

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: *IIIA5
	Title:	Recommendation to approve a Resolution Authorizing an Annual Agreement with Gartner Consulting for Information Technology Research and Consulting Services for \$48,000.	
	Presenter:	Larry Gunderson, Director of Information Systems	
Meeting: City Council Date: December 4, 2023			
Proposed Cost: \$48,000		Budgeted Amount: \$48,000	Not Budgeted: <input type="checkbox"/>
TIF District: None			
<p>Executive Summary (if not budgeted, please explain):</p> <p>For the past five years, the Information Systems Department has utilized Gartner Consulting's IT research, advisory, and contract review services to provide support for many of its initiatives. In particular, Gartner provided exceptional value by validating the costs for the purchase of network equipment and providing research services on the City's enterprise software applications. Gartner has also provided timely support for the development of policy and technology architecture for its information security program.</p> <p>For FY 24, IS staff is recommending a new one-year agreement with Gartner Consulting to continue to provide their research and advisory services. As a result, it is expected that Gartner will enable the City to continue to realize savings on its upcoming initiatives, in addition to providing ongoing policy and technology planning support.</p> <p>Because of Gartner's unique position as an independent, global technology research company, no other consulting firm provides similar services. To ensure the City will pay the lowest cost for Gartner consulting services, they will be purchased through a national cooperative purchasing program called NASPO ValuePoint. NASPO ValuePoint is the cooperative purchasing arm of the National Association of State Procurement Officials, and the ValuePoint Master Agreement may be used by all governmental units of the State of Illinois.</p>			
<p>Attachments (please list):</p> <p>Gartner Service Agreement, Resolution</p>			
<p>Recommendation/Suggested Action (briefly explain):</p> <p>Recommend approval of a resolution authorizing an annual agreement with Gartner Consulting for information technology research and consulting services for \$48,000</p>			

City of St. Charles, Illinois
Resolution No.

A Resolution Authorizing an Annual Agreement with Gartner Consulting for
Information Technology Research and Consulting Services for \$48,000.

**Presented & Passed by the
City Council on**

WHEREAS, since 2018 the City has utilized Gartner Consulting's information technology (IT) research, advisory, and contract review services to provide support for many of its IT initiatives;

WHEREAS, the Information Systems Department solicited a request for quote for annual technology consulting services from Gartner Consulting;

WHEREAS, Gartner Consulting submitted pricing for IT consulting services though NASPO ValuePoint, a national government purchasing cooperative that may be used by all governmental units of the State of Illinois;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, an Agreement be approved with Gartner Consulting in the submitted amount.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of _____, 2023

PASSED by the City Council of the City of St. Charles, Illinois, this ____ day of _____, 2023

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of _____, 2023

Lora Vitek, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

Gartner, Inc. Service Agreement for CITY OF ST CHARLES (“Client”)

This Service Agreement (“SA”) is between Gartner, Inc. of 56 Top Gallant Road, Stamford, CT 06902 (“Gartner”) on behalf of itself and all wholly-owned affiliates of Gartner, Inc. and Client of 2 E Main St Saint Charles IL 60174-1984. (“Client”), and includes the Master Client Agreement (186840) between Gartner or Gartner’s parent or affiliate and Client or Client’s parent or affiliate dated OCT-2023 the terms of which are incorporated by reference, and all applicable Service Descriptions. This SA constitutes the complete agreement between Gartner and Client. Client agrees to subscribe to the following Services for the term and fees set forth below.

1. DEFINITIONS AND ORDER SCHEDULE:

Services are the subscription-based research and related services purchased by Client in the Order Schedule below and described in the Service Descriptions. Service Names and Levels of Access are defined in the Service Descriptions. Gartner may periodically update the names and the deliverables for each Service. If Client adds Services or upgrades the level of service or access, an additional Service Agreement will be required.

Service Descriptions describe each Service purchased, specify the deliverables for each Service, and set forth any additional terms unique to a specific Service. Service Descriptions for the Services purchased in this SA may be viewed and downloaded through the hyperlinks listed in Section 2 below or may be attached to this SA in hard copy, and are incorporated by reference into this SA.

<u>Service Name</u>	<u>Level of Access</u>	<u>Quantity</u>	<u>Name of User to be Licensed</u>	<u>Contract Term Start Date</u>	<u>Contract Term End Date</u>	<u>Annual Fee USD</u>	<u>Total Fee USD</u>
Gartner for IT Leaders	Individual Access Advisor	1	Larry Gunderson	01-JAN-2024	31-DEC-2024		
				Term Total	(Excluding applicable taxes)		\$48,000.00
				Total Services:	(Excluding applicable taxes)		\$48,000.00

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2. SERVICE DESCRIPTIONS:

<u>Service Name/ Level of Access</u>	<u>Service Description URL</u>
Gartner for IT Leaders Individual Access Advisor	http://sd.gartner.com/sd_itl_individual_advisor.pdf

3. PAYMENT TERMS

Gartner will invoice Client annually in advance for all Services. Payment is due 90 days from the invoice date. Client shall pay any sales, use, value-added, or other tax or charge imposed or assessed by any governmental entity upon the sale, use or receipt of Services, with the exception of any taxes imposed on the net income of Gartner.

Please attach any required Purchase Order (“PO”) to this SA and enter the PO number below. If an annual PO is required for multi-year contracts, Client will issue the new PO at least 30 days prior to the beginning of each subsequent contract year. Any pre-printed or additional contract terms included on the PO shall be inapplicable and of no force or effect. All PO’s are to be sent to purchaseorders@gartner.com. This SA may be signed in counterparts.

4. CLIENT BILLING INFORMATION

<div>Purchase Order Number</div>	<div>Billing Address</div>
<div>Invoice Recipient Tel. No.</div>	<div>Invoice Recipient Name</div>
	<div>Invoice Recipient Email</div>

5. AUTHORIZATION

<div>Client: CITY OF ST CHARLES</div>	<div>Gartner, Inc.</div>
<div>Signature</div>	<div>Signature</div>
<div>Date</div>	<div>Date</div>
<div>Print Name</div>	<div>Print Name</div>
<div>Title</div>	<div>Title</div>

SERVICE DESCRIPTION **Attachment to the Service Agreement** **GARTNER FOR IT LEADERS INDIVIDUAL ACCESS ADVISOR**

Gartner for IT Leaders Individual Access Advisor (the “Service”) provides client (“Client”) access to research and advice about information technology and the functional responsibilities of specific IT roles.

DELIVERABLES

Each user designated by Client (“Licensed User”) receives the following Deliverables:

- Core IT Research
- Role-Specific IT Research
- Peer & Practitioner Research
- IT Key Metrics Data
- Diagnostic Tools, Templates, and Case Studies
- Selected Vendor Reports
- Weekly Picks & News Analysis
- Webinars
- Peer Experiences
- IT Podcast Series
- Individual Inquiry
- IT Summit Conference Ticket

ADDITIONAL USAGE INFORMATION

Participation in inquiry calls is limited to the Licensed User(s) and the Gartner research expert only (i.e., non-Users, either inside or outside of the client company, may not attend or otherwise participate on the call).

The Conference Ticket is a numbered identifier (e.g., 424562) that entitles Licensed User to register for one (1) conference as specified in the Ticket Letter emailed to Client. Tickets are valid for 12 (twelve) months from date of issue, per the expiration date on the Ticket Letter. Tickets provided as part of a Gartner research service are valid only for conferences during the contract term of that service; one (1) Ticket is issued per 12-month (twelve-month) contract term – a shorter contract term does not entitle Client to a Ticket. Tickets are transferable within the client company but may not be transferred to another company. A single Ticket may not be used by more than one (1) individual and may not be used for admission to any conference other than an IT Summit.

Client companies around the world trust Gartner to be objective and independent in its research and advice, and Gartner takes that responsibility seriously. To preserve the objectivity of research, Gartner does not promise Clients favorable coverage or leads from its research experts. Gartner does not provide access to confidential client information, offer aid to secure capital funding, or sell any product for use in litigation. There are no exceptions. If you have questions, please email ombuds@gartner.com.

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