

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIB
	Title:	Recommendation to approve a Change Order to an agreement with Respect Technology, Inc. for \$24,000 for Utility Billing Data Migration Services	
	Presenter:	Larry Gunderson, Director of Information Systems	
Meeting: City Council		Date: April 17, 2023	
Proposed Cost: \$ 24,000		Budgeted Amount: \$	Not Budgeted: <input checked="" type="checkbox"/>
TIF District: Choose an item.			
Executive Summary (if not budgeted, please explain):			
<p>The City is currently engaged with NorthStar Utilities to replace the current utility billing application. As part of this project, existing data, such as customer information and consumption history, will be extracted from the current application and imported for use in the new NorthStar utility billing system. This process requires the development of customized software to export the data from the City's current utility billing system and format it so that it can be successfully uploaded into the new system.</p> <p>Since October 2016, Respect Technology, Inc. (RTI) has successfully assumed support and development functions for the City's utility billing application, and has a unique understanding of the City's utility billing software and data. RTI has experience assisting other customers with migrating data from outdated software into modern utility billing software systems, and it was planned that they would perform the necessary data conversions during implementation of the NorthStar utility billing system. As a result, this will be a sole source procurement.</p> <p>On December 5, 2022, an Agreement with Respect Technologies was approved by City Council for \$48,600. The proposed increase in the estimated cost is due to increased knowledge of the NorthStar environment and additional complexities identified during data validation efforts. This item is being brought directly to City Council for approval in order to avoid a delay in the currently ongoing project.</p>			
Attachments (please list):			
Resolution			
Recommendation/Suggested Action (briefly explain):			
Recommendation to approve a Change Order to an Agreement with Respect Technology, Inc. for \$24,000 for Utility Billing Data Migration Services.			

**City of St. Charles, Illinois
Resolution No.**

**A Resolution to Execute a Change Order to an Agreement with Respect
Technology, Inc. for Utility Billing Data Migration Services in the
proposed amount**

**Presented & Passed by the
City Council on**

WHEREAS, since 2016 Respect Technology, Inc. of Greenville, SC has successfully provided support and development functions for the City's utility billing application, and has a unique understanding of the City's utility billing software and data;

WHEREAS, the Information Systems Department solicited a proposal from Respect Technology, Inc. for Utility Billing Data Migration Services;

WHEREAS, Respect Technology, Inc. proposed Utility Billing Data Migration Services;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that a Change Order to the Agreement be approved with Respect Technology, Inc. in the proposed amount.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 17th day of April, 2023

PASSED by the City Council of the City of St. Charles, Illinois, this 17th day of April, 2023

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of _____, 2023

Lora Vitek, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Resolution No. _____

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Abstain: