



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Presentation of a Recommendation from Mayor Rogina to Appoint Department Directors as Recommended by City Administrator Mark Koenen for Fiscal Year 2016/17
Presenter:	Mayor Rogina

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input type="checkbox"/>	Government Services
<input type="checkbox"/>	Planning & Development	<input checked="" type="checkbox"/>	City Council (4/18/16)

Estimated Cost:		Budgeted:	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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If NO, please explain how item will be funded:

Executive Summary:

Request favorable consideration of appointments for Department Directors for Fiscal Year 2016/17.

Attachments: *(please list)*

Appointment letter

Recommendation / Suggested Action *(briefly explain):*

Presentation of a recommendation from Mayor Rogina to appoint Department Directors as recommended by City Administrator Mark Koenen for Fiscal Year 2016/17.

For office use only

Agenda Item Number: IG

CITY ADMINISTRATOR'S OFFICE



Memo

Date: May 1, 2016
To: Mayor Rogina
From: Mark Koenen
Re: Director/Chief Reappointments

In accordance with Section 2.10.080 of the City of St. Charles Code of Ordinances, I hereby submit my recommendations for appointment of staff officers for the City's fiscal year 2016/17.

These recommendations are as follows for the departments:

Director of Information Systems – Larry Gunderson
Chief of Police – James Keegan
Director of Finance--- Christopher Minick
Chief of Fire – Joseph Schelstreet
Director of Public Works – Peter Suhr
Director of Community & Economic Development – Rita Tungare

Additionally, I am pleased to recommend Jennifer McMahon for the Director of Human Resources position. Ms. McMahon is presently the Assistant City Administrator for the City of Warrenville. While in Warrenville, Ms. McMahon had the lead role with Human Resource responsibilities. She has been the lead negotiator for the management team in collective bargaining with the three City of Warrenville unions, worked extensively on the risk management and employee compensation programs and has led/facilitated training and coaching with Warrenville employees. Prior to working with Warrenville, Ms. McMahon worked for the City of Elmhurst as Human Resource Assistant. Ms. McMahon holds a bachelor's degree in Urban Studies from the DePaul University and a master's degree in Urban Planning & Policy from the University of Illinois-Chicago. Lastly, Ms. McMahon lives in Geneva. Ms. McMahon's first day with the City will be on Monday, May 2.

I welcome the opportunity to discuss these recommendations at your convenience.
Thank you.

Subject to your approval, these appointments can be placed on the April 18 agenda of the City Council meeting.