



CITY OF  
ST. CHARLES  
ILLINOIS • 1834

### AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: \*III A5

Title:

**Motion to Approve a Resolution authorizing a three-year agreement with VertiGIS in the amount of \$27,191**

Presenter:

**Eric Creighton, GIS Coordinator**

**Meeting:** City Council

**Date:** May 20, 2024

**Proposed Cost:** \$27,191

**Budgeted Amount:** \$8,650 (Year 1)

**Not Budgeted:**

**TIF District:** None

**Executive Summary** (if not budgeted, please explain):

Geographic Information Systems (GIS) is used at the City to manage utility infrastructure, property information, emergency management, and all other geospatial data. GIS data is provided through targeted applications, such as VertiGIS' Precision GIS, to support City staff as they carry out their work.

The City has been licensing individual GIS software applications from VertiGIS, such as GeoCortex Essentials and VertiGIS Studio, since 2006. To provide cost savings to their customers, VertiGIS now offers a Small Municipal and County Enterprise License Agreement (ELA) for municipalities with a population of 25,001 to 50,000.

The ELA will provide the City unlimited access to VertiGIS' primary software, as well as additional software for mobile, analytics and Esri integration. The ELA enables cost savings over a three-year period when compared to purchasing each software application individually. Following are the proposed costs for the three-year agreement:

	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
Enterprise License Agreement	\$5,090.21	\$11,050	\$11,050
<b>3 Year Total</b>			<b>\$27,191</b>

Staff is recommending a three-year agreement with VertiGIS for \$11,050 per year, with a pro-rated amount of \$5,090.21 for Year 1, for a total of \$27,191.

**Attachments** (please list):

Resolution, Bid Waiver Form

**Recommendation/Suggested Action** (briefly explain):

Motion to approve of a resolution authorizing a three-year agreement with VertiGIS in the amount of \$27,191

**City of St. Charles, Illinois  
Resolution No.**

**A Resolution Authorizing a three-year Agreement with  
VertiGIS in the submitted amount**

**Presented & Passed by the  
City Council on**

WHEREAS, since 2006 the City has used software from VertiGIS, and its predecessor Latitude Geographics, to provide mapping application access to geographic information systems (GIS) data, improve workflows, and support the business needs of City staff; and

WHEREAS, the City desires to continue to use the GIS mapping applications in support of critical business processes; and

WHEREAS, the City desires to increase functionality with web access, additional Esri integrations, and utilize an annual block of hours for training; and

WHEREAS, the City desires to use VertiGIS's applications to further the Strategic Plan goal of implementing technology to improve internal and external processes and increase efficiencies; and

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, an annual subscription renewal be approved with SnapLogic in the submitted amount.

PRESENTED to the City Council of the City of St. Charles, Illinois, this \_\_\_ day of \_\_\_\_\_, 2024

PASSED by the City Council of the City of St. Charles, Illinois, this \_\_\_ day of \_\_\_\_\_, 2024

APPROVED by the Mayor of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2024

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Lora Vitek, Mayor

Resolution No. \_\_\_\_\_

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ATTEST:

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City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:



# Bid Waiver One Time Today through 5/31/2027

Description: Three Year VertiGIS Enterprise License Agreement

Requested Vendor: VertiGIS

Requested By: Eric Creighton Date: 4/23/2024

Approval: Larry Gunderson Department Head Lawrence E. Gunderson Signature  
Digitally signed by Lawrence E. Gunderson Date: 2024.04.25 17:39:26 -05'00'

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$ 27,191 for this one-time order, and/or \$ \_\_\_\_\_ for a 12-month period.
2. This good/service has been competitively solicited within the past 24 months. YES  NO   
If Yes, Was the solicitation published on the city website? YES  NO

3. **Justification for Bid Waiver:**

**Emergency** i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

**Urgent** i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warrantied item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

- These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.

These goods utilize a **proprietary, patent, trademark, or customized programming** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

These goods/services were purchased through a **Cooperative Purchasing Agreement.** \_\_\_\_\_

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_