00
Operator - OT	\$76.54	0.00	\$0.00
Sign Technician - OT	\$65.58	0.00	\$0.00
Laborer - OT	\$71.24	0.00	\$0.00
Other	\$0.00	0.00	\$0.00
<i>Sub-Total</i>		2.00	
Total Labor Cost			\$131.16

MATERIAL COSTS

MATERIAL	UNIT RATE	QUANTITY	TOTAL
Cones	\$1.00	0.00	\$0.00
Saw Horse Barricades	\$2.50	0.00	\$0.00
Type I Barricades	\$2.50	0.00	\$0.00
Type II Barricades	\$2.50	1.00	\$2.50
Type III Barricades	\$3.75	0.00	\$0.00
No Left Turn Signs	\$3.00	0.00	\$0.00
No Parking Signs	\$2.00	12.00	\$24.00
Water Filled Barricades	\$15.00	0.00	\$0.00
Message Board/ Per day	\$70.00	0.00	\$0.00
Sound System	\$0.00	0.00	\$0.00
Contractor setup	\$0.00	0.00	\$0.00
Lot Closed/Road Closed/Handicaped	\$2.00	5.00	\$10.00
<i>Sub-Total</i>		18.00	
Total Material Cost			\$36.50

EQUIPMENT COSTS

EQUIPMENT	HOURLY RATE	HOURS	TOTAL
Pickup	\$25.00	0.00	\$0.00
Pickup Truck & Trailer	\$33.00	0.00	\$0.00
Dump Truck - 1 Ton	\$25.00	0.00	\$0.00
Dump Truck - 1 Ton & Trailer	\$33.00	0.00	\$0.00
Utility Truck	\$35.00	2.00	\$70.00
Utility Truck & trailer	\$43.00	0.00	\$0.00
Utility Truck & Arrow Board	\$38.40	0.00	\$0.00
Dump Truck - 3 Ton	\$43.00	0.00	\$0.00
Dump Truck - 6 Wheeler	\$60.00	0.00	\$0.00
Backhoe	\$44.00	0.00	\$0.00
End Loader	\$60.00	0.00	\$0.00
Skidsteer	\$26.00	0.00	\$0.00
Street Sweeper	\$57.00	0.00	\$0.00
Bucket Truck	\$41.75	0.00	\$0.00
Viewing Stand	\$25.00	0.00	\$0.00
Other	\$0.00	0.00	\$0.00
<i>Sub-Total</i>		2.00	
Total Equipment Cost			\$70.00