

**MINUTES  
CITY OF ST. CHARLES, IL  
GOVERNMENT SERVICES COMMITTEE MEETING  
MONDAY, MARCH 27, 2017, 7:00 P.M.**

**Members Present:** Chairman Turner, Aldr. Silkaitis, Aldr. Payleitner, Aldr. Lemke, Aldr. Krieger, Aldr. Gaugel, Aldr. Lewis

**Members Absent:** Aldr. Stellato, Aldr. Bancroft, Aldr. Bessner

**Others Present:** Mark Koenen, City Administrator; Raymond Rogina, Mayor; Peter Suhr, Director of Public Works; Chris Adesso, Asst. Director of Public Works - Operations; Karen Young, Asst. Director of Public Works – Engineering; AJ Reineking, Public Works Manager; Tim Wilson, Environmental Services Manager; David Kintz, Deputy Police Chief; Joseph Schelstreet, Fire Chief;

**1. Meeting called to order at 7:00 p.m.**

**2. Roll Call**

**K. Dobbs:**

**Stellato:** Absent

**Silkaitis:** Present

**Payleitner:** Present

**Lemke:** Present

**Turner:** Present

**Bancroft:** Absent

**Krieger:** Present

**Gaugel:** Present

**Bessner:** Absent

**Lewis:** Present

**3.a. Electric Reliability Report – Information only.**

**3.b. Active River Project Update – Information only.**

**3.c. Tree Commission Minutes – Information only.**

**4.a. Recommendation to approve Street and Parking Lot Closures and Use of Amplification Equipment for the 2017 Fox Valley Marathon.**

**Deputy Chief Kintz presented.** This is the 8<sup>th</sup> Annual Marathon for Advocate Healthcare Fox Valley and the date is Sunday, September 17. The layout will be similar to last year with the start and finish on the Illinois Street Bridge going down First Street and returning up Riverside. We will have the same street closures and traffic plan. The CASA Kids Marathon is also proposed for Saturday, September 16; there will be a short street closure between First Street and the Fox River to accommodate that.

The event sponsors are requesting the use of the amplification system; we do know the start and finish line is on the bridge and we have asked them to be considerate of the neighbors, knowing that will take place during the early morning hours. The sponsors will also ensure advance notification for the Downtown area.

We do have a representative from the event here if there are any questions. If not, Staff recommends approval for this event.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Payleitner. Approved by voice vote.

**Motion carried**

**4.b. Recommendation to approve Street Closure for Baker Memorial Church Car Washes to be held on May 20 and July 15, 2017.**

**Deputy Chief Kintz presented.** This is the second year in a row that the Church is requesting to hold the car washes to fund a mission trip. The car washes are from 9:00 a.m. to 12:00 p.m. The organizers are requesting to close N. North Avenue from E. Main to Cedar Avenue. This is the exact same closure that we do for the Farmers Market.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Lemke. Approved by voice vote. **Motion**

**carried**

**4.c. Recommendation to approve a Purchase Order with Brandonisio & Company for St. Charles Police Public Safety Training Facility Range Maintenance.**

**Deputy Chief Kintz presented.** Our range has been open since 2012 and we need to do our maintenance project. We will be bringing in specialized equipment to go into the berm to recover the rounds and restore it. The total project is expected to take one week. We put out an RFP and solicited proposals from five different companies. Being that this is a highly specialized process, we only received two proposals back. This is a budgeted

item and bids came in under budget. The total cost will be covered by the range revenue from the fee that we charge the police departments to use it.

Staff recommends approval for a Purchase Order with Brandonisio & Company in the amount of \$34,950. Keep in mind that the bullets we collect from the berm will be sold for scrap and we get a credit for that material as well.

**Aldr. Gaugel:** How is the scrap accounted for? Does the Police Department take care of it or does Brandonisio and they give you what it was? Do we verify anything?

**Deputy Chief Kintz:** They take care of it; but based on the number of rounds shot, we do have an estimate of what it should be.

No further discussion.

Motioned by Aldr. Gaugel, seconded by Aldr. Krieger. Approved by voice vote. **Motion carried**

**4.d. Recommendation to approve Parking Lot, Street Closure and Use of Amplification Equipment for St. Charles Cruise Nights.**

**Deputy Chief Kintz presented.** The Chamber of Commerce is asking to host Cruise Nights for the seventh year. The locations and closures are the same as last year with locations on Riverside and Walnut Avenue. They are requesting the use of barricades and they will have electric hooked up for the amplification equipment. Public Works and Police Assistance will be handled by on-duty personnel.

Last year there was a liquor component to this event, they are not bringing it with this application, so this is just for the street closures and amplification at this time. The liquor component will be handled later.

**Aldr. Payleitner:** Has the liquor component been pulled or are they just late in submitting it?

**Deputy Chief Kintz:** It is just late; I believe it will be the same as it has been before.

No further discussion.

Motioned by Aldr. Payleitner, seconded by Aldr. Silkaitis. Approved 5 to 4 by roll call vote. **Motion carried**

**5.a. Consideration and Approval of Business Terms for an RFP to Sell the City Owned Building at 107-109 East Main Street (Former George's Sport).**

**Peter Suhr presented.** This is a continuation of the discussion we had last month wherein we decided it would be best to try to sell this property. We are going to use the same process that we used to market and sell the Dunham Hunt House at 304 Cedar Avenue, which is to prepare a proposal available to potential purchasers. This process is the most streamlined and will give us the ability to provide specific conditions for the sale. During last month's discussion, there were two common themes; first, to be an expeditious as possible, and second, you wanted the ability to provide conditions or terms for the sale of the property. The Request for Proposal process will allow us to do that.

Included in your packet is an attachment called Conditions of Sale which contains the basic information, but also a section titled "Basic Conditions of Sale" which was added in response to the feedback that we received from you. When the City originally purchased the former George's building in 2012 with the intent to utilize the building as a compliment to the Arcada Theater. Considering the existing building is in the Central Historic District, any modifications to the building would be subject to Historic Commission review, so in the proposal we are asking the proposer to consider a façade design which is complimentary to the existing Arcada Theater and be considerate of the existing George's façade and/or representative of the Historic architecture in the center of the Historic District. We also want to make sure that time is of the essence; the proposer shall include as part of their offer a proposed schedule for redevelopment and the City will consider proposals which are ready to develop the existing property quickly.

**Aldr. Lemke:** The Historic Preservation Group talked about drainage in the area between them, Riverside Counseling and the Arcada. I think it should be clear to the purchaser that there are drainage issues and regrading of that area behind the building. I believe that is consistent with what your architect told us was an issue.

**Mr. Suhr:** I can add that to the proposal.

**Chairman Turner:** Does the Historic Commission want to comment on this?

**Kim Malay,** 526 S. 16<sup>th</sup> Street, St. Charles. I would like to thank the City Council for taking this action. We have a Historic Preservation Ordinance and I think this is showing that you are willing to follow your own Ordinance, so I commend you for that.

It is our understanding there is a TIF in place and that this property is part of that as well as the Rehabilitation Program; is that correct?

**Mr. Suhr:** I don't believe we have that as part of the RFP, but certainly that decision will be open.

**Chairman Turner:** So everything is on the table when it comes to the TIF and the rehabilitation programs we have downtown?

**Mr. Suhr:** That is correct.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Krieger. Approved by voice vote. **Motion carried**

**5.b. Recommendation to approve Lease Agreement for Baker Memorial United Methodist Church of St. Charles Parking Lot.**

**Peter Suhr presented.** Since 1999, the City has leased the parking lot near Cedar Avenue from Baker Methodist Church. The existing 10 year lease is due to expire this June. Therefore, staff and the Baker Church are seeking your approval to enter into another ten year lease with essentially the same terms that we have had since 1999. The relationship between us has been very cooperative and there have been no past problems; Attorney McGuirk has reviewed the agreement and therefore we recommend approval of a Lease Agreement for the Baker Memorial United Methodist Church of St. Charles Parking Lot as attached in your packet.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

**5.c. Presentation of Urban Forestry Management Plan – Information only.**

**AJ Reineking presented.** On behalf of the Tree Commission, I'm excited to present to you the City's Urban Forestry Management Plan. One of the Tree Commission's duties as outlined in Chapter 12.2 of City Code pertaining to trees and shrubs call out a responsibility of the Tree Commission to develop an Urban Forestry Plan, which is essentially an outline for the proper maintenance and care of the City's parkway trees.

The Urban Forest Management Plan is presented in your packet and exceeds the intention of our Ordinance. While there are many short term goals, the plan focuses on the City's Urban Forest for a period of 25 years with proper maintenance, planting and removal practices at the forefront. Several of the program and procedures as outlined in the plan are simply documentation of our current practices or procedures or recitals of our current policies.

Several other goals of the plan identify opportunities to enhance our existing operations. Such programs include regularly updating the tree inventory or conducting routine risk assessments for the City's Urban Forest. This will reduce the City's risk exposure and ensure that new trees that may pose a threat to persons or property and be addressed

before hazard is realized. We are currently working with our IS Department to develop a mobile platform that will enable us to update our risk assessment and our inventory from the field and will sync with our GIS Database.

The plan is designed for implementation by the City but is written with all audiences in mind; each program is explained in detail in a way that even a lay person can understand but it calls out the policies and procedures for reference by City Staff. The City has been a proud Tree City USA for 19 years and the Tree Commission has prepared a document to give St. Charles the opportunity to be a premier community in terms of Urban Forestry and the ability moving forward.

I'm joined tonight by Ralph Grathoff and Suzi Meyers of the Tree Commission

**Ralph Grathoff:** 1402 S. 10<sup>th</sup> Street, St. Charles. It's great to have a manual for all the trees that we just bought and I'm glad the Tree Commission could get this done with the City's help. I just want to say thank you to the staff at the City.

**Aldr. Lewis:** This is a very detailed document; thank you for all the work and effort. Where will this be available for residents?

**Mr. Reineking:** It will be posted on the City's website and will be in our blog article.

**Aldr. Lemke:** We had 10 ash trees removed on my street and they were all replaced with Honey Locusts, so if we want diversity, we need to spread the species around.

**Aldr. Payleitner:** Is there anyone available for residents with questions on private property, understanding the liability and removal costs would be on them?

**Mr. Reineking:** Generally if a resident calls and asks for the Arborist to look at a private tree for an opinion, our Arborist will go out and meet with them to provide a recommendation.

**Aldr. Silkaitis:** In this document it lists unacceptable species, but that is only on public right-of-way, correct? A homeowner can still plant anything?

**Mr. Reineking:** Yes.

**Aldr. Gaugel:** I think this is an outstanding document; there is a lot of time and work that went into it and it's fantastic. I would like to see the City be more aggressive with Community outreach to reinforce all the work that has been done here and make residents aware of the resources available to them.

**Aldr. Krieger:** During the Ash tree problem, the City came and looked at dead trees on private property and was even a great assistance in getting one removed.

**Mayor Rogina:** I agree. Public Works is always very helpful, even with trees on private property; I get several compliments regarding that.

No further discussion.

**5.d. Presentation of Smart Thermostat Program – Information only.**

**Tom Bruhl presented.** We are going to be rolling out a residential smart thermostat program; I'll first talk about the IMEA Grant Funding for energy efficiency programs, the programs they have and what we are using them, and then I'll talk about how we are doing something new for our residents.

Every year, the City is allocated \$120,000 from IMEA; this is our fifth year. To date, residential customers have only had access to our refrigerator rebate program. We have received a lot of requests for a smart thermostat program which is consistent with what ComEd and Nicor do. I worked with IMEA to give us a \$10,000 grant to run a City Smart Thermostat Program.

A smart thermostat is Wi-Fi connected so it's accessible to you remotely, but in terms of Nest, it is also a Google product and they have analytics that they run to help make your house as efficient as possible. It learns your patterns and adjusts your schedule accordingly; it uses motion sensors to know when you are not home for a long period of time and there are a number of statistic reports that you can get monthly.

**Aldr. Lewis:** Who else gets this information besides you?

**Mr. Bruhl:** It goes to your personal e-mail.

**Aldr. Lewis:** So IMEA doesn't keep track of this information?

**Mr. Bruhl:** No, but of course Google does.

**Aldr. Lewis:** So it's out there for other people to try to sell you other products.

**Mr. Bruhl:** I've been on this program since 2012; I'm not getting marketed for anything else besides other Google products that are also Wi-Fi connected such as smoke alarms and cameras.

**Aldr. Lewis:** What condition does a refrigerator have to be in in order to participate in the Refrigerator Rebate Program?

**Mr. Bruhl:** Theoretically it has to work, but it doesn't have to be a certain age.

**Aldr. Lemke:** Can this be accessed through any smart phone, or only a particular phone?

**Mr. Bruhl:** It can be accessed with any smart phone; the app is free from the App Store.

**Aldr. Payleitner:** What are we doing with the \$10,000 grant?

**Mr. Bruhl:** We are matching ComEd's Program wherein we will reimburse you \$50 on your utility bill when you provide us with a valid receipt, so this grant funding will allow us to reimburse 200 customers. Nicor has the same program, so you can get a \$50 reimbursement on your gas bill from them as well. ComEd also asks people to modify their thermostat on peak days; they watch how your house gets hot and cold and they will pre-cool your house before peak energy consumption so it can coast through without your air conditioner running through those peak hours. However, if you don't like the temperature, you can always manually change it – you aren't locked out. On post-implementation surveys, people report noting very little difference. We don't have that process in place, but we have it available to us should we want to do it.

We plan to start this program tomorrow, March 28, and we have a campaign ready to go.

**Chairman Turner:** Will this work on any age furnace?

**Mr. Bruhl:** This will work with anything that has a normal thermostat.

No further discussion.

**5.e. Recommendation to approve Recommendation to approve Purchase Order with CG Power Systems for Legacy Substation Transformer.**

**Tom Bruhl presented.** Purchasing went out for bid and received six bid responses for a new transformer. CG Power Systems have provided transformers to us in the past, most notably the one at Donnelly and one at Red Gate. We have not had any maintenance or reliability issues with them so far and we are putting one in service at Prairie Street as we speak.

CG met all the bid requirements and they offered the lowest like of unit cost.

**Aldr. Gaugel:** There is a field on your evaluation sheet that has "Life Cycle Cost Losses". What is that made up of without getting overly technical?

**Mr. Bruhl:** The transformers, just by being energized, lose some energy. They are not a perfect transmitter of power from one voltage to the other, so we can put a value on those kilowatt hours that are lost to the unit being on. We did a project for the next 20 years of what the kilowatt hours are going to cost us through IMEA and then we can apply that to sort out the cost of the unit.

**Mr. Gaugel:** Basically the scenario that plays out in this bid, because there was a lower bidder but after you factor in that it's not as efficient a unit.

**Mr. Bruhl:** Correct; it's not very much lower and the other one is a rebuilder by St. Louis.

**Aldr. Silkaitis:** So it is the transformer efficiency?

**Mr. Bruhl:** Correct.

**Aldr. Silkaitis:** When you spec it out, is that part of the bid?

**Mr. Bruhl:** Yes, because they can change the material, the coil, they can make a number of different changes to their design and they are maximizing the total life cost.

**Chairman Turner:** Kristi, please call a roll.

**K. Dobbs:**

**Payleitner:** Yes

**Lemke:** Yes

**Bancroft:** Absent

**Krieger:** Yes

**Gaugel:** Yes

**Bessner:** Absent

**Lewis:** Yes

**Stellato:** Absent

**Silkaitis:** Yes

No further discussion.

Motioned by Aldr. Gaugel, seconded by Aldr. Silkaitis. Approved by roll call vote.

**Motion carried**

**5.f. Recommendation to approve Purchase Order with V&S Schuler Engineering, Inc. for Legacy Substation Bus Work and Structures.**

**Tom Bruhl presented.** The City retained an engineering firm named BHMG from St. Charles to design the structural and bus to take the power from the transformer out to the field. Purchasing went out for bid and received five responses for the design and fabrication of that bus structure and support. BHMG then reviewed the proposals including V&S Schuler who we have not used before and provided a positive recommendation.

Staff recommends approval of a Purchase Order with V&S Schuler Engineering for the Legacy Substation Bus Work and Structures in the amount of \$187,997.

**Chairman Turner:** Kristi, please call a roll.

**K. Dobbs:**

**Payleitner:** Yes

**Lemke:** Yes

**Bancroft:** Absent

**Krieger:** Yes

**Gaugel:** Yes

**Bessner:** Absent

**Lewis:** Yes

**Stellato:** Absent

**Silkaitis:** Yes

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Silkaitis. Approved by roll call vote.

**Motion carried**

**5.g. Recommendation to approve Revised Solar Siting Agreement and Easement with IMEA.**

**Tom Bruhl presented.** We haven't talked about the solar on the other half of the Legacy Substation for a while, and the reason for that is that the deal that IMEA put together did not follow through. The developer had a problem with financing to build the project, so after the mandatory legal steps were taken, the agreement was severed late last year and we requested that they look at the second provider, which is a company called Altorfer Caterpillar; Caterpillar is getting into the solar business. IMEA went back to the drawing board and started over with Altorfer who has recently done a project in Rantoul for another municipality.

The previous agreement had the old developers name on it and also the previous developer was going to incorporate an energy storage battery with the solar plant and this developer is not interested in doing that, which technically makes it much easier for us.

The land is currently viewed as not needed in the next 20 years, but there are buy-out provisions in the event that we did want to use the station.

**Aldr. Gaugel:** There is no additional cost to the City for the new vendor, correct?

**Mr. Bruhl:** Correct; it is maintained by a third party and they sell the power to IMEA and we buy it back from IMEA. We have no maintenance responsibilities and if for some reason the plant goes defunct, there is language in the agreement that they have to remove it.

**Aldr. Lemke:** When you say the agreement has been severed, it was really an agreement with the IMEA driving this, correct?

**Mr. Bruhl:** Yes; IMEA contracted with the company to build it and they had to come to the City to get a Siting Agreement that they could put it on our land. The City agreed to let this third party put the solar plant on our property and gave them an easement.

**Aldr. Lemke:** This is compatible with our voltage requirements?

**Mr. Bruhl:** It's our southeast quadrant which is 2/3 of our load with the Industrial Park, so it is actually the best place for it.

**Chairman Turner:** The City has no liability?

**Mr. Bruhl:** We are indemnified for everything.

**Aldr. Payleitner:** I have to abstain until I research this further because there might be a conflict.

**Chairman Turner:** Kristi, please call a roll.

**K. Dobbs:**

**Payleitner:** Abstain

**Lemke:** Yes

**Bancroft:** Absent

**Krieger:** Yes

**Gaugel:** Yes

**Bessner:** Absent

**Lewis:** Yes

**Stellato:** Absent

**Silkaitis:** Yes

No further discussion.

Motioned by Aldr. Gaugel, seconded by Aldr. Lemke. Approved by roll call vote with one abstention. **Motion carried**

**5.h. Recommendation to approve Traffic Signal Maintenance Contract with Meade, Inc.**

**Karen Young presented.** The City owns and maintains eight traffic signals and one pedestrian signal that are maintained through this annual maintenance contract. The City's traffic signal maintenance contractor provides 24 hour emergency maintenance to our traffic signal system, routine inspections that require preventative maintenance which are performed on a monthly basis and annual inspections are completed for our mast arms and signal poles.

The proposed maintenance contract was put out to open bid with three contractors submitting bids. The low bid was received by Meade Electric of McCook, IL in the

amount of \$15,984 with a max allowable annual increase of 2.75%. The bid this year is approximately \$2,000 lower than last year and Meade Electric has been the City's traffic signal maintenance contractor for many years and we have been very satisfied with the work that they have performed.

Staff is recommending approval of the Traffic Signal Maintenance Contract with Meade, Inc. in the amount of \$15,984 for FY 17/18 with the option for Staff to execute a contract for FY 18/19 and FY 19/20 with the max allowable annual contract increase of 2.75%.

**Aldr. Gaugel:** The wording in the contract says "this contract generally includes continuous maintenance of traffic signal systems"; what does "generally" mean? What isn't covered under that?

**Mrs. Young:** If a vehicle runs off the road and takes out a traffic signal, that is above and beyond the maintenance contract.

**Aldr. Gaugel:** Is that billed on a predetermined rate schedule?

**Mrs. Young:** Knock downs are based on the job. We don't have many of those happen, but we do on the rare occasion. Everything on the maintenance contract is covered at 100% so there is no pricing for that.

No further discussion.

Motioned by Aldr. Gaugel, seconded by Aldr. Krieger. Approved by voice vote. **Motion carried**

**5.i. Recommendation to award Contract for Roadway Testing Services to Infrastructure Management Services (IMS).**

**Karen Young presented.** The City utilized the services of Infrastructure Management Services in both 2009 and 2012 to complete a City-wide street condition analysis. This type of analysis is completed every four to five years to get appropriate data on the current conditions of our roadways. Staff is proposing to complete a re-analysis of the roadway system in 2017. This work generally includes coverage of over 135 miles of roads of testing surface conditions for all the different variables; they also use a machine called a Dynaflect machine to get deflection testing which tells us what is going on underneath the pavement so we can get an all-encompassing understanding of what our pavement structure is looking like and how it's deteriorating over time.

This also includes updates to our Pavement Management Software Program and provides connectivity to our GIS system and photo images for every block that they drive. The proposal provided by IMS is based on a northeast Illinois partnering contract which is a consortium of north and northwest Chicago area municipalities which was established in 2011 by a group of Northshore City and Village Managers to easily acquire quality services at favorable prices. IMS was selected by this group to provide pavement

management engineering services to member agencies; we are not a member agency but IMS has always been very generous to the Fox Valley Communities that utilize them to provide us that member pricing. The reference municipalities selected IMS based on their reputation, the pricing and proprietary Pavement Pro Management Software developer experience. We have been pleased with the work performed by IMS and staff is recommending approval to award a contract for roadway testing services to IMS in an amount not to exceed \$59,831.

**Aldr. Lemke:** Is this annual?

**Mrs. Young:** No, it's typically every four to five years so we are at the end of the life of the data that we currently have.

**Aldr. Lemke:** So the cost is for four or five year process?

**Mrs. Young:** Yes.

**Aldr. Payleitner:** Is the review done every four or five years, or is it done annually for four or five years?

**Mrs. Young:** It is done every four to five years.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

#### **5.j. Presentation of Proposed 2017 Roadway Projects.**

**Karen Young presented.** The program for this year will include two separate construction contracts so you will see two different contracts come through for your approval in the future. The first is what you would typically see as our MFT Street Program; all of the streets shown on the map are included in the MFT Program with the exception of 37<sup>th</sup> and 38<sup>th</sup> Avenue. The type of work under that contract is our typical repairs to curbs, sidewalks, underground utilities and roadway resurfacing. The design work for this contract is completed and is currently out for public bid. We anticipate being back in front of you for the MFT Street Program approval contract next month with construction to take place generally between June and September.

The second contract that we will be completing this year is a little different; it's called Full Depth Reclamation. The location of these projects will be on 37<sup>th</sup> and 38<sup>th</sup> Avenue which are in our East Side industrial park. Construction in an industrial park can be difficult; many operations for the businesses can run 24/7 which makes construction in these areas quite difficult. We want to keep our businesses up and running but we also need to maintain our roads. We have been looking at different technology for these areas. The work in this contract will include the typical curb repairs, sidewalk repairs

and utility repairs. What is different under this contract is the treatment we are looking to do on the pavement. Instead of completing the pavement reconstruction, we are looking at doing reclamation which is basically a recycling process of the base material of the roadway and injection Portland cement material. By doing this process, we will be able to keep the businesses open for as long as possible and will be minimizing any shut downs in those areas. This will be very positive for our industrial park; we have been talking with our neighboring communities who have completed this work and been satisfied with it as well.

As part of this process, we are starting to send out surveys to all the property owners to ask them questions regarding details specific to their business before we finish our contracts for this project. We have not scheduled specific timing when this will be out to bid, but we anticipate sometime this summer with construction to be completed this fall.

**Aldr. Payleitner:** I would like to compliment Karen; I have asked her many questions off-line and she is always very responsive. I've communicated with Karen and the rest of Public Works that streets are one of the few things in our City that has a direct impact on our citizens. It seems that every time I come to Karen with a request from a citizen regarding a street that I think looks pretty bad by comparison, and it's not on the list. I would like to see more funding for more street repair.

**Aldr. Lemke:** Have we considered alternatives to do something half way and extend the life of a road?

**Mrs. Young:** Those are things you will see in the future; we have been doing a lot of work regarding that to get more streets done yet still provide a quality product.

**Aldr. Lewis:** Many of the projects that you budgeted have come in under budget. Is there any chance of using some of that money that we saved on our wish list of extra streets?

**Mrs. Young:** We can certainly talk with Finance about that. MFT funding is very specific; we cannot add more streets to it without going through the full process again. But we have been trying to add projects to the list. We are also working on getting grants for additional funding.

**Aldr. Payleitner:** To Aldr. Lewis' point; just in the items offered tonight, we have a budget to actual amount savings of \$270,000.

**Chairman Turner:** We really do not resurface or repair our streets out of the general fund as a rule; it's mostly MFT?

**Mrs. Young:** No; there is funding, 37<sup>th</sup> and 38<sup>th</sup> are being funded out of the general fund and you'll notice the larger projects over the last few years have been funded through the general fund.

**Chairman Turner:** I was under the impression that for both Tyler Road and Peck Road we got a lot of money from the county.

**Mrs. Young:** Yes, you are correct. Those were funded through the Council of Mayors through LAFO funding and we matched the difference.

No further discussion.

**5.k. Recommendation to approve Renewal of the Farm Land Lease and Biosolids Application Agreement.**

**Tim Wilson presented.** Biosolids is the final dry product that comes out of our Wastewater Plant and it's fully recyclable and used for farm renewal. The Manger brothers and the City have had a long term relationship with this 40 acre land lease by the west side Wastewater Treatment Facility. They have been very good partners. Mangers' has remained competitive with local farm rates. Staff recommends renewal of a three year term from 2017 to 2019.

The second part of the contract is for Biosolids application. The City produces 4,000 cubic yards of Biosolids annually. As part of this agreement, Manger's agreed to low rates to apply on to City owned farm land plus an additional 500 acres that he either owns and/or manages.

The City attorney has reviewed and approved the final agreement. Staff recommends to waive the bid procedure for the Biosolids application portion and approve the Farm Land Lease and Biosolids Agreement with Manger Brothers farm.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Krieger. Approved by voice vote. **Motion carried**

**5.l. Recommendation to award Contract Amendment Agreement for Engineering Services for Sub-Basin SC02 Flow Monitoring Study to Engineering Enterprises, Inc.**

**Tim Wilson presented.** Last fall we enjoyed warm and dry weather, but that did not serve us well for our flow monitoring study. We can still get the flow monitoring done before Phase 2, and I would like to add some additional items to this contract so we don't fall behind on Phase 2.

The first phase is flow monitoring of the same basin, eight monitors for eight weeks. That will be an additional \$29,000 to the contract. I am moving forward some costs that would have occurred later in the season such as the communication plan, the additional Council presentation on smoke testing, sewer line modeling, Rt. 31 condition assessments and field surveying.

Staff recommends awarding an amended agreement to Engineering Enterprises, Inc. in a fixed amount of \$59,724.

**Aldr. Krieger:** What happens if we don't have any rain?

**Mr. Wilson:** If we have the same issue this spring, we may be back here asking for more funding, but we did look at historical patterns for rain and took the best rainy months for the fall and now we have chosen the best rainy months in the spring which is from May to June.

No further discussion.

Motioned by Aldr. Lewis, seconded by Aldr. Payleitner. Approved by voice vote.

**Motion carried**

**5.m. Recommendation to award Agreement for Engineering Services for Sub-Basin WOR-West Flow Monitoring Study to Engineering Enterprises, Inc.**

**Tim Wilson presented.** This will be for flow monitoring and will be conducted at the same time as SC02. There is additional funding available if we don't get rainy weather.

Staff recommends awarding an agreement for engineering services for Sub-Basin WOR West flowing monitoring study to Engineering Enterprises, Inc. in the amount of \$49,753.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Lewis. Approved by voice vote. **Motion carried**

**5.n. Recommendation to award Proposal for Materials Storage Structure.**

**AJ Reineking presented.** The City recently solicited proposals for the purchase and installation of a Storage Structure for stone materials and spoils at the Public Works Annex facility on South Avenue.

This facility used to be a location that IDOT ran their maintenance operations out of before constructing their current facility on Route 38. The City now uses this facility for remote storage of seasonal equipment and to stage materials such as black dirt, stone & gravel, and spoils. The bins used to separate the various stone materials were originally constructed by IDOT out of concrete. The walls of these bins are failing and need to be removed.

In constructing new bins, the Department would like to erect a roof over the piles. Covering the piles will prevent silt from running off during rain events, and will prevent ice from forming on the stone in the winter. We requested proposals for a pre-engineered fabric tension structure to meet this need. A similar structure is already being utilized to cover black dirt on this site.

The City received two (2) proposals that were responsive to the request. Of the two qualified proposals that we received, the 50' x 30' structure submitted by Greenfield Contractors, LLC of Bradford, IL was the lowest price per square foot, and the most advantageous option for the City when factoring cost and size. Greenfield submitted an Accu-steel structure, which is an industry leader in the fabric tension structure arena and is used in many similar applications across the country.

It's my recommendation to Award the Proposal for Material Storage Structure to Greenfield Contractors, LLC in the submitted bid amount, not to exceed \$41,762.61.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Krieger. Approved by voice vote. **Motion carried**

**5.o. Recommendation to award the Bid for Streetlight Maintenance Services.**

**AJ Reineking presented.** The City recently solicited bids for Street Light Maintenance and Repair Services for the 3,241 street lights throughout the community.

Maintenance includes bulb, ballast, photocell, fixture, or power source replacement as a result of failure. This is the first year that these services have been bid, as this work has historically been performed by the Electric Linemen.

However, staff feels that this is an opportunity to allow the linemen to focus their efforts on the maintenance and repair of the electric distribution system and substations without sacrificing service to our residents.

The bid solicitation received two (2) responsive bids with Meade, Inc. being the lowest bidder. Meade is the City's current traffic signal maintenance contractor and has been very responsive to the City's needs.

It's my recommendation to Award the bid for Street Light Maintenance services to Meade, Inc. in the submitted bid rates, with an expected annual cost of \$99,867.00.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

**5.p. Recommendation to award the Bid for Hauling Services.**

**AJ Reineking presented.** The City recently solicited bids for the purchase of Hauling Services for Fiscal Year 2017/18. Hauling Services are utilized throughout the year for spoils removal associated with work conducted across the public works department, including roadway patching, water main breaks, Electrical digs, Tree removals and Storm sewer point repairs.

We received four (4) responses to the bid with S. Schroeder Trucking, Inc. being the lowest responsive, responsible bidder across all categories. Schroeder is the City's current hauling contractor. They've been very responsive and flexible with our needs throughout the last year.

It's my recommendation to Award the Bid for Hauling Services to S. Schroeder Trucking, Inc. in the submitted bid rates, with an annual anticipated cost not to exceed \$80,000.00.

No further discussion.

Motioned by Aldr. Lewis, seconded by Aldr. Krieger. Approved by voice vote. **Motion carried**

**5.q. Recommendation to award the Bid for Stone and Gravel Materials.**

**AJ Reineking presented.** The City recently solicited bids for the purchase of Stone & Gravel Materials for Fiscal Year 2017/18. Stone & Gravel are utilized throughout the year to backfill trenches and pits associated with underground utility work, they're used as base for roadway repairs, as well as for ditch or basin stabilization in Stormwater applications.

We received five (5) responses to the bid with Viking Brothers, Inc. of Aurora, IL, being the lowest responsive, responsible bidder across base bid categories.

After reviewing the bids and the items that Viking Brothers submitted "No Bids" on, we feel that we can competitively acquire those materials from another provider without any notable administrative or operational disruption.

It's my recommendation to Award the Bid for Stone & Gravel Materials to Viking Brothers, Inc. in the submitted bid rates, with an annual anticipated cost of \$54,765.00.

**Aldr. Gaugel:** So the four items that they no bid on; are those very low volume items that we would potentially use?

**Mr. Reineking:** They are items that we don't stock pile.

**Aldr. Gaugel:** By going into an agreement with Viking or Schroeder, we would be paying whatever spot prices and couldn't take advantage of economies of scale such as with Schroeder but if the volume is so low, it's probably negligible anyway. I bet if you were to go to Schroeder for those, the price is going to go up.

**Mr. Reineking:** I understand your point, but I would anticipate that given our relationship with Schroeder in the hauling arena that they would maintain our prices especially since it's so competitive and across the board with the others.

**Chairman Turner:** Kristi, please call a roll.

**K. Dobbs:**

**Payleitner:** Yes

**Lemke:** Yes

**Bancroft:** Absent

**Krieger:** Yes

**Gaugel:** Yes

**Bessner:** Absent

**Lewis:** Yes

**Stellato:** Absent

**Silkaitis:** Yes

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Lewis. Approved by roll call vote.

**Motion carried**

**5.r. Recommendation to award the Bid for Asphalt Materials.**

**AJ Reineking presented.** The City recently solicited bids for the purchase of Asphalt Materials for the 2017 construction season. This is the physical material that we use for in-house roadway patches and repairs.

We received three responses to the bid with Plote Construction of Hoffman Estates being the lowest responsive, responsible bidder. The City has utilized materials from Plote in the past and they have met our expectations and IDOT standards.

It's my recommendation to Award the Bid for the provision of Asphalt Materials to Plote Construction, Inc. in the submitted bid rates, with an annual anticipated cost of \$82,038.00.

**Chairman Turner:** To follow up on Aldr. Lewis' earlier point, we are coming in low on a lot of these bids. Maybe we can think about where to spend the budgeted money.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

**6. Executive Session.**

**Mr. Koenen:** Yes, there is an Executive Session regarding Property Acquisition.

**7. Additional items from Mayor, Council, Staff or Citizens.**

**Mayor Rogina:** Chairman Turner, I will not be here next month, so for me, this is the last meeting you will serve as Government Services Chair. I want to take this opportunity to thank you for all you do; being the Chair goes beyond just running the meeting and I appreciate all you do.

**Chairman Turner:** Thank you, Mayor.

**Aldr. Lewis:** I wanted to announce that over the weekend I heard from America in Bloom. We have entered the competition once again and our judging dates will be July 13-14 and we will have two judges in the City. I look forward to hosting the judges and being successful again this year.

**8. Move to go into Executive Session.**

Motion by Aldr. Lemke, seconded by Aldr. Gaugel. No additional discussion. Approved unanimously by voice vote. **Motion carried.**

**Chairman Turner:** Kristi, please call a roll.

**K. Dobbs:**

**Payleitner:** Yes

**Lemke:** Yes

**Bancroft:** Absent

**Krieger:** Yes

**Gaugel:** Yes

**Bessner:** Absent

**Lewis:** Yes

**Stellato:** Absent

**Silkaitis:** Yes

**9. Adjournment from Executive Session.**

Motion by Aldr. Krieger, seconded by Aldr. Lemke. No additional discussion. Approved unanimously by voice vote. **Motion carried.**

**10. Adjournment from Government Services Committee Meeting.**

Motion by Aldr. Krieger, seconded by Aldr. Payleitner. No additional discussion.  
Approved unanimously by voice vote. **Motion carried.**