



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: II

Title:

Presentation of a Recommendation from Mayor Lora Vitek to Appoint Department Directors for Fiscal Year 2021/2022, as Recommended by City Administrator Mark Koenen

Presenter:

Mayor Lora Vitek

Meeting: City Council

Date: May 3, 2021

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Request favorable consideration of appointments for Department Directors for Fiscal Year 2021/2022.

Attachments *(please list):*

Appointment Memo

Recommendation/Suggested Action *(briefly explain):*

Presentation of a Recommendation from Mayor Lora Vitek to Appoint Department Directors for Fiscal Year 2021/2022, as Recommended by City Administrator Mark Koenen



City Administrator's Office

M E M O R A N D U M

Date: April 23, 2021
To: Mayor Elect Vitek
From: Mark Koenen
Re: Director/Chief Reappointments

In accordance with Section 2.10.080, 2.30.020 and 2.32.020 of the City of St. Charles Code of Ordinances; I hereby submit my recommendations for appointment of staff officers for the City of St. Charles, Fiscal Year 2021/2022.

Subject to your approval, these appointments can be placed on the May 3, 2021 agenda (New Business) of the City Council meeting and considered following your being sworn in as the Mayor. You will note the Director of Finance position includes this position assigned to Christopher Minick. This annual appointment of the Director of Finance to Mr. Minick is in addition to his appointment as the Interim City Administrator.

My recommendations are as follows:

Director of Information Systems:	Larry Gunderson
Chief of Police:	James Keegan
Director of Human Resources:	Jennifer McMahon
Director of Finance:	Christopher Minick
Chief of Fire:	Scott Swanson
Director of Public Works:	Peter Suhr
Director of Community & Economic Development:	Rita Tungare

I welcome the opportunity to discuss these recommendations at your convenience.

Thank you.