

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIA
	Title:	Resolution authorizing the purchase of HPE Aruba Network Equipment Maintenance from CDW-G for \$43,000	
	Presenter:	Larry Gunderson, Director of Information Systems	
Meeting: City Council		Date: December 18, 2023	
Proposed Cost: \$43,000		Budgeted Amount: \$38,450	Not Budgeted: <input type="checkbox"/>
TIF District: None			
<p>Executive Summary (if not budgeted, please explain):</p> <p>The City’s computer network is a digital communications system that enables the City’s personal computers, laptops, servers, and telephones to exchange information with each other and the internet. As a result, the City’s computer network is essential to its business operations.</p> <p>In FY 21, Information Systems staff replaced the City’s core computer network infrastructure, which includes network switches, wireless access points, and supporting hardware and software, with HPE Aruba network equipment. Included with that purchase was the cost of hardware and software maintenance for three years. Maintenance includes updates to network equipment operating systems, including security patches, as well as the software that supports network equipment operations. With the initial three-year purchase of network equipment maintenance concluded, the IS Department has budgeted the annual cost of HPE Aruba maintenance in its FY 24 operating budget.</p> <p>The cost for the purchase of Aruba network equipment maintenance is from Sourcewell cooperative purchasing agreement #3037653 (State of Illinois agreement 081419-CDW), which was awarded to CDW-G. Through the Sourcewell cooperative purchasing agreement, CDW-G provides competitively bid pricing on computer products and services to any Illinois state agency or local government.</p>			
<p>Attachments (please list):</p> <p>Bid Waiver Form, Resolution</p>			
<p>Recommendation/Suggested Action (briefly explain):</p> <p>Recommend approval of a resolution authorizing the purchase of HPE Aruba Network Equipment Maintenance from CDW-G for \$43,000</p>			



Bid Waiver One Time Today through _____

Description: _____

Requested Vendor: _____

Requested By: _____ Date: _____

Approval: _____

Department Head

Signature

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$_____ for this one-time order, and/or \$_____ for a 12-month period.
2. This good/service has been competitively solicited within the past 24 months. YES NO
If Yes, Was the solicitation published on the city website? YES NO

3. Justification for Bid Waiver:

Emergency i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

Urgent i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warrantied item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.

These goods utilize a **proprietary, patent, trademark, or customized programming** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

These goods/services were purchased through a **Cooperative Purchasing Agreement.** _____

Other: _____

**City of St. Charles, Illinois
Resolution No.**

**A Resolution Authorizing the Purchase of HPE Aruba Network
Equipment Maintenance from CDW-G in the submitted amount**

**Presented & Passed by the
City Council on**

WHEREAS, the Information Systems Department solicited a request for quote for HPE Aruba network equipment maintenance;

WHEREAS, CDW-G submitted contract pricing through Sourcewell, a national government purchasing cooperative that may be used by governmental units of the State of Illinois;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that a purchase of HPE Aruba network equipment maintenance from CDW-G is approved in the submitted amount.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of ____, 2023

PASSED by the City Council of the City of St. Charles, Illinois, this ____ day of ____, 2023

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of ____, 2023

Lora Vitek, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain: