

**City of St. Charles, Illinois  
Resolution No. 2024- \_\_**

**A Resolution Authorizing the Mayor and City Council to Execute a Business Improvement Grant Agreement between the City of St. Charles and The Office (201 E. Main Street)**

**Presented & Passed by the  
City Council on \_\_\_\_\_**

BE IT RESOLVED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the Mayor and City Clerk are hereby authorized to execute that certain Business Improvement Grant Agreement, in substantially the form attached hereto and incorporated herein as Exhibit “A” by and on behalf of the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this 20th day of May, 2024.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this 20th day of May, 2024.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois, this 20th day of May, 2024.

\_\_\_\_\_  
Lora A. Vitek, Mayor

Attest:

\_\_\_\_\_  
City Clerk/Recording Secretary

Voice Vote:

Ayes:

Nays:

Absent:

Abstain:

Resolution No. \_\_\_\_\_

Page 2

**Exhibit "A"**

Business Improvement Grant Agreement between the City of St. Charles and The Office  
(201 E. Main Street)

**City of St. Charles**  
**BUSINESS IMPROVEMENT GRANT**  
**Award Agreement**

201 E Main St., St. Charles, IL 60174  
(The Office – Mike Carney)

**THIS AGREEMENT**, entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2024, between the City of St. Charles, Illinois (hereinafter referred to as "CITY") and the following designated APPLICANT, to wit:

APPLICANT Name: **Mike Carney**

Address of Property to be Improved: **201 E Main St, St. Charles, IL 60174**

PIN Number(s): **09-27-390-006 and 09-27-390-008**

Property Owner's Name: **201 MAIN ST PARTNERS LLC**

**WITNESSETH:**

**WHEREAS**, the CITY has established a **BUSINESS IMPROVEMENT GRANT** program to provide matching grants for permanent Building Improvements for eligible businesses as defined in the Program Guidelines; and

**WHEREAS**, APPLICANT(S), desires to install related Building Improvements to the above-described property that are eligible for reimbursement under the Business Improvement Grant Award; and

**WHEREAS**, said Business Improvement Grant Program is administered by the CITY and is funded from the general fund for the purposes of improving the commercial building stock along the major commercial corridor and downtown area of the CITY and preventing blight and deterioration; and

**WHEREAS**, the above-described property for which the APPLICANT seeks a grant is located within the area eligible for participation in the Business Improvement Grant Award

Program.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements obtained herein, the CITY and the APPLICANT do hereby agree as follows:

**SECTION 1:** The APPLICANT understands and agrees that only the cost of eligible Building Improvements located on the parcels with the following PIN(s) **09-27-390-006 and 09-27-390-008**, shall be considered reimbursable as described in Exhibit I. The CITY will reimburse the APPLICANT up to 50% of the cost of labor, materials and equipment necessary to install Building Improvements in accordance with the approved plans, specifications and cost estimates attached hereto as Exhibit “I” (the “Eligible Building Improvements Cost Estimate”), but in no event more than the maximum amounts as defined below:

Total improvement costs: \$107,013.78  
Eligible Building Improvements cost: \$74,188.78  
City’s Share @ 50% up to a maximum of \$25,000

Labor by the APPLICANT (“sweat equity”) is not a reimbursable expense. All Building Improvements shall be installed in accordance with approved building permit plans, subject to minor revisions as may be approved by a representative of the CITY due to field conditions not known at the time of design, and similar circumstances beyond the APPLICANT’s control.

**SECTION 2:** The Director of Community & Economic Development, or designee, shall inspect the Building Improvements installed pursuant to this Agreement and shall include any required permit inspections by the CITY. All work that is not in conformance with the approved plans and specifications shall be remedied by the APPLICANT and deficient or improper work shall be replaced and made to comply with the approved plans and specifications and the terms of this Agreement.

**SECTION 3:** Upon completion of the Building Improvements and upon their final inspection and approval by the Director of Community & Economic Development, or designee, the APPLICANT shall submit to the CITY a properly executed and notarized contractor statement

showing the full cost of the Building Improvements as well as each separate component amount due to the contractor and each and every subcontractor involved in furnishing labor, materials or equipment in the work. In addition, the APPLICANT shall submit to the CITY proof of payment of the contract cost pursuant to the contractor's statement and final lien waivers from all contractors and subcontractors. The CITY shall, within thirty (30) days of receipt of the contractor's statement, proof of payment and lien waivers, and "before" and "after" pictures of the property, reimburse the APPLICANT for the 50% of the actual construction and materials cost or the maximum amount specified in this Agreement, whichever is less.

At its sole discretion, CITY may reimburse APPLICANT in two payments. The first reimbursement may be made only

1) Upon completion of Building Improvements representing 40% or more of the maximum reimbursement specified in Section 1 hereof and,

2) Upon receipt by CITY of the all invoices, contractor's statements, proof of payment and notarized final lien waivers for the completed Building Improvements and,

3) Upon a determination by the Director of Community & Economic Development, or designee, that the remainder of the Building Improvements are expected to be delayed for thirty days or more following completion of the initial work due to weather, availability of materials, or other circumstances beyond the control of the APPLICANT. The second, final reimbursement payment shall be made by CITY only upon submittal of all necessary documents as described herein.

**SECTION 4:** All Building Improvements must be completed within 270 days after the approval of this Agreement. Extensions may be approved by the Director of Community & Economic Development, prior to the expiration of the said 270 days. Projects which have not received an extension and have not been completed within 270 days will not receive funding.

**SECTION 5:** If the APPLICANT or his contractor fails to complete the Building Improvements provided for herein in conformity with the approved plans and specifications and the terms of this Agreement, then upon written notice being given by the Director of Community & Economic Development to the APPLICANT, by certified mail to the address listed above, this

Agreement shall terminate and the financial obligation on the part of the CITY shall cease and become null and void.

**SECTION 6:** Upon completion of the Building Improvements pursuant to this Agreement and for a period of five (5) years thereafter, the APPLICANT shall be responsible for properly maintaining such Building Improvements in finished form and without change or alteration thereto, as provided in this Agreement, and for the said period of five (5) years following completion of the construction thereof, the APPLICANT shall not enter into any Agreement or contract or take any other steps to alter, change or remove such Building Improvements, or the approved design thereof, nor shall APPLICANT undertake any other changes, by contract or otherwise, to the Building Improvements provided for in this Agreement unless such changes are first approved by the Director of Community & Economic Development, Designee, or City Council, whichever the case may be. Such approval shall not be unreasonably withheld if the proposed changes do not substantially alter the original design concept of the Building Improvements as specified in the plans, design drawings and specifications approved pursuant to this Agreement.

In the event that any of the Building Improvements are removed during the term of this agreement the APPLICANT and/or the Owner shall repay the CITY all grant funds received pursuant to this Agreement and shall pay any costs and fees including reasonable attorney's fees incurred by the CITY to collect said grant funds. The amount of repayment required to be paid by the APPLICANT and the OWNER shall be reduced by 20% for every full year that this Agreement has been in effect at the time of the required repayment.

If within the 5-year maintenance period improvement is damaged by automobiles, wildlife, acts of nature, or stolen or any other cause, the APPLICANT shall install and pay for replacements.

In the event of inadequate maintenance, the CITY shall give the owner reasonable notice of conditions to be corrected. In the event that substandard maintenance still exists after thirty (30) days, OWNER shall repay the CITY all grant funds received pursuant to this Agreement and pay all costs and fees, including attorney fees, of any legal action taken to enforce the maintenance of the Building Improvements.

**SECTION 7:** The APPLICANT covenants and agrees to indemnify and hold harmless the

CITY and its officials, officers, employees and agents from and against, any and all losses, claims, damages, liabilities or expenses, of every conceivable kind, character and nature whatsoever arising out of, resulting from or in any way connected with directly or indirectly with the Business Improvement Grant Award(s) which are the subject of this Agreement. The APPLICANT further covenants and agrees to pay for or reimburse the CITY and its officials, officers, employees and agents for any and all costs, reasonable attorneys' fees, liabilities or expenses incurred in connection with investigating, defending against or otherwise in connection with any such losses, claims, damages, liabilities, or causes of action. The CITY shall have the right to select legal counsel and to approve any settlement in connection with such losses, claims, damages, liabilities, or causes of action. The provisions of this section shall survive the completion of said building improvement(s).

**SECTION 8:** Nothing herein is intended to limit, restrict or prohibit the APPLICANT from undertaking any other work in or about the subject premises, which is unrelated to the Building Improvements provided for in this Agreement.

**SECTION 9:** This Agreement shall be binding upon the CITY and upon the APPLICANT and its successors and assigns with respect to the property on which the Building Improvements are installed, for a period of five (5) years from and after the date of completion and approval of the building improvement provided for herein. It shall be the responsibility of the APPLICANT to inform subsequent owners and lessees of the provisions of this Agreement.

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date first appearing above.

**APPLICANT**

**PROPERTY OWNER**  
(if different from APPLICANT)

\_\_\_\_\_

\_\_\_\_\_

**CITY OF ST. CHARLES:** \_\_\_\_\_

**Mayor or Director of Economic Development**

**ATTEST:** \_\_\_\_\_

**City Clerk**

Applicant contact information:

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Property Owner's information, if different than applicant:

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_



# Exhibit I – Grant Application



CITY OF  
ST. CHARLES  
ILLINOIS • 1834

BUSINESS IMPROVEMENT GRANT  
Application Packet  
Updated July 2021

## AWARD APPLICATION FORM

### 1. APPLICANT INFORMATION:

Name: MICHAEL CARNEY  
Home Address: 10 ILLINOIS ST #4B  
Phone/email: 630-240-6000 MTC7231@GMAIL.COM  
Name of Business: H+C HOSPITALITY  
Business Address: 201 E MAIN ST.  
Federal Tax ID Number: 87-2045990

(All awards are subject to Federal and State taxes, and are reported to the Internal Revenue Service on Form 1099 (W-9). You are required to provide your taxpayer ID number or social security number as part of the Business Improvement Grant. Property owners and tenants should consult their tax advisor for tax liability information.)

### 2. PROPERTY INFORMATION:

Address: 201 E MAIN ST.  
Property Identification Number: 09-27-390-006 + 09-27-390-008

### 3. ARCHITECT/DESIGN PROFESSIONAL:

Name: MANHEIM ARCHITECTURE  
Address: 40 W 892 KINGS MILL DRIVE, ST. CHARLES, IL 60175  
Phone/email: 630-921-0315 NICK@MANHEIMARCHITECTURE.COM

### 4. CONTRACTOR(S):

Name: YORK CONSTRUCTION + MANAGEMENT SERVICES, LLC  
Address: 902 S. RANDALL ROAD C. 277 ST. CHARLES, IL 60174  
Phone/email: 630-240-6000 MCAHNEY@YORKUTILITYSERVICES.COM



**5. SCOPE OF PROJECT (INCLUDE THE FOLLOWING WITH YOUR SUBMITTAL):**

- A. Building Plans accurately drawn to scale, showing proposed improvements.
- B. Cost estimates for materials and labor. (There should be two cost estimates submitted, one for the estimated costs of all improvements to the building and one that highlights only the costs for eligible improvements).

**4. STATEMENT OF UNDERSTANDING:**

- A. I agree to comply with the guidelines and procedures of the St. Charles Business Improvement Grant.
- C. I understand that I must submit detailed cost documentation, copies of bids, contracts, invoices, receipts and contractors' final waivers of lien upon completion of the approved improvements before any reimbursement payment will be authorized. "Before" and "After" pictures of the project must be submitted before funds will be released.
- D. I understand that work done before a Business Improvement Grant Agreement is approved by staff or the City Council is not eligible for an award.
- E. I understand that Business Improvement Grant reimbursement awards are subject to taxation and that the City is required to report the amount and the recipient of said awards to the Internal Revenue Service.

Signature of Applicant:

*Michael E. [Signature]*

***If the applicant is someone other than the owner of the property, the owner(s) must complete the following certificate:***

I/We certify that I/we own the property identified on this application and that I/we hereby authorize the applicant to apply for a reimbursement award under the City of St. Charles Business Improvement Grant and undertake the approved improvements.

Signature of Owner(s): *Michael E. [Signature]* Date: *4/15/24*

**EXHIBIT II - Eligible Expenses Cost Estimate**

Item	Vendor	Estimate	
Design & Permitting	Mannheim	\$7,900.00	
Permit Fee	City of St. Charles	\$875.00	Not eligible
Plumbing & Waterlines	Tyson Guthrie	\$4,000.00	
Demolition	Tyson Guthrie	\$1,400.00	
Pergula Materials	The Office	\$6,000.00	
Bar Labor	Ken Macon	\$7,000.00	
Bar Top	Riverstone Concrete	\$5,682.10	
Gutters	Mr Gutter	\$1,000.00	
Electric (includes Paver Removal & Replacement)	Point Electric	\$22,642.87	
Tree top Removal	Charlie's Tree Services	\$950.00	Not eligible
Furniture	The Office	\$5,000.00	Not eligible
Misc. Bar Equipment	The Office	\$10,000.00	Not eligible
Glassware/Plates	The Office	\$2,000.00	Not eligible
Beer Hookups	The Office	\$1,000.00	Not eligible
TV's	The Office	\$3,000.00	Not eligible
Roll Down Doors	Chicago One	\$10,380.00	
Low Voltage	Orbis	\$2,740.00	
Low Voltage	The Office	\$400.00	
POS Equipment	Toast	\$0.00	Not eligible
Painting	NR Painting	\$0.00	Not eligible
Misc. Concrete work	Riverstone Concrete	\$4,343.81	
Fans	Lamps Plus	\$700.00	
Contingency		\$10,000.00	Not eligible

Totals: \$107,013.78

Elgible Work \$74,188.78



March 15, 2024

The Office Dining & Spirits  
201 East Main Street  
St. Charles, IL 60174

RE: Exterior Bar Renovations

Dear Mr. Headley:

York Utility Services is pleased to submit a proposal for construction services in St. Charles, IL.

**General Scope of Work:**

- Procure, review architect and design.
- Submit all permits and addendums as needed.
- Provide General Contracting Services to complete exterior bar renovations at 201 E. Main Street, St. Charles, IL 60174.
- Project is to be completed per Architectural plan and per city code and permit requirements.

**Specific Scope of Work:**

- Supply all materials.
- Remove tree hanging over patio pergola.
- Demo and remove (4) fire pits. Replace pavers underneath with a concrete base.
- Remove pavers, dig two trench approximately 40' total and install water lines, low voltage cables and electric cables. Restore pavers to like condition.
- Convert existing pergola into new bar structure per plan.
- Install new electric sub-panel and place new electric throughout bar area per plan.
- Install concrete bar top, TV's, roll down doors and electric heaters.
- Remove fan and all old electric cables.
- Replace bathroom floor with concrete.
- Install low voltage wiring for POS system.





Lump Sum: \$89,000.00

SDVOSB Certified:

York Utility Services is certified by the U.S. Small Business Administration (SBA) Department of as a Service-Disabled Veteran-Owned Small Business (SDVOSB). This certification is accepted by most municipalities as part of their supplier diversity program.

Regards,

Michael Carney



EXHIBIT III – Design and Siteplan

ISSUED FOR PERMIT  
EXTERIOR BAR RENOVATIONS FOR:  
THE OFFICE

ARCHITECT: MANHEIM ARCHITECTURE, INC.  
GENERAL CONTRACTOR: TBD

INDEX OF DRAWINGS

ARCHITECTURAL DRAWINGS  
MANHEIM ARCHITECTURE, INC.  
530 921 0215

A001 COVER SHEET, CODES & LIFE SAFETY PLAN  
A002 PLANS & DETAILS  
A003 ELECTRICAL PLANS AND NOTES

ABBREVIATIONS

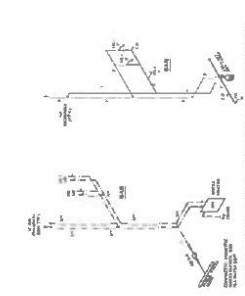
Table of abbreviations used in the drawings, including symbols for doors, windows, and materials.

PLUMBING FIXTURE SCHEDULE (PROPOSED)

FIXTURE	TYPE	QUANTITY	LOCATION	UNIT	MARK
WC	TOILET	1	1	1	T
WT	WATER SINK	1	1	1	W
UR	URINAL	1	1	1	U

- 1. MANHEIM ARCHITECTURE, INC. HAS REVIEWED ALL REVISIONS FOR ALL FIXTURES AND PLUMBING. ALL OTHERS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
- 2. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL FIXTURES AND PLUMBING PRIOR TO INSTALLATION.
- 3. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL FIXTURES AND PLUMBING PRIOR TO INSTALLATION.
- 4. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL FIXTURES AND PLUMBING PRIOR TO INSTALLATION.
- 5. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL FIXTURES AND PLUMBING PRIOR TO INSTALLATION.
- 6. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL FIXTURES AND PLUMBING PRIOR TO INSTALLATION.
- 7. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL FIXTURES AND PLUMBING PRIOR TO INSTALLATION.

**BUILDING CODES & DATA**  
ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE IBC (INTERNATIONAL BUILDING CODE), IFC (INTERNATIONAL FIRE CODE), AND IRC (INTERNATIONAL RESIDENTIAL CODE). ALL ELECTRICAL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NEC (NATIONAL ELECTRICAL CODE). ALL MECHANICAL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE ACCA (APPLIED CLIMATE CONTROL) MANUALS.



**WATER SUPPLY & WASTE WATER DIAGRAM**  
MANHEIM ARCHITECTURE, INC.  
530 921 0215

MANHEIM ARCHITECTURE, INC.  
530 921 0215



**GENERAL NOTES**

1. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL FIXTURES AND PLUMBING PRIOR TO INSTALLATION.
2. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL FIXTURES AND PLUMBING PRIOR TO INSTALLATION.
3. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL FIXTURES AND PLUMBING PRIOR TO INSTALLATION.
4. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL FIXTURES AND PLUMBING PRIOR TO INSTALLATION.
5. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL FIXTURES AND PLUMBING PRIOR TO INSTALLATION.
6. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL FIXTURES AND PLUMBING PRIOR TO INSTALLATION.
7. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL FIXTURES AND PLUMBING PRIOR TO INSTALLATION.

Table with columns for NO., REVISIONS/ADDITIONS, and DATE. The date listed is FEB 24.

MANHEIM ARCHITECTURE, INC.  
530 921 0215

THE OFFICE  
ST. CHARLES, NORTH CAROLINA

Table with columns for Project Number, Drawing Number, and Date. Project Number: A001, Drawing Number: A001, Date: FEB 24.



**ELECTRICAL ABBREVIATIONS:**

ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE AND SHALL COMPLY TO ALL LOCAL CODES.

ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE AND SHALL COMPLY TO ALL LOCAL CODES.

ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE AND SHALL COMPLY TO ALL LOCAL CODES.

ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE AND SHALL COMPLY TO ALL LOCAL CODES.

ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE AND SHALL COMPLY TO ALL LOCAL CODES.

**ELECTRICAL ABBREVIATIONS:**

ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE AND SHALL COMPLY TO ALL LOCAL CODES.

ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE AND SHALL COMPLY TO ALL LOCAL CODES.

ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE AND SHALL COMPLY TO ALL LOCAL CODES.

ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE AND SHALL COMPLY TO ALL LOCAL CODES.

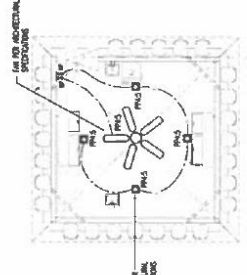
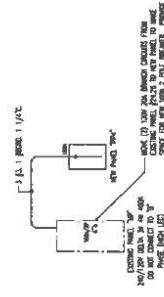
ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE AND SHALL COMPLY TO ALL LOCAL CODES.

**POWER PLAN GENERAL NOTES:**

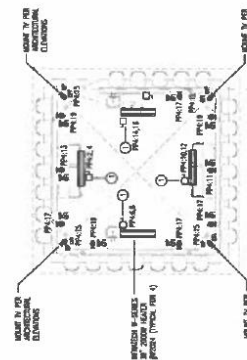
- THE AREA UNDER THIS PLAN IS TO BE USED FOR POWER SYSTEMS.
- ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE AND SHALL COMPLY TO ALL LOCAL CODES.
- ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE AND SHALL COMPLY TO ALL LOCAL CODES.
- ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE AND SHALL COMPLY TO ALL LOCAL CODES.
- ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE AND SHALL COMPLY TO ALL LOCAL CODES.

**PANEL SCHEDULE: "P" PANEL**

CIRCUIT NUMBER	DESCRIPTION	LOAD	TYPE	NOTES
1	...	...	...	...
2	...	...	...	...
3	...	...	...	...
4	...	...	...	...
5	...	...	...	...
6	...	...	...	...
7	...	...	...	...
8	...	...	...	...
9	...	...	...	...
10	...	...	...	...
11	...	...	...	...
12	...	...	...	...
13	...	...	...	...
14	...	...	...	...
15	...	...	...	...
16	...	...	...	...
17	...	...	...	...
18	...	...	...	...
19	...	...	...	...
20	...	...	...	...
21	...	...	...	...
22	...	...	...	...
23	...	...	...	...
24	...	...	...	...
25	...	...	...	...
26	...	...	...	...
27	...	...	...	...
28	...	...	...	...
29	...	...	...	...
30	...	...	...	...
TOTAL	CONNECTED LOAD PER PANEL	LOADS	TOTAL VA = 20,542	60.56 AMP



**LIGHTING PLAN**



**POWER PLAN**

REVISIONS:

NO.	DESCRIPTION	DATE
1	REVISIONS FOR PERMITS	11/23/23

**MANHEIM**  
ELECTRICAL SYSTEMS, INC.

**THE OFFICE:**  
1000 ... ST. CHARLES, MO 63114

**PROJECT:** ...

**DATE:** 11.23.23

**DESIGNED BY:** ...

**DRAWN BY:** ...

**CHECKED BY:** ...

**PROJECT NUMBER:** 03.27

**DRAWING NUMBER:** E101

**DATE:** 11.23.23



**Exhibit IV**

Checklist for Eligible Improvements & Reimbursements

Improvement Item	Estimated Cost	Work Completed (Yes/No)	Money Spent per Final submittal	Amount Reimbursed
Remove existing deck and replace with new deck	\$107,013.78	Yes		
<b><u>Total of all eligible improvements</u></b>	\$74,188.78			
<b><u>Amount of anticipated grant @ 50% of eligible cost of improvements</u></b>	\$25,000.00			