

**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT OPERATIONS COMMITTEE
MONDAY, NOVEMBER 6, 2017**

1. Opening of Meeting

The meeting was convened by Chairman Bancroft 7:28 pm.

2. Roll Call

Members Present: Chairman Bancroft, Ald. Stellato, Silkaitis, Payleitner, Lemke, Gaugel, Vitek, Bessner, Lewis

Absent: Ald. Turner

3. Omnibus Vote

- a. Video Gaming Statistics – Video gaming was not included in the omnibus vote. Video gaming is for information purposes only.
- b. Budget Revisions – October, 2017

Motion by Ald. Turner, second by Bessner to approve the omnibus item as presented.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Bancroft did not vote as Chair.
Motion Carried.

4. Finance Department

- a. **Presentation update regarding City's Preliminary Financial Results for 1st Quarter Ending July 31, 2017 – Information Only**

Chris Minick: Enclosed in the packet are the financial results for the 1st quarter ending July 31, 2017. We delay these results until the final approval of the audit which happened earlier this evening. We will have the 2nd quarter results most likely within the next 2 weeks to 30 days. At the end of the 1st quarter the forecast results really aren't that different from what was budgeted, or their a little better. In the case of the general fund and electric fund, they are a little bit better. The water fund and wastewater fund are right in line with the revised budget. We are seeing some of the measures that the State took when it passed the budget back in July. It's beginning to have an impact on some of our revenues, particularly our income tax revenue as well as our sales tax revenue. The State reduced its distribution of both of those revenue sources to municipalities. Utility funds are showing the results of more mild as well as a more rainy summer and the consumption levels were down as a result.

Ald. Lemke: The hotel and motel numbers through September, I'm just confirming it's for the fiscal year.

Chris Minick: Yes, fiscal year.

b. Recommendation to Authorize the Finance Director to Execute the Risk Insurance Program Renewal for the Year Beginning December 1, 2017.

Chris Minick: The proposed cost for the risk insurance program this year is \$612,181 that is about a 4.2 % increase over last year. The main reason for increase is the premiums related to our Workman's Compensation Policy increased and is directly correlated to an increase in exposures via the City's activities and payroll. Additionally, we did have some increases in our property valuations; if you exclude the workman's compensation increase its approximately 2.3%. We did take the renewal package to market back in 2015. We received a significant savings as a result of that. We did take it to market again 2017 and received several quotes; the lowest cost is in the summary tonight. There were no significant changes to any of the coverages except for some flood coverages in the downtown area. We will be bringing forward supplemental flood coverage for about 8 properties we have downtown.

Motion by Ald. Stellato, second by Silkaitis to recommend approval to authorize the Finance Director to Execute the Risk Insurance Program Renewal for the Year Beginning December 1, 2017.

Roll Call: Ayes: Gaugel, Vitek, Bessner, Lewis, Stellato, Silkaitis, Payleitner, Lemke; Nays: None; Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

5. Inventory Control Division

a. Recommendation to Approve a Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to approve the Award of Four (4) 2018 Ford Utility Police Interceptors to Currie Motors and to Sell the Replaced Vehicles #1774, #1777, #1780 & #1834.

Mike Shortall: On behalf of the St. Charles Police Department I'm seeking approval to purchase Four (4) 2018 Ford Utility Police Interceptor vehicles from the suburban cooperative vendor Currie Motors. I'm also seeking approval to sell the replacement vehicles #1774, #1777, #1780 & #1834 via an online auction. All have been approved through the Public Works Vehicle Committee and also have been budgeted for the current fiscal year.

Motion by Ald. Stellato, second by Silkaitis to approve a resolution authorizing the Mayor and the City Clerk of the City of St. Charles to approve the Award of Four (4) 2018 Ford Utility Police Interceptors to Currie Motors and to Sell the Replaced Vehicles #1774, #1777, #1780 & #1834.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

b. Recommendation to Approve a Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to approve the Award of a 2018 Ford F-150 Truck to Wright Automotive and to Sell the Replaced 2003 Ford F-150, Vehicle #1889.

Mike Shortall: On behalf of the St. Charles Public Works department I'm seeking approval to purchase one (1) 2018 Ford F-150 Truck from the State of Illinois contract vendor Wright Automotive. I'm also seeking approval to sell the Replaced 2003 Ford F-150, Vehicle #1889 via an online auction. This vehicle was approved via the Public Works Vehicle Committee and has been budgeted for the current fiscal year.

Motion by Ald. Stellato, second by Lemke to approve a resolution authorizing the Mayor and the City Clerk of the City of St. Charles to approve the Award of a 2018 Ford F-150 Truck to Wright Automotive and to Sell the Replaced 2003 Ford F-150, Vehicle #1889.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Bancroft did not vote as Chair.

Motion Carried.

- c. **Recommendation to approve a resolution authorizing the Mayor and City Clerk of the City of St. Charles to approve the purchase of treated and untreated rock salt from Compass Minerals through the State of Illinois Joint Purchasing Program for Fiscal Year 2017/2018.**

Mike Shortall: On behalf of the Public Services department I'm seeking approval to accept the state bid price for both treated and untreated road salt from Compass Minerals. The City has requisitioned a fairly standard amount of 4,000 ton, with the ability to purchase an additional 800 ton above and beyond the said amount. The total amount budgeted for this fiscal year was \$ 340,000, the proposed cost will come well under budget at a proposed amount of \$231,760. Staff would recommend the approval of the state contract agreement.

Ald. Gaugle: Is this a delivered price?

Mike Shortall: Yes.

Motion by Ald. Stellato, second by Gaugel to approve a resolution authorizing the Mayor and the City Clerk of the City of St. Charles to approve the purchase of treated and untreated rock salt from Compass Minerals through the State of Illinois Joint Purchasing Program for Fiscal Year 2017/2018.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Bancroft did not vote as Chair.

Motion Carried.

- d. **Recommendation to approve a resolution authorizing the disposal of one lot of retired scrap switchgear and transformers owned by the City of St. Charles.**

Mike Shortall: On behalf of the St. Charles Electric department I'm seeking approval to dispose of listed scrap transformers and switchgear. I will solicit quotes from qualified vendors for the highest price and arrange for the purchase and transportation of these items.

Motion by Ald. Stellato, second by Silkaitis to approve a resolution authorizing the disposal of one Lot of retired scrap switchgear and transformers owned by the City of St. Charles.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Bancroft did not vote as Chair.

Motion Carried.

Motion by Ald. Lemke, second by Stellato to move into Executive Session to discuss Land Acquisition under Property Acquisition at 7:39 pm.

Roll Call: Ayes: Gaugel, Vitek, Bessner, Lewis, Stellato, Silkaitis, Payleitner, Lemke; Nays: None. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

6. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

Motion by Ald. Stellato, second by Lewis to come out of executive session 7:53 pm.

Voice Vote: Ayes: Unanimous; Nays: None. Chair Bancroft did not vote as Chair. **Motion Carried.**

7. Additional Items from Mayor, Council, Staff, or Citizens.

8. Adjournment

Motion by Ald. Stellato, second by Turner to adjourn the meeting at 7:53 pm.

Voice Vote: Ayes: Unanimous; Nays: None. Chair Bancroft did not vote as Chair. **Motion Carried.**

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