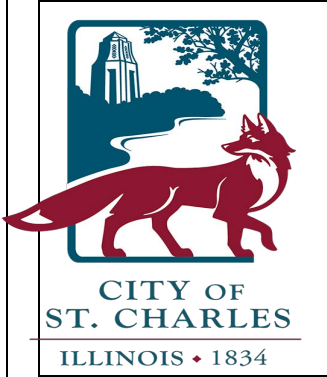
 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		<b>Agenda Item number:</b> IIIA1
	<b>Title:</b>	Recommendation to approve a Resolution authorizing the purchase of Microsoft Server licensing from Dell Marketing LP for \$73,768	
	<b>Presenter:</b>	Larry Gunderson, Director of Information Systems	
<b>Meeting:</b> Government Operations Committee		<b>Date:</b> December 4, 2023	
<b>Proposed Cost:</b> \$73,768		<b>Budgeted Amount:</b> \$	<b>Not Budgeted:</b> <input checked="" type="checkbox"/>
<b>TIF District:</b> None			
<p><b>Executive Summary</b> (if not budgeted, please explain):</p> <p>The City utilizes Microsoft software as the core operating system software for its on-premise computer servers. To stay current with the latest server operating system software, the past practice has been to purchase new operating system software on a case-by-case basis as servers have been upgraded. Although this process has enabled staff to maintain our systems adequately, the result has been that multiple versions of server operating system software are in place at any given time. This leads to inefficiencies in management of our server operating systems, among other issues.</p> <p>With the proposed purchase of Microsoft Server 2022 licensing we will be standardized on one server operating system across our data centers. In addition, since Microsoft Server 2022 is the most up-to-date server operating system, the City will not have to purchase server operating system software again for several years.</p> <p>The cost for Microsoft Server 2022 licensing is from State of Illinois master contract #CMT1176800, which was awarded to Dell Marketing LP. Through the master contract with Dell, Microsoft provides discounted volume pricing on all Microsoft products to any Illinois state agency or local government. The purchase will be funded through the FY 24 Information Systems operating budget, utilizing funds for a project that has been deferred.</p>			
<p><b>Attachments</b> (please list):</p> <p>Bid Waiver Form, Resolution</p>			
<p><b>Recommendation/Suggested Action</b> (briefly explain):</p> <p>Recommend approval of a resolution authorizing the purchase of Microsoft Server licensing from Dell Marketing LP for \$73,768</p>			



## BID WAIVER

One Time

Today through

Description: \_\_\_\_\_

Requested Vendor: \_\_\_\_\_

Requested by: \_\_\_\_\_

Date: \_\_\_\_\_

Approval: \_\_\_\_\_

Department Head

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$ \_\_\_\_\_ for this one time order, and/or  
\$ \_\_\_\_\_ for a 12 month period.

2. This good/service has been competitively solicited within the past 24 months.      Yes      No  
If yes: Was the solicitation published on the city website?      Yes      No

### 3. Justification for Bid Waiver

**Emergency** i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

**Urgent** i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and, based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warranted item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.

These goods utilize a **proprietary, patent, trademark, or customized programing** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

Other: \_\_\_\_\_

**City of St. Charles, Illinois  
Resolution No.**

**A Resolution Authorizing the Purchase of Microsoft Server 2022 software  
licensing from Dell Marketing LP in the submitted amount**

**Presented & Passed by the  
City Council on**

WHEREAS, pursuant to the Illinois Governmental Joint Purchasing Act (30 ILCS 525/1, et seq.) the City may purchase personal property, supplies and services joining with other governmental units; and Illinois State Statutes authorize municipal governments to jointly purchase supplies; and

WHEREAS, the State of Illinois has publicly and competitively bid for a Joint Purchase Master Contract for a Microsoft Licensing Solutions Provider; and

WHEREAS, the State of Illinois awarded master contract #CMT1176800 to Dell Marketing LP of Round Rock, TX, the lowest priced responsive and responsible bidder, for the provision of Microsoft products, support and services and has made the contract available to other public entities; and

WHEREAS, the City solicited a quote for Microsoft Server 2022 Datacenter operating system software licensing from Dell Marketing LP; and

WHEREAS, Dell Marketing LP submitted contract pricing through State of Illinois master contract #CMT1176800;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, an Agreement be approved with Dell Marketing LP in the submitted amount.

PRESENTED to the City Council of the City of St. Charles, Illinois this \_\_\_\_ day of \_\_, 2023

PASSED by the City Council of the City of St. Charles, Illinois, this \_\_\_\_ day of \_\_\_\_, 2023

APPROVED by the Mayor of the City of St. Charles, Illinois, this \_\_\_\_ day of \_\_\_\_, 2023

Resolution No. \_\_\_\_\_

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Lora Vitek, Mayor

ATTEST:

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City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain: