

**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
MONDAY, APRIL 23, 2018, 7:00 P.M.**

Members Present: Chairman Payleitner, Aldr. Stellato, Aldr. Silkaitis, Aldr. Lemke, Aldr. Turner, Aldr. Bancroft, Aldr. Gaugel, Aldr. Vitek, Aldr. Bessner

Members Absent: Aldr. Lewis

Others Present: Raymond Rogina, Mayor; Mark Koenen, City Administrator; Peter Suhr, Director of Public Works; Chris Adesso, Asst. Director of Public Works - Operations; Karen Young, Asst. Director of Public Works – Engineering; AJ Reineking, Public Works Manager; Mike Shortall, Inventory Control Division Manager; Jim Keegan, Police Chief; Joe Schelstreet, Fire Chief

1. Meeting called to order at 7:00 p.m.

2. Roll Call

K. Dobbs:

Stellato: Present

Silkaitis: Present

Payleitner: Present

Lemke: Present

Turner: Present

Bancroft: Present

Gaugel: Present

Vitek: Present

Bessner: Present

Lewis: Absent

3.a. Electric Reliability Report – Information only.

3.b. Active River Project Update – Information only.

3.c. Tree Commission Minutes – Information only.

3.d. Phosphorus Removal and Digester Improvements Project Update – Information only.

Aldr. Turner: Is the Phosphorus project on target?

Mr. Wilson: Yes, it is.

4.a. Recommendation to approve Street and Parking Lot Closures and Use of Amplification Equipment for the 2018 Fox Valley Marathon.

Police Chief Keegan presented. This is a repeat event from previous years; all information is in your packet. I would be happy to answer any questions you might have.

No further discussion.

Motioned by Aldr. Bancroft, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried**

4.b. Recommendation to approve School Resource Office Agreement for School Year 2018-2019.

Police Chief Keegan presented. I would like to draw your attention to this contract itself; this is an annual contract that we renew each year with District 303. Due to an Intergovernmental Agreement signed several years ago, there is no cost passed along to the District for this school year with one remaining year thereafter; we will then go back to our normal cost sharing formula with the District. This Agreement runs from August 22, 2018 through June 10, 2019.

Chairman Payleitner: What was our initial Agreement?

Chief Keegan: The initial Agreement was in lieu of Little Woods School and additional negotiation for outstanding costs and fees that was negotiated to extend that term for one year.

No further discussion.

Motioned by Aldr. Bessner, seconded by Aldr. Stellato. Approved unanimously by voice vote. **Motion carried**

5.a. Presentation of Northwestern Medicine Mobile Stroke Unit – Information only.

Fire Chief Schelstreet presented. The Fire Department, in conjunction with Tri-City Ambulance and Northwestern Medicine Central DuPage Hospital has implemented a joint response protocol for possible stroke patients. This is accomplished using a mobile stroke unit that many of you saw earlier this evening at a simultaneous dispatch with our

current AMS ambulance. The MSU has a CT scanner and certain medications that can dramatically improve the time for diagnostics and administration of these medications. Stephanie Hanson is here from Tri-City Ambulance; she and I will be available for questions, but I would like to turn it over to Amir who will make the formal presentation.

Amir: I would like thank everyone for the opportunity to bring this unique opportunity to your community. The mobile stroke unit essentially brings all the resources, tools and critical staffing that you would normally find in a hospital to the back of an ambulance in conjunction with local AMS with the goal of reducing time to treatment. Every minute makes a difference, and we are very proud and fortunate to be able to bring these services to your community.

No further discussion.

6.a. Presentation and Recommendation to approve Amendment No. 1, Intergovernmental Agreement between City of St. Charles and the County of Kane regarding Access and Improvements to Randall Road (Proposed Woodward Drive Access Financial Contributions).

Mark Koenen presented. This item did advance to the Kane County Transportation Committee Meeting last week to modify the schedule for repayment to Kane County for this expense. We received unanimous approval at Committee; it still needs to advance to the Executive Board and then on to the Kane County Board for full approval. I would recommend approval of same.

Aldr. Turner: I recommend approval. When do we expect to build this?

Mr. Koenen: At this point in time, we are still dealing with the incentive of request from the developer and the larger plan, so it is still an open item.

No further discussion.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Silkaitis: Yes

Motioned by Aldr. Turner, seconded by Aldr. Bancroft. Approved unanimously by roll call vote. **Motion carried**

6.b. Recommendation to award the Bid for the Demolition of the Valley Shopping Center Building for the Police Station Project.

Peter Suhr presented. As a reminder, we are bidding this project in three separate phases which we are calling bid packages. After tonight's bid package #1 approval for demolition, we will be seeking to award bid package #2 in July which will be for the structure and shell of the new building and then back again seeking approval for the last bid package #3 in October which will be for the remainder of the project including things like building finishes, landscaping and mechanical systems.

Before I invite Chris Siefert from Riley Construction to the podium with a formal recommendation and review of the demolition bids, I would like to respond to some of the questions raised at the February Government Services Committee Meeting. At that time, Riley Construction presented the first of several cost estimates for the schematic design phase of the project. At that time, the project was significantly over budget. However, it was caught at the opportune time of the project. As promised, Staff has been working with our consultants diligently to bring the project back to budget. I am pleased to announce that we have been successful in reducing the project estimate by over \$1 million and that is without significant or noticeable change to the building. In other words, the design, the site plan, the floor plan, and the elevations you saw a couple months ago represent what will be constructed.

Next month at the May Government Services Committee Meeting, Riley will be presenting their design development budget in its entirety. At that time, we are anticipating that we will be within a reasonable range of the original budget. Chris Siefert will now be approaching the podium to review bid package #1 in more detail, after which staff will recommend approval of the low bidder.

Mr. Siefert: Chris Siefert, Riley Construction, 926 Lake Shore Drive, Lake Bluff, IL. As Peter mentioned, we bid out the scope of work for the demolition for the abatement of the Valley Shopping Center site. We did go through the Pre-Qualification process and had 13 contractors interested. Upon bidding and reading the bids aloud publicly, there were 10 firms that responded officially through the bid. We went through the two low bidders, one of them being Langos Corp. and the second one being Alpine Demolition. We are very excited because we had such a close comparison between the two so we knew we had good coverage between them. After extensive reviews, we are in a position to recommend Langos Corp. to do the work. Their base bid came up just under the budget of \$470,000 at \$468,000 and that includes their base bid, plus their bond and allowances for storm water pollution. We did conduct a scope review with both firms and asked all the appropriate questions about manpower, equipment and history, experience and references, which is why we feel very comfortable to ask you for approval to award the bid to Langos Corp.

Aldr. Gaugel: The alternates are the only question I have. The P&P is payment and performance, is that correct?

Mr. Siefert: That's correct.

Aldr. Gaugel: Is that something you wouldn't normally require? Why is it an alternate?

Mr. Siefert: I would like to see it in a breakout that tells me if their bid bond is three times somebody else, that tells me they have issues with their financial statements.

Aldr. Gaugel: Can you explain the second alternate and what a SWPPP allowance is?

Mr. Siefert: SWPPP stands for Storm Water Pollution and Prevention Plan. Normally that is something we do with the excavation contract, however, since we were just taking the demolition bid at this point in time, we are just developing that and we know something is going to be required.

Aldr. Gaugel: So it's not going to be an option on the contract, you'll write it in the contract and as needed, you will then amend it?

Mr. Siefert: Correct.

No further discussion.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Silkaitis: Yes

Motioned by Aldr. Turner, seconded by Aldr. Lemke. Approved unanimously by roll call vote. **Motion carried**

6.c. Recommendation to approve Purchase Order with Archon Construction for Directional Boring and Landscape Restoration Services for a Two Year Period beginning May 1, 2018 through April 30, 2020.

Tom Bruhl presented. We went out for bids in 2017 and received seven bids; it was a unit cost bid. Archon Construction was the low bidder on most of the high volume units and they also offered the landscape restoration incorporated with their work so when they make a mess, it is cleaned up within three days. They did have a 5% escalator for combined labor and material on the contract; however, they are still the low qualified bidder on all high volume units. They have been responsive, they have executed the work, and most importantly, the landscape restoration complaints have gone to zero.

My recommendation is to award Directional Boring and Landscape Restoration Services for a two year period beginning May 2018 through April 2020 to Archon Construction in the amount of \$450,000.

No further discussion.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Silkaitis: Yes

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by roll call vote. **Motion carried**

6.d. Recommendation to approve Purchase Order with Hooper Corporation for Overhead Contractor Services for a Three Year Period beginning May 1, 2018 through April 30, 2021.

Tom Bruhl presented. We received four qualified bid for Overhead Electrical Contractors. Hooper Corporation out of Wisconsin is currently on property and they were the low bid again. We have been happy with Hooper; they work very well with our operations, they are mindful of working on our circuits at the right times. We have 115 poles currently in need of replacement and about 400 identified as needing some further type of testing. The value of this PO will provide a full year of a dedicated crew and

equipment to make a significant impact on everything we have backlogged in the southwest quadrant plus all the replacement poles throughout the City.

Extensions for year two and three are based on the City's discretion. It is my recommendation to award Overhead Contractor services to Hooper for a three year period beginning May 1, 2018 through April 30, 2021 with a Purchase Order for FY18/19 in the amount of \$1,029,600.

Aldr. Turner: Does this include the price of the poles?

Mr. Bruhl: No, this is labor and equipment only. We purchase the poles.

No further discussion.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Silkaitis: Yes

Motioned by Aldr. Bancroft, seconded by Aldr. Turner. Approved unanimously by roll call vote. **Motion carried**

6.e. Recommendation to approve Purchase Order to Electric Conduit Construction for Fiber Optic Cable Installation.

Tom Bruhl presented. We received three bids for installing fiber from Public Works to Substation 5 which is on DuKane and then Public Works south to the Lift Station at Division and 7th Avenue. The scope of work includes new pole attachments and stringing the fiber including a small section of underground.

It is my recommendation to award a Purchase Order to Electric Conduit Construction for fiber optic cable installation from Public Works to DuKane Drive Substation and the Division Lift Station in the amount of \$65,915.52.

Aldr. Stellato: This is not the same fiber optic company that hit the gas pipe in our neighborhood is it?

Mr. Suhr: No, that was MetroNet.

Aldr. Gaugel: Did we check references?

Mr. Bruhl: I did and they were favorable.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Turner. Approved unanimously by roll call vote. **Motion carried**

6.f. Recommendation to approve Purchase Order with Meade for Street Light Maintenance Services for a Three Year Period beginning May 1, 2018 through April 30, 2021.

Tom Bruhl presented. We received three bids; the bid format was unit cost with estimated annual quantities provided. In addition to the standard street light maintenance, we included the labor to perform what we are going to initiate on an LED Retrofit, so we are going to be replacing all of our City street lights with LED's over a number of years.

Meade provided a lowest cost for the majority of all the high volume units. The proposal is for three years with a 3% escalator for the next two years; those extensions would be based on the City's discretion.

It is my recommendation to award street light maintenance services to Meade for a three year period beginning May 1, 2018 through April 30, 2021 with a Purchase Order in this fiscal year in the amount of \$150,210.20.

Aldr. Turner: Does this include the cost of the LED lights or not?

Mr. Bruhl: No, we are buying those. It works out better for us because they always charge mark up on material.

No further discussion.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Silkaitis: Yes

Motioned by Aldr. Lemke, seconded by Aldr. Stellato. Approved unanimously by roll call vote. **Motion carried**

6.g. Recommendation to approve Construction Contract for the 2018 Street Rehabilitation Program.

Karen Young presented. We opened bids for this project at the end of March; we had five bidders and the low bid was received by Schroeder Asphalt Services who has done several different roadway construction programs for us in the past. The schedule for this work is proposed for all of the streets starting in June with substantial completion in August and restoration in spring.

As you may recall from my presentation in February, we also have Campton Hills Road and that project will be on a separate schedule due to the Otter Cove Water Park; that work will not start until after Labor Day and will be completed by Mid-October. As with all of our projects, information will be updated on the website.

I would like to make a recommendation to approve the construction contract with Schroeder Asphalt Services for the 2018 Street Rehabilitation Program in the amount of \$1,560,525.82.

No further discussion.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Silkaitis: Yes

Motioned by Aldr. Turner, seconded by Aldr. Stellato. Approved unanimously by roll call vote. **Motion carried**

6.h. Recommendation to approve a Resolution with the Illinois Department of Transportation for the 2018 Street Rehabilitation Program.

Karen Young presented. We utilize Motor Fuel Tax funds to pay for a portion of this work, so this is a recommendation to approve a Resolution with the Illinois Department of Transportation in the amount of \$1,017,689.04.

No further discussion.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Silkaitis: Yes

Motioned by Aldr. Stellato, seconded by Aldr. Vitek. Approved unanimously by roll call vote. **Motion carried**

6.i. Recommendation to award the Bid for Tree Trimming and Removal Services.

AJ Reineking presented. This work has historically been performed on an hourly basis for electric line clearing as well as Public Services tree trimming. This year, hourly rates were again solicited for the Electric Division easement clearance and well as emergency work. However, the Public Services work, which is primarily adjacent to roadways, was bid on a unit price basis, figuring they can get their equipment on site faster and it was more consistent than Electric right of way clearance might be.

Based on the bids received, we believe the unit prices will be cost advantageous. In previous years, you have allowed us to award the contract to multiple vendors and we are again asking for that redundancy on an emergency basis. DeMar Tree Service of St. Charles had the lowest hourly rate prices for Electric line clearance and Trees "R" Us of Wauconda had the lowest unit cost for tree service.

It is my recommendation to approve the rates for tree trimming and removal services to DeMar Tree Service in the amount not to exceed \$181,600 in FY 18/19 for electric line clearing with the option for staff to execute an extension to the contract in FY 19/20 and 20/21 with the maximum allowable contract increase of 1% and I further recommend to

award the contract for tree maintenance unit rates to Trees “R” Us in the amount not to exceed \$80,000 for FY 18/19 with the maximum allowable contract increase of 2%.

Aldr. Gaugel: Can you help me understand the difference between these two contracts? I get the electric line clearing, but it’s the one for Trees “R” Us. What specifically are they going to be doing?

Mr. Reineking: They are going to be trimming and removal services, but primarily for the Public Services Division as opposed to the Electric Line Division. Basically they can roll a bucket truck up to any of our stuff whereas for the Electric Division they are going to have to have climbers and things like that.

Aldr. Gaugel: Okay, so one of the things that was in our scope of work required a two hour response time; are we going to hold them to that two hour response time? It sounds like these are things that can possibly be planned out.

Mr. Reineking: Generally if it’s an emergency in the parkway, we are going to send our Forestry team at it right away, so for a wind event or storm event where we need multiple crews where it’s all hands on deck, that’s when we are going to hold them to the two hour response time.

Aldr. Lemke: Is there a case where a tree is taken out by a motorist; does this involve the replacement of those, or this just cutting?

Mr. Reineking: There is a process we go through for reimbursement from their insurance. But depending on the situation, it’s 50/50. If it’s near electric lines, we will probably use them; if not, we will probably do it in house.

Aldr. Silkaitis: I’m looking at the wide range on the bids for the equipment. Can you enlighten us on the range?

Mr. Reineking: Some companies might not have that piece of equipment on hand and might have to charge us more if they have to go rent it.

Aldr. Silkaitis: If we have a midnight storm and trees are knocked down, who would you call? DeMar, or Trees “R” Us?

Mr. Reineking: DeMar. They had the lowest hourly rate.

No further discussion.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Silkaitis: Yes

Motioned by Aldr. Lemke, seconded by Aldr. Turner. Approved unanimously by roll call vote. **Motion carried**

6.j. Recommendation to approve Changes to the Yard Waste Fee Ordinance.

AJ Reineking presented. This May will mark the beginning of our fifth and final year of the agreement with Kramer Tree Service to provide brush and leaf collection services. That contract is for eight brush collection cycles and three leaf collection cycles. That service is paid directly through the Yard Waste Collection fee which is charged to residents on their utility bill.

This year Kramer's contract fee is \$524,979 for all collections, as divided by the City's 9,342 customers equates to a monthly yard waste fee of \$4.68 per month, per customer.

It is my recommendation to approve changes to the Yard Waste User Fee Ordinance.

Aldr. Stellato: What do we pay now?

Mr. Reineking: Currently, the rate is \$4.50.

Chairman Payleitner: The reason for the increase is?

Mr. Reineking: The increase in their contract.

Chairman Payleitner: Do we have flexibility with the leaf dates?

Mr. Reineking: The leaves have always been a moving target. They have always been flexible with us. This year we pushed it back a week this year so we actually started after Halloween and ended after Thanksgiving; we will probably do something similar this year.

No further discussion.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Silkaitis: Yes

Motioned by Aldr. Stellato, seconded by Aldr. Gaugel. Approved unanimously by roll call vote. **Motion carried**

6.k. Recommendation to award the Bid Downtown Pest Control Services.

AJ Reineking presented. We utilize a specialty contractor to provide pest control in the Downtown area; specifically we are looking for nesting insects and arachnids. They go through and physically wipe down all the surfaces and apply a natural, safe chemical to deter the pests from coming back. Last year we only received one bid for this work. We received three bids this year and we bid it as a three year contract. The low bid was Vector Stomp Pest Control of Sycamore, IL. They are a new vendor for us, but provided several favorable references.

It is my recommendation to award a three year contract for Downtown pest control services to Vector Stomp Pest Control Specialists in the amount of \$27,954.

Aldr. Silkaitis: Who did it last time?

Mr. Reineking: Earth Pest Control.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Vitek. Approved unanimously by voice vote. **Motion carried**

6.l. Recommendation to Extend the Contract for Mechanical Systems Maintenance and Service with Geostar Mechanical Inc.

AJ Reineking presented. In 2016, we awarded the bid for mechanical systems for HVAC maintenance and repairs to Geostar Mechanical of Rockford, IL. It was a two year contract with an option for three additional years at the City's discretion. Over the

last two years, Geostar has been very responsive to our needs and they have often exceeded our expectations and have proven to prioritize the City's needs above their other work. They are usually here within an hour of when we call them despite being from Rockford.

It is my recommendation to authorize an extension to the contract for building mechanical systems, maintenance and service with Geostar Mechanical, Inc. in the submitted bid amount for FY 18/19 with the option for staff to execute the extensions to the contract for FY 19/20 and 20/21 in accordance with the submitted bid rate.

Aldr. Gaugel: This is outstanding. It was a significant savings when this was bid out, but there were a lot of questions as to why we were going away from Service Mechanical and statements about how this company was never going to be able to provide the same service. I think this is a great job and a perfect example of when you competitively bid and you check references and do your homework, good things happen; kudos to everyone who has been involved with this. With that, I move for approval.

Aldr. Silkaitis: What do they do for the money? Are repairs a separate issue?

Mr. Reineking: The replace belts, filters and go through a maintenance checklist.

Aldr. Silkaitis: If they find something wrong on their checklist, they would charge accordingly to fix what they found?

Mr. Reineking: If it is outside normal wear and tear, yes.

No further discussion.

Motioned by Aldr. Gaugel, seconded by Aldr. Stellato. Approved unanimously by voice vote. **Motion carried**

6.m. Recommendation to award the Bid for Sidewalk Lifting Program.

AJ Reineking presented. Our Sidewalk Repair Program consists of our lifting program, our cut and grind program, as well as our remove and replace program. Concrete Lifting in this sense is boring a hole through a concrete slab and injecting concrete slurry into it to raise it to a level position. We received three bids to perform this work with J&F Concrete Lifting of Aurora submitting the lowest bid rate and \$1.80 per square foot raised; this is a 10% reduction over the awarded bid last year.

It is my recommendation to award the bid for concrete lifting services to J&F Concrete Lifting at a rate of \$1.80 per square foot of sidewalk lifting.

Aldr. Silkaitis: How many times do you lift a sidewalk before you decide to replace it?

Mr. Reineking: Just one. We are having better luck with the lifting program than we are with the grinding, so we are adjusting those programs accordingly.

Aldr. Silkaitis: Is there a warranty on lifting?

Mr. Reineking: When I spoke with him, he said he would warranty it for the year.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Lemke. Approved unanimously by voice vote. **Motion carried**

6.n. Recommendation to award Agreement for Engineering Services for CMOM Phase 1 Flow Monitoring.

Tim Wilson presented. City Staff is requesting to continue the Flow Monitoring Program in Sub Basin Eastern 2 which was selected due to the potential development in that area and the location of the City's eastern boundary.

Staff's recommendation is to award Agreement of Engineering Services for the Eastern 2 Interceptor Monitoring Study to Engineering Enterprises in the not to exceed amount of \$122,708.

No further discussion.

Motioned by Aldr. Bancroft, seconded by Aldr. Turner. Approved unanimously by voice vote. **Motion carried**

6.o. Recommendation to award the Bid for On-Call Landscaping Restorations.

Tim Wilson presented. The City received five bids for on-call landscape and restoration on April 3. TNT Landscape and Construction, Inc. submitted the lowest reasonable and responsible unit cost bid and meets all the requirements of the City. One bid was rejected for not including all the required documents in their bid. The bid was based on typical types of restoration per the unit cost. The Water and Wastewater Division spend approximately \$20,000 to \$30,000 annually in landscape and restoration repairs.

It is Staff's final recommendation to award the unit cost bid to TNT Landscape and Construction, Inc. for a one year period beginning May 1, 2018 to April 30, 2019 in the not to exceed amount of \$30,000.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Bessner. Approved unanimously by voice vote. **Motion carried**

6.p. Recommendation to award Proposal for Environmental Services SCADA Software.

Tim Wilson presented. In December, I came forward with a proposal from Concentric for design services of the SCADA software program. They helped us receive statement of qualifications for two firms; Wonderware and Rockwell, Inc. Both firms provided Staff with presentations on software options and operating systems. City Environmental Services Staff and the IS Department determined that both software applications were equal in performance and suitable to be selected for the City's operating system.

Based on Staff's evaluation, Concentric requested pricing from both firms; proposal pricing is included in your packet. Concentric, Inc. LLC. is responsible for a turnkey product as part of the SCADA project.

It is Staff's recommendation for Concentric Integration to move forward for the purchase of the low cost application of Rockwell Software. My final recommendation is to award a proposal to Concentric Integration for SCADA Software purchase in a not to exceed amount in the amount of \$61,386.41.

No further discussion.

Motioned by Aldr. Bessner, seconded by Aldr. Vitek. Approved unanimously by voice vote. **Motion carried**

6.q. Recommendation to award the Bid for Water, Sanitary Sewer and Storm Sewer Underground Point Repairs.

AJ Reineking presented. The City received three bids for point repairs on April 3; Mid America Underground was the lowest unit cost vendor. The bid was based on unit cost of typical types of point repairs; hourly rates were also reviewed to ensure the City was selecting the most fiscally responsible vendor. The unit costs and hourly rates for the utility and point repairs and reasonably priced compared to years prior.

It is my final recommendation to award the bid for water, sanitary sewer and storm sewer point repairs to Mid America Water Underground for a one year period beginning May 1, 2018 through April 30, 2019 in the not to exceed amount of \$288,000.

No further discussion.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Silkaitis: Yes

Motioned by Aldr. Turner, seconded by Aldr. Lemke. Approved unanimously by voice vote. **Motion carried**

6.r. Recommendation to approve Request for Proposal for Liquid Sludge Dewatering.

Tim Wilson presented. This process is dewatering the sludge at the Wastewater Treatment Facility. The unit cost provided in the proposal was \$.06 per gallon. This is the same unit cost the City has paid to Stewarts Spreading the last three years. The Wastewater Division spends approximately \$40,000 annually on sludge dewatering at the Wastewater Facility.

It is my final recommendation to award the unit cost proposal to Stewarts Spreading, Inc. for a one year period beginning May 1, 2018 through April 30, 2019 in the not to exceed amount of \$40,000.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Bancroft. Approved unanimously by voice vote. **Motion carried**

6.s. Recommendation to award the Proposal for Construction Engineering for Campton Hills Water Tower Painting.

Tim Wilson presented. Dixon Engineering was a subcontractor and technical inspector for Engineering Enterprises on the recently constructed Red Gate Tower. Since they saved the City money on this project, the City contacted Dixon Engineering because they have vast experience with over 1,300 municipalities, industrial, federal and state clients. They perform over 150 maintenance inspections and provide inspections on over 60 coating projects just like this one annually. Based on their proposal price and similar projects in comparable communities, Staff believes they are the most qualified engineering firm for this project.

It is my final recommendation to award the proposal for construction engineering to Dixon Engineering in the not to exceed amount of \$49,568.75.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Gaugel. Approved unanimously by voice vote. **Motion carried**

6.t. Recommendation to award the Bid for Repainting and Repairs to Campton Hills Water Tower.

Tim Wilson presented. The planned scope of work for this project included complete exterior painting and complete wet area painting – which means the area inside the bowl; sandblasting, cleaning and repainting of the tower. The dry area of the interior is going to receive some spot painting and repairs. During blasting, the tower will be covered with a tent type structure. The bid opening was conducted on April 5, 2018 and 8 companies bid the project; Seven Brothers was the lowest bidder.

As discussed at the January Government Services meeting, the tower will be painted the same color as the Red Gate Water Tower with the exception of the logo design and the logo location, which will remain the same as the existing Campton Hills Tower. Dixon Engineering reviewed Seven Brothers references and the project contract documents. Safety procedures will be employed. We feel that Seven Brothers meets all the requirements of the contract, bid specifications and that they are the lowest responsive and responsible bidder for this project.

It is my final recommendation to award the bid for the Campton Hills Water Tower to Seven Brothers in the amount of \$789,200.

No further discussion.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Silkaitis: Yes

Motioned by Aldr. Lemke, seconded by Aldr. Bessner. Approved unanimously by voice vote. **Motion carried**

6.u. Recommendation to approve the Award of One 2018 F-250 SD Pickup and Boss Snow Plow to Currie Motors and to Sell the Replaced F-350 Pickup #1753.

Mike Shortall presented. Staff is seeking approval to purchase a 2018 F250 pickup truck with a Boss Plow from Currie Motors for the use of the Wastewater Collections Division. Two quotes were obtained, one through Hawk Auto and one through Currie Motors. This vehicle was approved through the Public Services Committee and also approved through budget. We are also seeking approval to sell the replacement vehicle #1753 via online auction.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Bessner. Approved unanimously by voice vote. **Motion carried**

6.v. Recommendation to award the Bid for Stone and Gravel Material to Viking Brothers, Inc.

Mike Shortall presented. Staff received four bids, and we are seeking approval to accept the lowest qualified bid for the annual provisions of stone and gravel to Viking Brothers, Inc. This service will be provided for general use throughout Public Services.

Staff recommends approval of the low bidder.

No further discussion.

Motioned by Aldr. Bessner, seconded by Aldr. Vitek. Approved unanimously by voice vote. **Motion carried**

6.w. Recommendation to award the Bid for Asphalt Materials to Plote Construction.

Mike Shortall presented. Staff is seeking approval to accept the lowest bid for the annual provisions of asphalt material to Plote Construction and Builders Construction. Both will be used depending on the location of the project; Plote for locations for central and east of St. Charles and Builders for far west locations in St. Charles. This service will be for general use in the Public Services Division, therefore we are asking for approval to accept these two companies.

Aldr. Gaugel: Are we going to issue two contracts, both in the amount not to exceed or is it just one?

Mr. Shortall: We are going to use Plote more than Builders because of the location, but the budgeted amount is going to cover both of them.

Aldr. Gaugel: So we are not going to issue a contract outright, it's going to be on an as needed basis?

Mr. Shortall: Correct.

No further discussion.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Silkaitis: Yes

Motioned by Aldr. Stellato, seconded by Aldr. Lemke. Approved unanimously by voice vote. **Motion carried**

6.x. Recommendation to award the Bid for Hauling Services to S. Schroeder Trucking, Inc.

Mike Shortall presented. Staff is seeking approval to accept the low qualified bid for the annual service of hauling to S. Schroeder Trucking. This service will be utilized throughout the Public Services Division. We have used Schroeder Hauling for the last few years and they do a great job for us. Staff recommends accept the low bid.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Bancroft. Approved unanimously by voice vote. **Motion carried**

6.y. Recommendation to award the Bid for Concrete Materials to Prairie Materials.

Mike Shortall presented. Staff is seeking approval to accept the lowest qualified bid for the annual provision of concrete material to Prairie Materials. This service will be for general use throughout the Public Services Division. Staff recommends accepting the low bid.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried**

6.z. Recommendation to award the Suburban Cooperative Bid to Warehouse Direct for General Office Supplies for FY 2018/2019.

Mike Shortall presented. Staff is seeking approval to accept the Suburban Cooperative Bid extension for office supplies to Warehouse Direct. We have used them for the last several years and they have been very good.

Aldr. Gaugel: Are we obligated to use them or can we use anyone we want if we find something at a better price?

Mr. Shortall: We can use anyone; for instance, I stock paper in the storeroom, so that is not part of this agreement, and it is on an as needed basis.

No further discussion.

Motioned by Aldr. Bessner, seconded by Aldr. Vitek. Approved unanimously by voice vote. **Motion carried**

6.aa. Recommendation to Waive the Formal Bid Procedure and approve the Ordering of Gasoline and Diesel Fuel (Bio-Diesel) on an as Needed Basis for FY2018/2019.

Mike Shortall presented. Staff is seeking approval to waive the bid and allow inventory control to spot buy fuel with same day deliveries. We have our list of vendors and the day we need the fuel, we email those vendors and get a real time price that morning of both diesel and unleaded.

No further discussion.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Silkaitis: Yes

Motioned by Aldr. Lemke, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried**

6.bb. Recommendation to Waive the Formal Bid Procedure and allow “Spot Buying” of Cable and Transformers on an As-Needed Basis for FY2018/2019.

Mike Shortall presented. This is for inventory stock only. Staff is seeking approval to waive the bid and allow inventory control to spot buy general cable and transformers for stock. This spot buy is for inventory stock and allows for competitive prices for both cable and transformers. It also allows us on a yearly basis to expedite orders for general cable.

Aldr. Gaugel: I would only comment that we should be mindful about how much we are keeping in stock when we don’t need to. The stuff that we know is a long lead time makes perfect sense. If there isn’t such a long lead time, I would caution sitting on it unnecessarily.

No further discussion.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Silkaitis: Yes

Motioned by Aldr. Bessner, seconded by Aldr. Vitek. Approved unanimously by voice vote. **Motion carried**

6.cc. Recommendation to Waive the Formal Bid Procedure and Accept the Blanket Cable Quote from Anixter, Inc. for Okonite Cable for FY 2018/2019.

Mike Shortall presented. Okonite Cable is the insulated overhead cable 750 1000 mcm cable. Staff is seeking approval to waive the bid and accept the blanket cable agreement to the Okonite Distributor, Anixter. This agreement, as in past years, is subject to market fluctuation and is adjusted the day of the purchase.

Aldr. Turner: How much of that cable do we go through a year?

Mr. Bruhl: Somewhere between \$1.0 million and \$1.2 million.

Mr. Silkaitis: We don't order the cable, do we?

Mr. Shortall: Yes, we order it. Sometimes we'll order footage per roll; if there is a job that Tom has a set amount of reels that he's going to designate it's made to order, so it's a good 14-16 weeks minimum.

No further discussion.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Silkaitis: Yes

Motioned by Aldr. Stellato, seconded by Aldr. Lemke. Approved unanimously by voice vote. **Motion carried**

6.dd. Recommendation to Waive the Formal Bid Procedure and accept the Blanket Quote from Federal Pacific for Stock Switchgear for FY 2018/2019.

Mike Shortall presented. Staff is seeking approval to waive the bid and accept the blanket agreement through Federal Pacific, the distributor is Power One and these purchases are for stock only. The agreement pricing is being held and is reflecting the 2017 pricing so they will hold that price until February 9, 2019.

No further discussion.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Silkaitis: Yes

Motioned by Aldr. Turner, seconded by Aldr. Lemke. Approved unanimously by voice vote. **Motion carried**

7. Executive Session.

Executive Session regarding Land Acquisition.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Absent

Stellato: Yes

Silkaitis: Yes

Motion by Aldr. Lemke, seconded by Aldr. Bessner. No additional discussion. Approved unanimously by roll call vote. **Motion carried.**

8. Additional items from Mayor, Council, Staff or Citizens.

None.

9. Move to Adjourn Government Services Committee Meeting.

Motion by Aldr. Stellato, seconded by Aldr. Bessner. No additional discussion. Approved unanimously by voice vote. **Motion carried.**