

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IG

Title:	Recommendation to approve an agreement with Continental Resources to provide network equipment and implementation services for a not-to-exceed cost of \$750,298 and approval of a budget amendment to fund the project for FY 2020-2021 in the amount of \$750,298.
Presenters:	Larry Gunderson, Director of Information Systems Steve Weishaar, Network Manager

Meeting: City Council

Date: May 18, 2020

Proposed Cost: \$750,298

Budgeted Amount: \$753,114

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

The City's computer network is a digital communications system that enables the City's personal computers, laptops, servers, and telephones to exchange information with each other and, if required, the internet. As a result, the City's computer network is essential to its business operations. The network is comprised of many components including routers, switches and firewalls, as well as data communication media such as wireless access points, fiber optics and network cable.

In FY 20, City staff began the process of replacing network equipment through a Phase 1 project that included HPE Aruba equipment at the new Police Department. That initiative utilized equipment and professional services from Continental Resources on a project that was completed on time and at budgeted amounts.

Phase 2 of the network replacement began with an RFP released in January 2020, with a goal of upgrading the remainder of the City's network infrastructure. Continental Resources submitted the only proposal for Phase 2. Staff reviewed the Continental Resources proposal with the City's technology consultant, Gartner, and validated that the City is receiving an exceptional value.

Based on their successful implementation in Phase 1 and their high value proposal for Phase 2, City staff recommend approving an agreement with Continental Resources to complete the network infrastructure upgrade project. Due to the complexity of the project, a 10% contingency is included in the proposed project award.

The project will be funded through reserves in the City's Equipment Replacement Fund, an account for the maintenance and replacement of IT equipment. The project was originally approved in the FY 19 Information Systems Capital Project budget, and was deferred to FY 21. As a result, a budget amendment to the FY 21 budget will need to be approved by City Council to fund the project. Funds were previously identified and set aside in the IT Equipment Replacement Fund and the approval of the expense has no impact from a budgetary standpoint due to the deferral of the project from prior years.

Attachments *(please list):*

None.

Recommendation/Suggested Action *(briefly explain):*

Staff recommends approval of an agreement with Continental Resources to provide network equipment and implementation services for a not-to-exceed cost of \$750,298 and approval of a budget amendment to fund the project for FY 2020-2021 in the amount of \$750,298.