

**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
MONDAY, JUNE 27, 2016, 7:00 P.M.**

Members Present: Chairman Turner, Aldr. Silkaitis, Aldr. Payleitner, Aldr. Lemke, Aldr. Bancroft, Aldr. Krieger, Aldr. Gaugel, Aldr. Bessner

Members Absent: Aldr. Stellato, Aldr. Lewis

Others Present: Ray Rogina, Mayor; Mark Koenen, City Administrator; Peter Suhr, Director of Public Works; Chris Adesso, Asst. Director of Public Works - Operations; AJ Reineking, Public Works Manager; Tom Bruhl, Electric Services Manager; Tim Wilson, Environmental Services Manager; James Keegan, Police Chief; Joe Schelstreet, Fire Chief

1. Meeting called to order at 7:00 p.m.

2. Roll Call

K. Dobbs:

Stellato: Absent
Silkaitis: Present
Payleitner: Present
Lemke: Present
Turner: Present
Bancroft: Present
Krieger: Present
Gaugel: Present
Bessner: Present
Lewis: Absent

3.a. Electric Reliability Report – Information only.

3.b. Active River Project Update – Information only.

4.a. Presentation of Dash in the Dark 5K – Information only.

Police Chief Keegan presented. This is the 5th Annual Dash in the Dark to take place on Saturday, September from 6:00 p.m. until approximately 9:00 p.m. This is a 5K event that is sponsored by Fox Valley Rookie Football Club. This was vetted through the Special Events Committee. There will be no impact on City services. Police will monitor traffic accordingly and the event sponsor is responsible for notifying residents.

No further discussion.

4.b. Recommendation to approve Amplification (North HS only), Closure of Parking Lot “B” and IDOT Resolution for the Closure of Main St. (Route 64) from 6th Street to 2nd Avenue for Two High School Homecoming Parades.

Police Chief Keegan presented. With us this evening are Assistant Principals, Lisa D’Andre from East High School and Linda Robbins from North High School. The parades are going to go from west to east and North High School parade will be on Friday, September 9 and East High School parade will be on Friday, September 30. They are asking for the parking lot closure at Municipal Lot “B” (behind Chord on Blue) for exiting the parade and having kids meet up with their parents, etc. North High School is asking for amplified sound for a DJ.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Bancroft. Approved by voice vote.

Motion carried

4.c. Recommendation to approve Use of Amplification Equipment and Class E-2 Liquor License for Vet Fest 2016 at Fox River Harley Davidson.

Police Chief Keegan presented. Some of you may be aware that the Harley dealership has its own liquor classification, an E-5, which allows the dealership to sponsor up to 20 events per year. The request this evening is for an E-2 license which encompasses a Class B or C license, in this particular case, the Evergreen Pub and Grill, who can apply for a one-time special event license to serve beer and wine, along with food at special events in St. Charles. If they are a non for profit group, there is a slight cost reduction and in this particular case, the applicant, the Warrior Brothers of Veterans Motorcycle Club is in fact a 501c3.

The event itself is August 27, 2016 and will run from 10:00 a.m. to 6:00 p.m. They are asking for an amplification permit for a live band and DJ. The event sponsors are Wounded Warriors and those that serve in crisis situations. We have met with the applicant; they have several events every year and they do a very good job of monitoring liquor consumption. We did not take this to the Liquor Commission because Harley Davidson already has an E-5.

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Bancroft: Yes

Krieger: No

Gaugel: Yes

Bessner: Yes

Lewis: Absent

Stellato: Absent

Silkaitis: Yes

Payleitner: Yes

Lemke: Yes

No further discussion.

Motioned by Aldr. Bessner, seconded by Aldr. Bancroft. Approved by voice vote.

Motion carried

5.a. Recommendation to approve Non-Exclusive License Agreement with St. Charles Rowing Club for the Installation of a Floating Dock on the Fox River.

Peter Suhr presented. Before I get started, I would like to introduce Tim Wilson; Tim was hired by Public Works in November 2015 as a Water Division Manager. At that time he came to us from East Dundee as their Deputy Director of Public Works. His performance as Water Division Manager over the past six months has been spectacular and we couldn't pass him up when John Lamb retired and the Public Works Manager – Environmental Services position opened up. Tim comes to us loaded with qualifications; he has a degree in Business Administration, he is an APWA/ISPI graduate, he has 17 years in Public Services under his belt and he is an EPA Class A Water License holder.

We discussed this item last month in regard to consideration to use City property to install a privately owned, removable floating dock to access the Fox River for the purpose of launching competitive, non-motorized boats for the St. Charles Rowing Club (SCRC). At the May Government Services Committee meeting, this Committee directed staff to prepare an agreement with the St. Charles Rowing Club for your consideration which is what you see in your packet tonight. All the items we discussed last night were addressed and are included the agreement. This agreement will remain in effect until January 1, 2018 and will automatically renew for successive one year periods. That being said, either partner can terminate the agreement at any time, for any reason with proper notice.

Last month, the Committee had two specific requests for staff; one was to make sure the SCRC could and would provide the appropriate amount of insurance and liability insurance, which they have. They have a \$2 million policy which is consistent with our

City policy and practices. Also, you directed Staff to contact the Village of Wayne, recognizing they denied a similar request made to their community recently. I contacted the Village President of Wayne, Eileen Phipps, who confirmed that the SCRC did indeed come to one of their board meetings to inquire regarding this request. She said the board was generally not in favor of the proposal for the following reasons; 1 - they were concerned about access to the property; 2 – they were concerned about lack of bathrooms; 3 –they were concerned about the lack of parking and 4 – they were concerned about trespassing on private property.

With that being said, from what I understand, based on the feedback and discussions I have had with the SCRC, they did not pursue the Village owned property. This agreement was reviewed by legal counsel. If there are no questions, Staff recommends approval of this Non-Exclusive License Agreement with the SCRC for the installation of a floating dock on the Fox River.

Aldr. Silkaitis: Last time, I had concerns about the insurance and I'm glad that has been addressed; that makes me comfortable. However, in your Executive Summary you state "liability insurance costs for the City will not be increased significantly". What does that mean? Why would it increase at all since they are providing the insurance?

Mr. Suhr: It's the general liability insurance for the entire City and there was a question as to whether that would raise. At the time of the posting, we thought perhaps our general liability insurance costs may increase by a couple hundred dollars. In discussions with Chris Minick over the past 24 hours, he thinks it will be less than \$100.

Aldr. Silkaitis: If I remember from the previous conversation, this is only for the use of the rowing club, correct?

Mr. Suhr: It is stated in the agreement that the City can use it at any time; the Fire Department may utilize it in their training.

Aldr. Silkaitis: But this is on public land, so if someone is on the Fox River, they could not use that dock, correct?

Mr. Suhr: They would be able to access it, but representatives from the SCRC suggest that there are no ties on the dock, so it's not like a boat could dock there and tie on.

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Bancroft: Yes

Krieger: Yes

Gaugel: Yes

Bessner: Yes

Lewis: Absent

Stellato: Absent

Silkaitis: No

Payleitner: Yes

Lemke: Yes

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

5.b. Recommendation to award the Bid and approve Purchase Order for Water Treatment Salt.

Chris Adesso presented. Recently, the City put out a bid for Water Treatment Salt that we use at several of our wells. Unfortunately we only received one bid back from five bidders that were contacted; fortunately that bidder was our current vendor. This is for a two year contract by unit cost of water treatment salt with two delivery methods; a pneumatic method that we pump and the other method is a dump delivery. Approximately 450 tons of material will be used throughout the year by the City which is about a \$52,000 contract. We would like to proceed with a two year agreement, pending next year's budget approval, by awarding the bid and a purchase order to purchase water treatment salt for this year and pending budget approval for next year in the amount of \$51,988.75.

No further discussion.

Motioned by Aldr. Bessner, seconded by Aldr. Silkaitis. Approved by voice vote.
Motion carried

5.c. Recommendation to Waive the Formal Bid Procedure and Approve Purchase Order for Media Replacement at Well 13.

Chris Adesso presented. I would like to explain what the media is for Well 13. It is a proprietary material called Greensand, which is uniquely mined in Brazil and is sold in the United States by three distributors. In the past, we have always bought it from the manufacturer, but Tim Wilson reached out to the three distributors and requested quotes for the material. We received three quotes back with all Services Contracting Corporation out of Decatur, IL providing the lowest quote.

Staff is requesting to waive the formal bid procedure and approve a Purchase Order for Media Replacement at Well 13 in the amount of \$82,489.

Aldr. Lemke: Is that the delivered price?

Mr. Adesso: Yes.

Chairman Turner: Are there two tanks that the water filters through?

Mr. Adesso: Yes, there are two.

Chairman Turner: Are we doing one or both of them?

Mr. Adesso: We are doing all of them.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Lemke. Approved by voice vote. **Motion carried**

5.d. Recommendation to approve Purchase Order to Layne Christensen for Emergency Repair at Well 9.

Chris Adesso presented. Unfortunately we had an unexpected and unbudgeted expense that occurred; we have to make an emergency repair at Well 9. That well is producing entrained air, which means the system is producing cloudy water. Currently staff has shut that well down and we are only using it in a back-up capacity. We have started the repair process by engaging Layne who is our preferred vendor and we have a Professional Services Agreement (PSA) with to some leg work on the front end to determine what's wrong with it.

We would like to issue a purchase order to Layne to make the emergency repair to Well 9 under unit prices that we have established as part of our PSA. At this point we have received one back order and we believe that repair will be under \$50,000 so we were able to secure funding out of this current fiscal year by underutilized spending on another project, specifically the SCADA Master Planning project which came in under budget. We would like the City Finance Department to transfer those dollars to make these emergency repairs.

Aldr. Payleitner: Is this the issue that caused the water at East High School to go?

Mr. Adesso: No, that was a different issue.

Aldr. Payleitner: So there was another issue? Was that one remedied?

Mr. Adesso: Yes, it was remedied; it was found to be an internal issue.

Aldr. Lemke: Where is Well 9?

Mr. Adesso: By Fox Glen.

Aldr. Silkaitis: When were we thinking about pulling this up anyway?

Mr. Adesso: Preventative Maintenance had been done three years ago and at that time, it was actually lined, so scheduled preventative maintenance would have been in the next two years. We are going to do most of that work, as much as we possibly can, now.

Aldr. Silkaitis: So lining it did not work, so we will not be pursuing that option again?

Mr. Adesso: It depends on the type of water that is being pumped.

Aldr. Gaugel: Do we have any warranty left with the company that did the lining?

Mr. Adesso: The lining was performed under our PSA.

Aldr. Gaugel: Did they give us any guarantee in terms of life of that?

Mr. Adesso: There is not a guarantee on the lining, but they did give us a warranty on the work which is 3-5 years.

Aldr. Gaugel: So the performance met the expectation that we had.

Mr. Adesso: Honestly, we were disappointed it didn't last a little longer, but in the end, it met what they claimed it would.

Chairman Turner: Is this one of the wells that is going to feed the new tower?

Mr. Adesso: Yes, it is one of them.

Chairman Turner: Is this going to delay the new tower's operation?

Mr. Adesso: No.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Krieger. Approved by voice vote. **Motion carried**

5.e. Recommendation to award the Bid for Construction of the Cable Storage Building.

Tom Bruhl presented. In the mid-2000's, Public Works got remodeled and we took down the storage shed to make room for the salt dome. It's important to keep the reels protected from the rain and the snow. We asked Kluber Architects to design the building to protect our cable. We advertised for bid and got four qualified bids. Kluber, the architect checked references and they met all our requirements with no exceptions.

Staff recommends awarding the bid for the cable storage shed to Lite Construction in the amount of \$216,715.

Aldr. Gaugel: Is Kluber aware of our budget amount for the building?

Mr. Bruhl: They were because they designed the building and went out for bid; bids were too high so we had to reject the bids. They went back to the drawing board and changed the roof material from metal to shingles and did some other things to bring it down.

Aldr. Gaugel: The vendors that initially bid on it; are they the same vendors that bid on it the second go-around as well? They saw what the modifications were and adjusted accordingly? Do you know if Kluber conveys what our budgeted amount is to the vendors?

Mr. Bruhl: That is not in any of the documentation.

Aldr. Lemke: Was there an engineer's estimate? As they were designing this, did they give you something on which the budget was built?

Mr. Bruhl: Yes, they did. Last year, we budgeted \$180,000 and they came in close to \$300,000. At that point, we retooled and budgeted \$210,000.

No further discussion.

Motioned by Aldr. Gaugel, seconded by Aldr. Silkaitis. Approved by voice vote.

Motion carried

5.f Recommendation to award the Bid for Legacy Substation 35kV Switchgear.

Tom Bruhl presented. To interconnect the new Legacy Substation to our 35,000 volt system, we need pad mounted switchgear. This is a specialty item; there are only a few vendors in the country, so this is the same thing that we used on the RR Donnelly site. We worked with purchasing and got bids from three vendors. G&W out of Bolingbrook was the low bidder.

Staff makes a recommendation to award the bid for Legacy Substation 35kV Switchgear to G&W Electric in the amount of \$97,940.

Aldr. Silkaitis: Do they make them there?

Mr. Bruhl: Yes.

Chairman Turner: You said we are putting the substation by Legacy because it would enhance the reliability on the east side. Is it just this piece of equipment that is going to enhance the reliability or is this the forerunner to the station itself?

Mr. Bruhl: It's the forerunner. The reason this is important now is because in August I'll be here with a recommendation to hire a contractor to open cut Kirk Road south. That work has to be done in October; it has to be done after our work, after summer the season and before the snow flies.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Lewis. Approved by voice vote. **Motion carried**

5.g Recommendation to award the Bid for the Purchase of Mobile Column Lifts.

AJ Reineking presented. The City's Fleet Division utilizes lifts to elevate vehicles and equipment for repairs and service. Elevating the vehicles allows the technicians easy access to various components and systems, which saves time and reduces the potential for injury. The Division currently has three (3) sets of stationary lifts capable of raising light and medium duty vehicles and two (2) sets of four (4) mobile lifts for lifting heavy equipment of various sizes. Generally, both sets of mobile lifts are combined to lift apparatus with tandem rear axles, limiting the ability to lift more than one large piece of equipment.

On May 25, 2016, the City of St. Charles opened bids for the purchase of one new set of six (6) mobile column lifts. The City received five qualified bids with Rack'M Up Distributors, Inc. of Elk Grove Village, IL being the lowest responsive, responsible bidder. Rack'M Up bid a lift system manufactured by Maha USA which meets the functional needs of the City and the specifications laid out in the bid document.

If there are no questions, Staff recommends to award the bid for the purchase of six mobile column lifts in the amount of \$38,498.21.

Aldr. Gaugel: Was our specification for the Maha unit specifically or was it a spec that they could bid anything?

Mr. Reineking: It was not based on a Maha.

Aldr. Gaugel: Were the other bidders also bidding a Maha or a different manufacturer? Were there any similarities?

Mr. Reineking: Some of the bids were for hydraulic lifts.

No further discussion.

Motioned by Aldr. Bancroft, seconded by Aldr. Krieger. Approved by voice vote.
Motion carried

6. Executive Session.

None.

7. Additional items from Mayor, Council, Staff or Citizens.

Tom Muckian, 1231 S. 10th Street, Michael Cohen, 1242 S. 11th Street.

Mr. Muckian: We purchased our home in 2008; since that time, we have four instances where we had sewage come up in our basement. The City's system is failing us. We continue to get raw sewage every time it rains. The fees that we pay monthly are not in line with the reliability of the City's sewer system.

We have taken several steps ourselves to improve the problem, we have a backflow shut off, we have had our private lines hammered and there are issues there, we have a sump pump with down spouts. We want the City to provide a solution. We have had several plumbers wondering why you don't provide a solution that would cure our problem.

This can be fixed one of two ways; you can fix the street and the sewer problems or repair our systems. At this point, we are coming before you and ask you to help us get our sewer system fixed either with an overhead sewer and repairs to our driveway which is necessary to resolve this problem. We respectfully ask for your consideration to solve this problem.

Mr. Cohen: This is the fourth time I've been here to talk about this. I met with Public Works and they gave us advice; I'm willing to take their advice, but their solutions all cost money. We have flooded twice, the last time just a year ago. We are tired of every time there is a heavy rain, stressing out and wondering if we are going to get sewage in our basements. It's sewage water; this is not my responsibility, it's the City's. I am willing to do all of the recommendations that Public Works has told us with the City covering 100% the costs for my house. I've already been dropped from my homeowners insurance. If you have ever been dropped because of this, you know it's not easy to get homeowners insurance. I have paid two separate \$1,000 deductibles and I don't know why I even had to pay that because this is the City's fault. I only receive a portion of the costs for all my stuff that has been damaged from the insurance company. I'm tired of coming here every year to come up with a solution.

Chairman Turner: Peter, is there a schedule to get this taken care of? I've been talking about this for a year and I know I'm not the only Alderman.

Mr. Suhr: They mentioned that we have been working with them on solutions. I didn't realize they were going to be here tonight, so what I might ask is that we bring this back to Government Services next month with more details and a plan of action.

Chairman Turner: I know Aldr. Lewis has talked about this a lot. Let's get this taken care of once and for all; it seems like this has been going on forever and a day. Give us a cost estimate so we can wrap our arms at least the cost. Do we have to do the whole system over there, just this one area? Tell us what it is that we need to do that is going to keep these basements from flooding.

Mr. Suhr: We can provide details of the situation and provide options.

Chairman Turner: Yes, please do. Putting band aids on this obviously isn't working. We are doing work on the east side, I think we can finally do some work on the west side too. This time we are talking about raw sewage and need to take this seriously; we have got to do something.

Aldr. Lemke: This is more than two homes, correct?

Mr. Suhr: I think that's correct. We have met with the neighborhood after some events and Chris Adesso has talked with several neighbors. Again, we will frame the whole story and bring maps.

Aldr. Silkaitis: Is this a City problem?

Mr. Suhr: That is difficult to answer; I don't think it's a City problem. We certainly have some old infrastructure there with a lot of history.

Aldr. Silkaitis: I agree; all I'm saying is if this is a City problem, we have to take care of it and your presentation next month will tell us that, correct?

Mr. Suhr: Correct.

Chairman Turner: In the month of July we will get a handle on this for you and get a cost estimate.

Mrs. Muckian: So we will get a cost estimate for addressing the pipe issue underground or a solution that would be more on our own property?

Chairman Turner: We are trying to look for a solution that is going to solve the problem for everyone in the area. This seems to be an ongoing situation, since the 1990's; I think it's time.

Mrs. Muckian: My only concern is it seems to be increasing in frequency and we would like a solution as soon as possible. We just had sewage in the basement, so the sooner we can get this done, the better. We don't want to have to shovel raw sewage out of our basement again.

Mr. Adesso: I want to give the Committee a perspective on what we have been doing. As Peter mentioned, we did meet with the whole neighborhood last June and I happened to be at the Muckian's last weekend after the big rainstorm. They had been working with John Lamb and the team about the Sewer Assistance Program. At that time, the Sewer Assistance Policy was our plan to give them a solution on private property – that's what Mr. Muckian was referring to when he talked about his plumber and the solutions. Whether this is a City problem or not is a tough question to answer.

On the Government Services agenda for July is a presentation by one of our Engineering Consultants to discuss our CMOM Program, which is a mandate by the EPA for a Capacity Monitoring Program. The results of that will provide some insight on exactly what we are talking about. Not only will we be prepared with a presentation for the Muckian's and the neighborhood, I think the CMOM presentation will give you the bigger picture of what it means for the whole City, not just the southwest quadrant.

Chairman Turner: I'm sure that's something that we all need, but I think the immediate problem is the southwest quadrant at this point; it's been going on for too long.

8. Adjournment from Government Services Committee Meeting.

Motion by Aldr. Lemke, seconded by Aldr. Bancroft. No additional discussion. Approved unanimously by voice vote. **Motion carried.**