

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: *IIIA4
	Title:	Motion to Approve a Resolution authorizing an agreement with Infor (US), LLC for annual software maintenance and support services for \$213,778	
Presenter:	Larry Gunderson, Director of Information Systems		
Meeting: City Council		Date: May 20, 2024	
Proposed Cost: \$213,778		Budgeted Amount: \$212,360	Not Budgeted: <input type="checkbox"/>
TIF District: None			
<p>Executive Summary (if not budgeted, please explain): Annual maintenance and support for the City’s Infor Lawson Enterprise Resource Planning (ERP) software is up for renewal as of June 1, 2024. Maintenance and support services covers all Infor Lawson applications including Financials, HR/ Payroll, Inventory Control, Procurement and Fixed Assets, and a number of other enterprise software-related applications and services.</p> <p>Infor, as the owner and developer of the software, is the sole provider of support for the software applications. Benefits received under the maintenance and support package include: Infor Support Assistant, Software Updates and Patches, Critical Solution Notifications, Knowledge Base, Incident Management and access to Customer Communities. The cost for maintenance and support is an increase of 6.7% over the previous year.</p>			
<p>Attachments (please list): Resolution, Bid Waiver Form</p>			
<p>Recommendation/Suggested Action (briefly explain): Motion to approve a resolution authorizing an agreement with Infor (US), LLC for annual software maintenance and support services for \$213,778.</p>			

**City of St. Charles, Illinois
Resolution No.**

**A Resolution to Execute an Agreement with Infor (US), LLC for annual
Infor software maintenance and support in the submitted amount**

**Presented & Passed by the
City Council on**

WHEREAS, since 2010 Infor (US), LLC, and its predecessor, Lawson Software Americas, Inc., have provided Enterprise Resource Planning software to the City;

WHEREAS, Infor (US), LLC, as the owner and developer of the software, is the sole provider of software maintenance and support for the Infor software applications;

WHEREAS, Infor (US), LLC submitted pricing for Infor software maintenance and support for the period of one year, June 1, 2024 to May 31, 2025;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, an Agreement be approved with Infor (US), LLC in the submitted amount.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of _____, 2024

PASSED by the City Council of the City of St. Charles, Illinois, this ____ day of _____, 2024

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of _____, 2024

Lora Vitek, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:



Bid Waiver One Time Today through _____

Description: _____

Requested Vendor: _____

Requested By: _____ Date: _____

Approval: _____

Department Head

Signature

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$_____ for this one-time order, and/or \$_____ for a 12-month period.
2. This good/service has been competitively solicited within the past 24 months. YES NO
If Yes, Was the solicitation published on the city website? YES NO

3. Justification for Bid Waiver:

Emergency i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

Urgent i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warrantied item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.

These goods utilize a **proprietary, patent, trademark, or customized programming** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

These goods/services were purchased through a **Cooperative Purchasing Agreement.** _____

Other: _____

